



Board of Public Works and Safety

Agenda Item

Cover Sheet

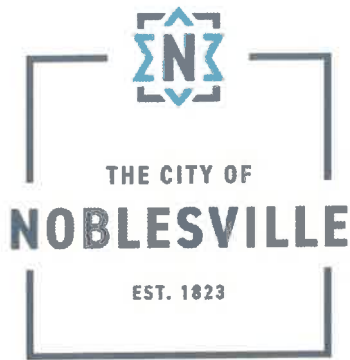
MEETING DATE: February 27, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 3

INITIATED BY: René Gulley

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety
FROM: René Gulley, Operations Manager Street Department
SUBJECT: Board to consider parking reservations for annual Art Fair on the Square
DATE: February 27, 2024

Noblesville Creates is requesting to reserve several parking spaces for the annual Art Fair on the Square, presented by the Hamilton County Artists Association, on August 3rd from 7am to 6pm. Art vendors will have tents and tables on the Courthouse lawn. These parking spaces will allow vendors to load and unload for set up. The parking spaces requested include all of the parking spaces on the east side of N 8th Street between Conner Street and Logan Street and the 2 northmost and 2 southmost parking spaces on the west side of N 9th Street between Conner Street and Logan Street.

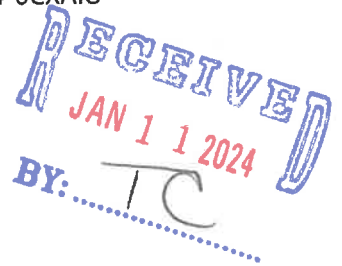
The committee recommends the Board of Public Works approve this parking reservation request.



Tiana Chamberlin

ENCRO-0025-2024

From: Sent on Behalf of Street Department <no-reply@egovnotices.com>
Sent: Wednesday, January 10, 2024 4:06 PM
To: Street Department
Subject: Special Event Encroachment Permit Submitted - Receipt #2024-0CXAIU



A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

Confirmation

Thank you for submitting an online Special Event Encroachment Permit. You will be contacted following a review of this application.

**This is required as part of the permit application.* Please email nsd@noblesville.in.us with a map detailing the location of event (site map), and an event agenda or planned activities. If your event contains a program of various locations, your proposed route must also be attached.*

Confirmation: I agree to the terms and conditions listed above.

ENCROACHMENT LOCATION INFORMATION

Address or Special Event Location: Various Parking Spots around the Courthouse Square

APPLICANT CONTACT INFORMATION

Organization Name: Noblesville Creates on behalf Hamilton County Artists' Association
Contact Name: Ryan Shelton
Address: 107 S. 8th Street, Noblesville, IN 46060
Phone Number: 317-770-1272
Email: rshelton@noblesvillecreates.org
Non-Profit: Yes

EVENT LOGISTICS

Event Name: Art Fair on the Square Presented by Hamilton County Artists' Association
Type of Event: Other
If other, please explain: Art Fair
What is the purpose of the event?: Artists will have booths around the square to sale art work. The parking spots are to help artists load and unload items and materials.
Event Requirements (Click All That Apply): Park Facilities
Event Starting Date & Time: 08/03/2024 at 09:00:00 AM
Event Ending Date & Time: 08/03/2024 at 04:00:00 PM

Setup Date & Time: 08/03/2024 at 07:00:00 AM

Tear Down Date & Time: 08/03/2024 at 06:00:00 PM

Total number of anticipated participants (including volunteers, spectators, runners, etc):
1,000

Is this a first time event for you or the sponsoring organization at this location?: No

