



# Board of Public Works and Safety

## Agenda Item

## Cover Sheet

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**MEETING DATE:** April 9, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

**ITEM #:** 2

**INITIATED BY:** Evelyn Lees

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
MARCH 26, 2024**

The Board of Public Works and Safety met in regular session on Tuesday, March 26, 2024 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: John Ditslear, Laurie Dyer, and Rick Taylor. Robert Elmer was absent.

Also present were City Clerk Evelyn Lees, Deputy Clerk Christina Adamson, Community Development Director Sarah Reed, Public Safety Director Chad Knecht, City Attorney Jonathan Hughes, Department Directors, staff, and a contractor.

**PLEDGE OF ALLEGIANCE**

Mr. Martin led the chamber in the Pledge of Allegiance.

**PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT**

There were no comments.

**APPROVAL OF AGENDA**

Mr. Taylor moved to amend the agenda to add New Item #17, Board to Consider License Agreement with St. Vincent's Hospital for the Eclipse, and to postpone the City Camera and Door Access Project Bid Opening to the next meeting, second Mr. Martin, four aye, motion carried.

**CONSENT AGENDA**

**FOR APPROVAL**

- #1 APPROVAL OF EXECUTIVE SESSION MEMORANDUM: MARCH 12, 2024
- #2 APPROVAL OF MINUTES: MARCH 12, 2024
- #3 BOARD TO CONSIDER THE WRITE-OFF OF UNPAID DEBT FOR EMS (DIVISION CHIEF JAMES MACKY)
- #4 BOARD TO CONSIDER TEMPORARY STREET CLOSURES AT SEMINARY PARK FOR INDIANA PEONY FESTIVAL (RENÉ GULLEY)
- #5 BOARD TO CONSIDER USE OF SEMINARY PARK FOR INDIANA PEONY FESTIVAL VIPP EVENT (RENÉ GULLEY)
- #6 BOARD TO CONSIDER TEMPORARY ALLEY CLOSURES FOR BRUNCH & BLOOMS CRAWL (RENÉ GULLEY)
- #7 BOARD TO CONSIDER TEMPORARY CLOSURE OF EAST ALLEY FOR 2024 NOBLESVILLE FLOWER MARKET (RENÉ GULLEY)
- #8 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND AND PAYMENT BOND TO WAGNER-MEINERT, LLC FOR CITY HALL ROOFTOP HVAC (DAVID DALE)
- #9 BOARD TO CONSIDER ACCEPTANCE OF SECONDARY PLAT AND PERFORMANCE BOND FOR HMA SURFACE, COMMON SIDEWALK, PATH, MONUMENTATION, COMMON AREA TREES, SIGNS, AND OFFSITE SANITARY SEWER FOR THE TIMBERS, SECTION 1 (JUSTIN HUBBARD)

**BOARD OF PUBLIC WORKS AND SAFETY  
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#10 BOARD TO CONSIDER RELEASE OF MONUMENTATION  
PERFORMANCE BOND FOR STONY BLUFFS (JUSTIN HUBBARD)

**CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR  
DIRECTOR)**

#11 SERVICES AGREEMENT WITH PROTEAM TACTICAL PERFORMANCE,  
LLC FOR FUNCTIONAL MOVEMENT SCREENINGS FOR THE FIRE  
DEPARTMENT (TRAINING CAPTAIN SETH JONES)

#12 SERVICES AGREEMENT WITH HUNDEN PARTNERS FOR PROJECT  
SCOREBOARD (MATT LIGHT)

#13 AGREEMENT WITH MATTHEW DOUDT PHOTOGRAPHY FOR IMAGE  
RELEASE (JAYME THOMPSON)

#14 SERVICES AGREEMENT WITH SUSANNA TURNER FOR CROSSWALK  
ART ADJACENT TO SEMINARY PARK (AARON HEAD)

#15 SERVICES AGREEMENT WITH SIMPLY SOPHIE DESIGNS, LLC FOR  
DOWNTOWN MERCHANT MAP (AARON HEAD)

#16 SERVICES AGREEMENT WITH SPECIALTY EARTH SCIENCES, LLC FOR  
ENVIRONMENTAL SITE ASSESSMENT AND SUBSURFACE  
INVESTIGATION FOR 1365 AND 1367 SOUTH 10<sup>TH</sup> STREET  
(CHUCK HABERMAN)

#17 SERVICES AGREEMENT WITH TOP SHOT AERIAL PHOTOGRAPHY LLC  
FOR AERIAL PHOTOGRAPHY AND VIDEO FOOTAGE (SARAH DAVIS)

#18 SERVICES AGREEMENT WITH RQAW CORPORATION FOR CITY HALL  
BUILDING MANAGEMENT SYSTEM UPGRADE (DAVID DALE)

Mr. Ditslear moved to approve the consent agenda as presented, second Mr. Taylor, four aye,  
motion carried.

