



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: September 12, 2023

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 2

INITIATED BY: Assistant Chief Brad Arnold

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



Date: September 5, 2023

To: Noblesville Board of Works
Re: Request for Vehicle Purchasing

The Noblesville Police Department is seeking Board of Works approval for the purchase of vehicles, as part of our annual fleet replacement. These new vehicles will support our efforts in maintaining a fleet replacement program, whereby our older vehicles (7-10yrs old) are decommissioned, and new vehicles are purchased, up-fitted and placed into service.

The vehicles to be purchased at this time are two (2) Chevy Traverse SUVs. This purchase would be made according to the requirements specified in IC 5-22-8-3. We have received three separate quotes from dealerships who deal in these types of vehicles identified. Based upon the quotes received, it was determined that Kelley Chevrolet provided the lowest price quote for the two (2) Chevy Traverse SUVs needed. A summary of the quotes received are as follows:

Chevrolet Traverses (2 total)

Kelley Chevrolet - \$62,300

Hare Chevrolet - \$65,960.50

Dan Young Chevrolet - declined

Attached with this document are the quotes received of all dealerships for your review (Exhibit A). Thank you for your consideration!

Best regards,

A handwritten signature in black ink, appearing to read "Brad Arnold", written over a horizontal line.

Brad Arnold
Assistant Chief of Police
(317) 776-6340

barnold@noblesville.in.us

NOBLESVILLE POLICE DEPARTMENT

317.776.6340 | 135 South 9th Street | Noblesville, IN 46060 | www.CityofNoblesville.org

Exhibit A

Quote # 1 - Chevy Traverses



Quote/Purchase Agreement

Date: 11-Aug-23
Quotation #: MUN-23-367

FROM:

To: Sgt. Brian Tragesser, Fleet Manager
Noblesville Police Department
135 South 9th Street
Noblesville, IN 46060
Phone: 317-770-2045
E-mail: Btragesser@noblesville.in.us

Mark T. Wright
5220 Value Drive
Fort Wayne, Indiana 46808
Phone: 260-437-9218
E-mail: mwright@kelleyauto.com

Salesperson	Pool	Job Type	In-Stock	FAN Number	Approx. Delivery Date
Mark T. Wright	STOCK	Municipal	YES-M2054-M2152	816077	August 2023

Qty	Order #	Description	MSRP	Discount	Line Total
1.00	CNVZN6 M2054	2023 Chevy Traverse FWD LS w/1FL in Northsky Blue Metallic w/interior protection package	\$36,045.00	\$ 5,895.00	\$ 30,150.00
1.00	CNVT1T M2152	2023 Chevy Traverse AWD LS w/1FL in Summit White w/interior protection pkg	38,045.00	\$ 5,895.00	\$ 32,150.00
Dealer Fees					
1.00	Tire Tax	Indiana Tire Tax = \$0.25 per tire	Included		Included
1.00	Documents	Dealer Documentation Fee	Waived		Waived
				Total Discount	\$ 11,790.00

Quotation prepared by: *Mark T. Wright*

Subtotal	\$ 62,300.00
Sales Tax	EXEMPT
Total	\$ 62,300.00

To accept this as a Purchase Agreement, please sign here and return:

Thank you for the opportunity to earn your business ! ! ! !

Kelley Chevy, LLC

~~Quote #2 - Chevy Traverses~~

Bradley Arnold

From: Brian E. Tragesser
Sent: Friday, September 1, 2023 8:05 AM
To: Bradley Arnold
Subject: Fwd: Quote Needed (Chevrolet Traverse)
Attachments: image002.png; image003.png; image004.png; image005.png; NOBLESVILLE TRAVERSE FWD.pdf; NOBLESVILLE TRAVERSE AWD.pdf

Hare Chevrolet Chevy Traverse Quotes

Begin forwarded message:

From: Roger Hicks <rhicks@hareauto.com>
Date: August 30, 2023 at 12:28:28 EDT
To: "Brian E. Tragesser" <Btragesser@noblesville.in.us>
Subject: Re: Quote Needed (Chevrolet Traverse)

Here are the quotes requested.