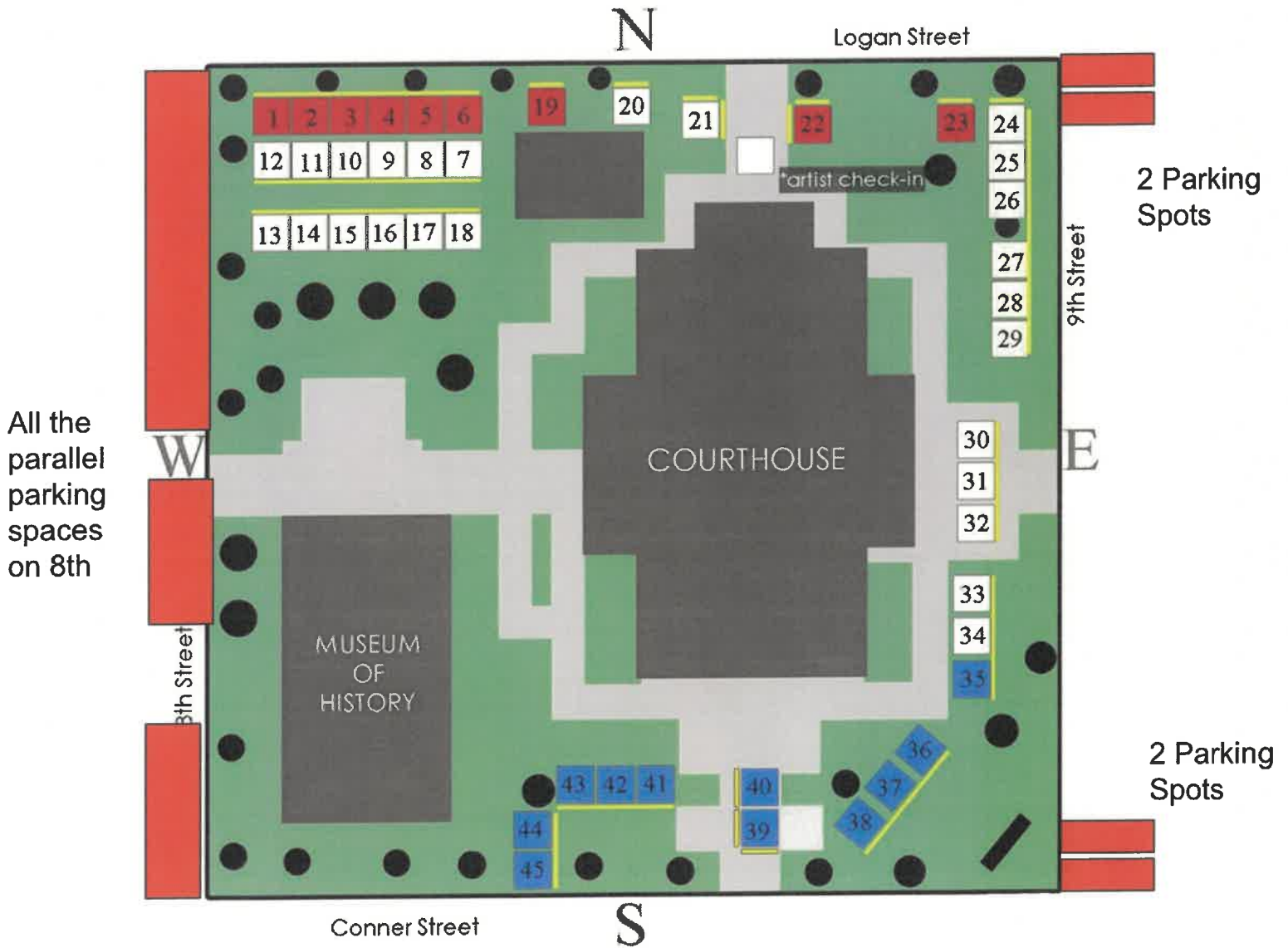
Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?: Yes

***If yes, please describe::** Each artist will have a tent with art displayed.

To stay up to date you can view the status of this item [here](#).

[Noblesville, IN](#)

Art Fair on the Square



Reserved Parking Spots: all parallel parking spaces on the 8th street side and 2 in each corner of the other sides.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SHEPHERD INSURANCE LLC/PHS 36212003 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (866) 467-8730 (A/C, No, Ext):		FAX (A/C, No):
	E-MAIL ADDRESS:		
		NAIC#	
INSURED NICKEL PLATE ARTS INC 107 S 8TH ST NOBLESVILLE IN 46060-2608	INSURER A : Twin City Fire Insurance Company		29459
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY	X		36 SBA IB8700	01/01/2024	01/01/2025	EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR							
	<input checked="" type="checkbox"/> General Liability							
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$1,000,000
	OTHER:						GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY			36 SBA IB8700	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	ANY AUTO							
	ALL OWNED AUTOS						<input type="checkbox"/> SCHEDULED AUTOS	
	<input checked="" type="checkbox"/> HIRED AUTOS						<input checked="" type="checkbox"/> NON-OWNED AUTOS	
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB			36 SBA IB8700	01/01/2024	01/01/2025	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> OCCUR CLAIMS-MADE							
	DED <input checked="" type="checkbox"/> RETENTION \$10,000						AGGREGATE	\$1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						Y/N	N/A
	If yes, describe under DESCRIPTION OF OPERATIONS below							
A	EMPLOYMENT PRACTICES LIABILITY			36 SBA IB8700	01/01/2024	01/01/2025	Each Claim Limit	\$10,000
							Aggregate Limit	\$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage Form SS0008 attached to this policy.

CERTIFICATE HOLDER

City of Noblesville
16 S 10TH ST
NOBLESVILLE IN 46060

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan J. Castaneda

© 1988-2015 ACORD CORPORATION. All rights reserved.