**NEW ITEMS FOR DISCUSSION**

#1 BOARD TO CONSIDER ACCEPTANCE OF CONFLICT OF INTEREST  
DISCLOSURE (EVELYN LEES)

Ms. Lees stated Firefighter Chad Vogel has submitted a conflict of interest disclosure for  
carpentry work he will perform for the Fire Department. Mr. Ditslear moved to approve, second  
Ms. Dyer, four aye, motion carried.

Discussion of Items #2 and #3 was delayed due to the absence of the presenter.

#4 BOARD TO CONSIDER PURCHASE OF PARTITIONS AT DILLON PARK  
SPLASH PAD RESTROOMS (WENDY STREMLAW/KEVIN CONNER)

Street Commissioner and Interim Parks and Recreation Director Patty Johnson spoke on behalf  
of Ms. StremLaw and Mr. Conner. Ms. Johnson stated this request is to purchase restroom  
partitions for the Dillon Park restrooms. The contract with CIH – Shriker Division is not to  
exceed \$8,449.00 and will terminate on December 31, 2024. Mr. Ditslear moved to approve,  
second Ms. Dyer, four aye, motion carried.

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- #5 BOARD TO CONSIDER SERVICES AGREEMENT WITH KINSEY'S FLOOR COVERING, INC. FOR TURF CARPETING AT FOREST PARK MINI GOLF (ERIN HINSHAW)

Recreation Program Coordinator Erin Hinshaw stated this agreement with Kinsey's Floor Covering will replace the turf for 18 holes of miniature golf at Forest Park. She stated the current turf is more than 20 years old. She stated the goal is to finish replacement of the turf before the course opens for play on May 4. She stated three quotes were received and reviewed, and Kinsey's was the lowest quote. The contract is not to exceed \$45,000.00 and will terminate on May 4, 2024. Mr. Ditslear moved to approve the services agreement with Kinsey's Floor Covering, Inc. for turf carpeting at Forest Park, second Ms. Dyer, four aye, motion carried.

- #6 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR BUNKER REMODEL AT FOX PRAIRIE GOLF COURSE (PATTY JOHNSON/CURT BRISCO)

Street Commissioner and Interim Parks and Recreation Director Patty Johnson requested permission to advertise phase II of the bunker remodeling at Fox Prairie golf course for bids. She stated phase I renovated the first 18 holes, and this phase will renovate the final nine holes of the golf course. Mr. Taylor moved to grant permission to advertise for bids for the bunker remodel at Fox Prairie golf course, second Ms. Dyer, four aye, motion carried.

- #7 BOARD TO CONSIDER COMMITMENT LETTER FOR PURCHASE OF ROAD SALT FOR 2024/2025 WINTER SEASON (PATTY JOHNSON)

Street Commission Patty Johnson requested permission to sign a commitment letter for purchase of road salt for the 2024-2025 season. She stated she is required to sign the commitment letter in March. She stated the amount of salt actually purchased can vary by 20 percent more or less of the amount in the commitment letter. Mr. Taylor moved to approve the commitment letter for purchase of road salt for the 2024/2025 winter season, second Ms. Dyer, four aye, motion carried.

- #8 BOARD TO CONSIDER TEMPORARY CLOSURE OF ONE PARKING SPACE AT 859 CONNER STREET FOR FAÇADE WORK (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Loza Construction requests closure of one parking space in front of 859 Conner Street on March 27, 28, and 29 for cleaning and painting the exterior of 859 and 863 Conner Street. She stated a ladder will be used on the sidewalk. The sidewalk will only be closed while work is completed on the second story of the buildings. Mr. Taylor moved to approve the temporary closure of one parking space at 859 Conner Street for façade work subject to approval of the façade grant, second Ms. Dyer, four aye, motion carried.

- #9 BOARD TO CONSIDER TEMPORARY CLOSURE OF 10 PARKING SPACES ON THE EAST SIDE OF NORTH 8<sup>TH</sup> STREET FOR WINDOW REPLACEMENT WORK AT THE HISTORIC COURTHOUSE (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Skender Construction requests to use parking spaces on the east side of 8<sup>th</sup> Street between Conner and Logan Streets from April 15 through July 15 to replace windows in the historic Courthouse. She stated ten spaces would be reserved during business hours on Mondays through Thursdays, and five spaces would be needed on Fridays. She stated the parking spaces would be used for deliveries of windows and construction crew parking to allow access to their tools during the workday. Mr. Ditslear moved to approve the temporary closure of 10 parking spaces on the east side of north 8<sup>th</sup> for window replacement, second Mr. Taylor, four aye, motion carried.