See cover sheet for more details. Vehicles are subject to production.

Roger Hicks
Hare Truck Center
317-674-1472 direct

From: Brian E. Tragesser <Btragesser@noblesville.in.us>
Sent: Wednesday, August 30, 2023 11:07 AM
To: Roger Hicks <rhicks@hareauto.com>
Subject: Quote Needed (Chevrolet Traverse)

CAUTION: This email originated from outside of Asbury. Do not click links or open attachments unless you recognize sender and know the content is safe.

Good Morning,

Can we get a quote for a 2023 Chevrolet Traverse AWD LS w/1FL. No additional options.

I would also like a quote for a 2023 Chevrolet Travers FWD LS w/1FL. No additional options.

BRIAN TRAGESSER
Sergeant
Quartermaster/Fleet Manager
CITY OF NOBLESVILLE POLICE DEPARTMENT



HARE CHEVROLET

Roger Hicks | 317-443-6282 | rhicks@hareauto.com

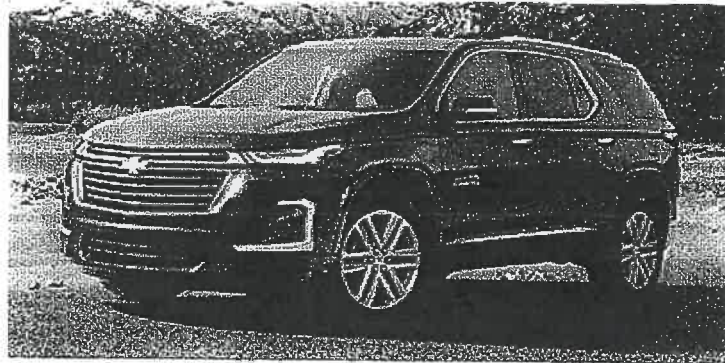
CITY OF NOBLESVILLE

Prepared For: BRIAN TRAGESSER

317-776-6340

btragesser@noblesville.in.us

[Fleet] 2023 Chevrolet Traverse (1NB56) FWD 4dr LS



BRIAN TRAFESSER
CITY OF NOBLESVILLE

WE ARE QUOTING THE 2023 TRAVERSE FRONT WHEEL DRIVE LS. WE CAN NOT ORDER THE 2FL WHICH IS FOR FLEETS ONLY, FLEET ORDER OUT WAS SOME TIME AGO. VEHICLE IS SUBJECT TO PRODUCTION SINCE ORDER OUT FOR ALL 2023 TRAVERSE MODELS IS THE MONTH OF SEPTEMBER, 2023.

ROGER HICKS
HARE CHEVROLET
317-674-1472 DIRECT



HARE CHEVROLET

Roger Hicks | 317-443-6282 | rhicks@hareauto.com

[Fleet] 2023 Chevrolet Traverse (1NB56) FWD 4dr LS (/ Complete)

Quote Worksheet

	MSRP
Base Price	\$34,520.00
Dest Charge	\$1,395.00
Total Options	\$0.00
	Subtotal
	\$35,915.00
DOC FEE	\$199.00
	Subtotal Pre-Tax Adjustments
	\$199.00
Less Customer Discount	(\$4,300.00)
	Subtotal Discount
	(\$4,300.00)
Trade-In	\$0.00
	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$31,814.00
Sales Tax	\$0.00
	Subtotal Taxes
	\$0.00
MSO PREP	\$15.00
WHEEL TAX	\$1.25
	Subtotal Post-Tax Adjustments
	\$16.25
	Total Sales Price
	\$31,830.25

R. W. Hicks 8/30/2023

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.



HARE CHEVROLET

Roger Hicks | 317-443-6282 | rhicks@hareauto.com

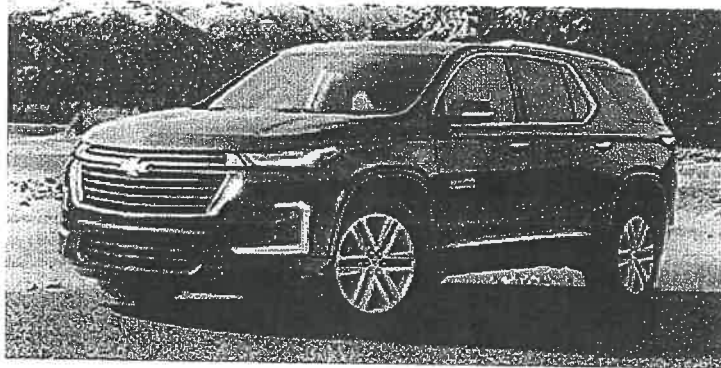
CITY OF NOBLESVILLE

Prepared For: BRIAN TRAGESSER

317-776-6340

btragegger@noblesville.in.us

[Fleet] 2023 Chevrolet Traverse (1NV56) AWD 4dr LS



BRIAN TRAFESSER
CITY OF NOBLESVILLE

WE ARE QUOTING THE 2023 TRAVERSE ALL WHEEL DRIVE LS. WE CAN NOT ORDER THE 2FL WHICH IS FOR FLEETS ONLY, FLEET ORDER OUT WAS SOME TIME AGO. VEHICLE IS SUBJECT TO PRODUCTION SINCE ORDER OUT FOR ALL 2023 TRAVERSE MODELS IS THE MONTH OF SEPTEMBER, 2023.

ROGER HICKS
HARE CHEVROLET
317-674-1472 DIRECT



HARE CHEVROLET

Roger Hicks | 317-443-6282 | rhicks@hareauto.com

[Fleet] 2023 Chevrolet Traverse (1NV56) AWD 4dr LS (✓ Complete)

Quote Worksheet

Base Price		MSRP	
Dest Charge			\$36,820.00
Total Options			\$1,395.00
			\$0.00
		Subtotal	\$38,215.00
DOC FEE			\$199.00
		Subtotal Pre-Tax Adjustments	\$199.00
Less Customer Discount			(\$4,300.00)
		Subtotal Discount	(\$4,300.00)
Trade-In			\$0.00
		Subtotal Trade-In	\$0.00
		Taxable Price	\$34,114.00
Sales Tax			\$0.00
		Subtotal Taxes	\$0.00
MSO PREP			\$15.00
WHEEL TAX			\$1.25
		Subtotal Post-Tax Adjustments	\$16.25
		Total Sales Price	\$34,130.25

Raymond 8/30/2023

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.

Quote #3 - Chevy Traverses

Bradley Arnold

From: Brian E. Tragesser
Sent: Friday, September 1, 2023 8:06 AM
To: Bradley Arnold
Subject: Fwd: Quotes Needed (Chevrolet Traverse)

Day Young Chevrolet Chevy Traverse Quotes

Begin forwarded message:

From: jgoodie49@comcast.net
Date: August 30, 2023 at 14:14:06 EDT
To: "Brian E. Tragesser" <Btragesser@noblesville.in.us>
Subject: RE: Quotes Needed (Chevrolet Traverse)

Brian

2023 traverses been closed, 24 is in works GM told me order starting to be taken in December sorry



DAN YOUNG TIPTON, LLC

Jim Goodson
Fleet & Commercial Manager

MARK OF EXCELLENCE
AWARD WINNER

T 765-675-7434
F 765-675-3737
C 317-409-2542
jgoodie49@comcast.net

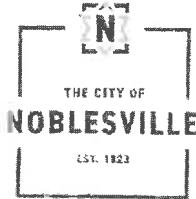
875 E JEFFERSON ST
TIPTON IN 46072
www.danyounggmc.com

From: Brian E. Tragesser <Btragesser@noblesville.in.us>
Sent: Wednesday, August 30, 2023 11:06 AM
To: jgoodie49@comcast.net
Subject: Quotes Needed (Chevrolet Traverse)
Importance: High

Good Morning,

Can we get a quote for a 2023 Chevrolet Traverse AWD LS w/1FL. No additional options.