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**#2 BOARD TO CONSIDER RESIDENTIAL FAÇADE IMPROVEMENT GRANT  
FOR 535 CHESTNUT STREET (AARON HEAD)**

Ms. Reed spoke on behalf of Mr. Head. Ms. Reed stated this application is for the property at 535 Chestnut Street. She stated the total façade cost is estimated at \$8,595.00 with a grant of \$6,446.25. She stated this grant is in the Plum Prairie Historic District, so it qualifies for a 75 percent grant. She stated the residential façade improvement grants were enacted due to the Pleasant Street project and its impact on the Plum Prairie Historic District. The grant is for light replacement, window boxes, siding repair, deck enhancements, trim and wood repairs, door replacement and painting, and shutter, soffit, and trim painting. Mr. Martin questioned the grant because the home was modular and not historic. Ms. Reed stated the exterior lights and colors will have historic elements. Engineering Project Manager Andrew Rodewald explained grants within the Plum Prairie Historic District are eligible based on a geographic area rather than the architecture of the homes, so the requirements are different than for the other districts. Mr. Taylor moved to approve the residential façade improvement grant for 535 Chestnut Street, second Mr. Martin, four aye, motion carried.

**#3 BOARD TO CONSIDER FAÇADE IMPROVEMENT GRANT FOR 859 AND  
863 CONNER STREET (AARON HEAD)**

Ms. Reed spoke on behalf of Mr. Head. Ms. Reed stated this grant for 859 and 863 Conner Street is estimated at \$2,800.00 with a maximum grant of \$1,400.00. She stated this grant is considered a small projects grant and includes cleaning of the façade, painting, and re-finishing doors, and repairing kickplates. Mr. Taylor moved to approve the façade improvement grant for 859 and 863 Conner Street, second Ms. Dyer, four aye, motion carried.

**#10 BOARD TO CONSIDER AGREEMENT WITH DAYSTAR DIRECTIONAL  
DRILLING FOR REALIGNMENT OF SANITARY SEWER AT DILLON  
PARK (JONATHAN MIRGEAUX)**

Utilities Project Coordinator Kristyn Parker stated another lower quote was received. She requested to withdraw the item. Mr. Ditslear moved to withdraw the item, second Mr. Martin, four aye motion carried.

**#11 BOARD TO CONSIDER AGREEMENT WITH CENTRAL INDIANA  
BORING CONTRACTORS FOR REALIGNMENT OF SANITARY SEWER  
AT DILLON PARK (KRISTYN PARKER)**

Utilities Project Coordinator Kristyn Parker stated the Utilities have identified a maintenance issue with Dillon Park and the Lochaven and Noble West subdivisions. She stated when there are concerts in Dillow Park, the sanitary sewer backs up in the subdivisions and has flooded some basements. She stated three quotes were solicited and were received from Daystar, Central Indiana Boring, and Culy to bore a new sanitary sewer line to the north of the park to a new connection point that will eliminate the slow drainage. The contract with Central Indiana Boring Contractors/TMC Contractors was the lowest responsive, responsible quoter with a quote not to exceed \$34,400.00. The agreement would terminate on December 31, 2024. Mr. Ditslear moved to approve the service agreement with Central Indiana Boring Contractors, second Mr. Taylor, four aye, motion carried.

**#12 BOARD TO CONSIDER DECLARATION OF UTILITIES TRASH PUMP AS  
SURPLUS (KRISTYN PARKER)**

Utilities Project Coordinator Kristyn Parker requested that the trash pump at the treatment plant be declared surplus so that it may be sold, either on govdeals.com or by advertising for bids. She stated the pump is broken and parts are no longer available. She stated the Utilities hope to sell the old pump to a small utility that can use it for parts. Mr. Ditslear moved to approve the declaration of Utilities trash pump as surplus, second Ms. Dyer, four aye, motion carried.

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- #13 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR CITY HALL BUILDING MANAGEMENT SYSTEM INSTALLATION (DAVID DALE)

Facilities Manager David Dale requested permission to advertise for bids for installation of a new City Hall building management system. He stated RQAW is the consultant that will design and manage the project. He stated the new system would monitor the HVAC system, water, lighting, and the elevators. He stated the current Carrier system is old and limited. Mr. Taylor moved to grant permission to advertise for bids for the City Hall building management system installation, second Ms. Dyer, four aye, motion carried.

- #14 BOARD TO CONSIDER AWARD OF CONSTRUCTION CONTRACT FOR LOGAN STREET DRAINAGE AND FEDERAL HILL TO FOREST PARK TRAIL (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated bids were opened at the February 27, 2024 meeting for the Logan Street Storm Sewer Outfall and Federal Hill to Forest Park Trail project. He stated Morphe Construction was the only bidder. He recommended awarding the base bid and alternate #1 in the amount of \$4,632,714.00. He stated the alternate bid will build a trail on top of the drainage line, along the abandoned trolley line and into Forest Park. He stated funding is available and will come from multiple sources. Mr. Martin asked when the project will be completed. Mr. Rodewald replied it is expected to be completed by Thanksgiving. He stated work will begin in late summer, after materials are delivered. Mr. Martin asked how the tunnel under the rail line would be constructed. Mr. Rodewald stated he has received permission from the Hoosier Heritage Port Authority to open cut the rail line, build the tunnel, then reconnect the rails. Mr. Ditslear moved to award the construction contract for the Logan Street Drainage and Federal Hill to Forest Park Trail, second Mr. Taylor, four aye, motion carried.

- #15 BOARD TO CONSIDER ON-CALL SUPPLEMENTAL AGREEMENT WITH TRI-STATE FORESTRY SERVICES, INC. (EN-375-01) (DEON OCHOA)

Engineering Project Manager Andrew Rodewald spoke on behalf of Mr. Ochoa. Mr. Rodewald stated an on-call agreement with Tri-State Forestry Services was approved on August 29, 2023. He stated the agreement has been used for several projects and emergency services. He stated tree-cutting season is limited due to federal protection of the Indiana brown bat. He stated the contract also will supplement the Street Department's work in neighborhoods. Mr. Martin asked about the trees that were recently removed on 10<sup>th</sup> Street. Mr. Rodewald replied tree roots were heaving the sidewalks, causing trip hazards. He stated the sidewalks are being repaired, and the trees will be replaced. Street Commissioner Patty Johnson stated more trees will be planted than are being removed. Mr. Rodewald stated next week the stumps will be ground, the sidewalks will be repaired, and then replacement will begin. He stated this request is for an additional \$150,000.00 for continued work. The agreement will terminate on December 31, 2025. Mr. Taylor moved to approve the on-call supplemental agreement with Tri-State Forestry Services, Inc., second Ms. Dyer, four aye, motion carried.

- #16 BOARD TO CONSIDER TEMPORARY CLOSURE OF PROMENADE OF NOBLESVILLE PARKWAY FOR MEIJER GROCERY AT PROMENADE (MICHAEL POUCH)

Engineering Construction Manager Michael Pouch requested the closure of Promenade of Noblesville Parkway between the intersection of Promenade Shops Boulevard and Little Chicago Road for the installation of 36-inch storm sewer for the Meijer grocery at Promenade project. He stated the closure is expected to begin on or after April 2, weather permitting. He stated the closure is expected to last for up to two days. He stated the contractor is working with the Promenade apartments and nearby businesses. Mr. Martin asked when the Meijer grocery would open. Travis Albright of Fischer Excavating, Inc. replied the turnkey date is expected in eight weeks. Mr. Taylor moved to approve the temporary closure of Promenade of Noblesville Parkway for Meijer Grocery at Promenade, second Mr. Ditslear, four aye, motion carried.

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#17           BOARD TO CONSIDER LICENSE AGREEMENT WITH ST. VINCENT  
                  HOSPITAL FOR THE ECLIPSE (CHIEF MATT MITCHELL)

Fire Chief Matt Mitchell stated this agreement would allow the Fire Department to use the empty neighborhood hospital at 9460 East 146<sup>th</sup> Street on April 8, 2024 to house an ambulance and quick response vehicle on the day the eclipse. He stated resources are being distributed to deal with expected gridlock. He stated the equipment will be stationed in the morning and moved out in the evening. He stated there is no cost associated with the agreement. Mr. Ditslear moved to approve the license agreement with St. Vincent Hospitals for the eclipse, second Ms. Dyer, four aye, motion carried.

**ADJOURNMENT**

There being no further business before the Board of Public Works and Safety this 26<sup>th</sup> day of March, 2024, Mr. Martin adjourned the meeting.

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JACK MARTIN, PRESIDENT

ATTEST:

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EVELYN L. LEES, CLERK