I would also like a quote for a 2023 Chevrolet Travers FWD LS w/1FL. No additional options.



FINANCE & ACCOUNTING

Funding Verification/Encumbrance Request Form

Date to be submitted to BoW/Park Board: 8/29/23 (put N/A if not submitting to BoW/Park Board)

Vendor name: Kelley Chevrolet

Vendor Address: 7132 5220 Value Drive, Fort Wayne, IN 46808

Brief description of purchase: 2023 Chevy Traverse SUV Vehicles - 2 Total

Source of Funding:

- Current Year Operational Budget
- Subsequent Year Operational Budget¹
- Funding not yet finalized (attach explanation)²
- Loan or debt proceeds
- Non-Appropriated Fund³

Fund #		290
Department #		004
Project # (NA if no project #)		N/A
	Expense Object #	Amount
#1	451.100	\$ 62,300.00
#2		
#3		

- 1) This option may only be selected AFTER the adoption of the subsequent year budget. OFA will create a PO after the start of the next year. If contract details change in between form submission and the start of the year, contact OFA Staff.
- 2) This option may only be selected in unusual circumstances. An additional FVF will need to be submitted to OFA once funding source has been determined. OFA will not create a PO until this follow-up form has been submitted.
- 3) These funds are not appropriated through the annual budget process. They include but are not limited to grant funds and impact fee funds.

Are you requesting that a Purchase Order (PO) be created for this expenditure?

- Yes Select for all purchases/contracts that will not be paid immediately
- No Select ONLY if department plans to initiate payment immediately

The Department certifies that sufficient appropriation authority exists in the stated fund and expense series to obligate the expense for future payment.

Department Director

Brad Arnold

Brad Arnold

8/15/23

(Signature)

(Printed Name)

(Date)

Please email completed form to OFAbudget@noblesville.in.us

FOR OFFICE OF FINANCE AND ACCOUNTING USE ONLY

OFA Action Taken

- Purchase Order Created
- Reviewed Availability of funds (Contract/Purchase of over \$50k or paid with debt proceeds only)
- No Action Taken (Department should still include this form in purchase/contract approval submission)

PO # (if applicable): 230232

OFA Signature: Steve Stricker

Comments: _____

Initials: HT Date: 8/16/23

**PURCHASE ORDER
CITY OF NOBLESVILLE
16 SOUTH 10TH STREET STE 270**

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 0031216070010

FEDERAL EXCISE TAX EXEMPT
356001141

NOBLESVILLE IN 46060
PHONE: 317-776-6328
FAX: 317-776-6369

PURCHASE ORDER NO. 230232

THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE.

SHIP TO:

TO VENDOR # 7132
KELLY CHEVY LLC
5220 VALUE DRIVE
FORT WAYNE IN 46808

ATTN:

DATE 08/16/2023	DEPARTMENT POLICE	SHIP TO ARRIVE BY
--------------------	----------------------	-------------------

APPROPRIATION NUMBER	QUANTITY	UNIT	DESCRIPTION	PROJECT #	UNIT PRICE	AMOUNT
290004451.100	1.0		2023 CHEVY TRAVERSE SUV VEHICLES		62300.00	62300.00

ADDL DESC:2 TOTAL

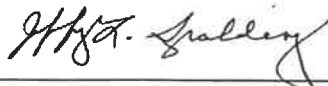
SHIP VIA	TOTAL 62300.00
----------	--------------------------

SHIPPING INSTRUCTIONS

- * SHIP PREPAID
- * C.O.D. SHIPMENTS CANNOT BE ACCEPTED
- * PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABELS.
- * THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENTAL THERETO.

PAYMENT

- * A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED.
- * I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY 
TITLE _____ CONTROLLER _____

ORIGINAL - VENDOR'S COPY