



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: June 11, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 2

INITIATED BY: Evelyn Lees

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MAY 28, 2024**

The Board of Public Works and Safety met in regular session on Tuesday, May 28, 2024 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: Laurie Dyer and Robert Elmer. John Ditslear and Rick Taylor were absent.

Also present were City Clerk Evelyn Lees, Public Safety Director Chad Knecht, City Attorney Jonathan Hughes, Department Directors, staff, representatives of bidders, and interested citizens.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments.

APPROVAL OF AGENDA

Mr. Martin moved to amend the agenda to add Consent Agenda item #3A, Board to consider temporary parking space closures on Logan Street for the annual Lions Club Pork Chop Dinner and the rest of the agenda as presented, second Mr. Elmer, three aye, motion carried.

BID OPENING: 2024 STREET REHABILITATION – CONTRACT I

Mr. Hughes stated the first bid was from Calumet Civil Contractors, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. They acknowledged receipt of two addenda. Their base bid was \$2,162,500.00; Alternate #1 added \$374,000.00; Alternate #2 added \$205,500.00; and Alternate #3 added \$145,000.00.

The next bid was from E&B Paving, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. They acknowledged receipt of two addenda. Their base bid was \$1,712,334.56; Alternate #1 added \$319,000.00; Alternate #2 added \$235,265.02; and Alternate #3 added \$61,321.32.

The next bid was from Midwest Paving, LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. They acknowledged receipt of two addenda. Their base bid was \$1,876,169.69; Alternate #1 added \$369,469.69; Alternate #2 added \$202,910.45; and Alternate #3 added \$70,069.69.

The next bid was from Rieth-Riley Construction Co., Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. Acknowledgement of receipt of two addenda was not apparent. Their base bid was \$1,906,138.92; Alternate #1 added \$314,644.61; Alternate #2 added \$256,876.15; and Alternate #3 added \$58,150.32.

The next bid was from Howard Companies LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. They acknowledged receipt of two addenda. Their base bid was \$1,969,590.30; Alternate #1 added \$324,002.00; Alternate #2 added \$276,665.50; and Alternate #3 added \$152,333.75.

Mr. Hughes stated that appears to be all the bids for the 2024 Street Rehabilitation – Contract I project. He asked if anyone present knew of any other bids. Seeing none, he recommended that the bids be referred to the Engineering Department for review and recommendation. Mr. Martin so moved, second Mr. Elmer, three aye, motion carried. Mr. Martin thanked the bidders for their interest in the City of Noblesville.

Intentionally left blank

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MAY 28, 2024, PAGE II**

**BID OPENING: SMALL STRUCTURE REPLACEMENT ON GREENFIELD AVENUE
OVER WHEELER DRAIN**

Mr. Hughes stated the first bid was from Midwest Paving, LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. They did not acknowledge receipt of the addendum. Their base bid was \$579,029.35.

The next bid was from Morphe Construction, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. They acknowledged receipt of the addendum. Their base bid was \$770,000.00.

The next bid was from Rieth-Riley Construction Co., Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. They acknowledged receipt of the addendum. Their base bid was \$854,172.39.

The next bid was from United Construction Services, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. They acknowledged receipt of the addendum. Their base bid was \$797,000.00.

Mr. Hughes stated that appears to be all the bids for the Small Structure Replacement on Greenfield Avenue over Wheeler Drain project. He asked if anyone present knew of any other bids. Seeing none, he recommended that the bids be referred to the Engineering Department for review and recommendation. Mr. Martin so moved, second Ms. Dyer, three aye, motion carried. Mr. Martin thanked the bidders for their interest in the City of Noblesville.

CONSENT AGENDA

FOR APPROVAL

- #1 APPROVAL OF EXECUTIVE SESSION MEMORANDUM: MAY 14, 2024
- #2 APPROVAL OF MINUTES: MAY 14, 2024
- #3 BOARD TO CONSIDER USE OF EAST ALLEY FOR OUTDOOR SEATING FOR MATTEO'S RISTORANTE ITALIANO (RENÉ GULLEY)
- #3A BOARD TO CONSIDER TEMPORARY PARKING SPACE CLOSURES ON LOGAN STREET FOR THE ANNUAL LIONS CLUB PORK CHOP DINNER (RENÉ GULLEY)
- #4 BOARD TO CONSIDER A REPLAT OF LOT 1A IN RIVERWEST (JOYCEANN YELTON)
- #5 BOARD TO CONSIDER A REPLAT OF LOT 4 IN RIVERWEST (JOYCEANN YELTON)
- #6 BOARD TO CONSIDER A REPLAT OF LOTS 11 AND 12 IN CUMBERLAND POINTE COMMERCIAL (JOYCEANN YELTON)

CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)

- #7 SERVICES AGREEMENT WITH MCCREADY & KEENE, INC. FOR ACTUARIAL SERVICES RELATED TO OTHER POST EMPLOYMENT BENEFITS FOR GASB 74 AND 75 FOR REPORTING IN THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (CAITLIN MOSS)

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MAY 28, 2024, PAGE III**

- #8 SERVICES AGREEMENT WITH COSTELLO SECURITY SOLUTIONS, LLC FOR FEDERAL HILL COMMONS SUMMER CONCERTS 2024 (ERIN HINSHAW)
- #9 SERVICES AGREEMENT WITH PYRAMID SOUND WORKS, INC. FOR SOUND PRODUCTION AT THE 2024 FEDERAL HILL COMMONS CONCERT AT THE COMMONS EVENTS (ERIN HINSHAW)
- #10 SERVICES AGREEMENT WITH KONICA MINOLTA FOR PURCHASE OF COMPUTERS WITH THREE YEAR EXTENDED WARRANTY/SERVICE (ADAM HEDDEN)

Ms. Dyer moved to approve the consent agenda as amended, second Mr. Elmer, three aye, motion carried.

NEW ITEMS FOR DISCUSSION

- #1 BOARD TO CONSIDER REQUEST FOR ADDITIONAL LEAVE TIME AND SICK BANK HOURS ON BEHALF OF CITY EMPLOYEE (KIM POTTENGER)

Human Resources Assistant Director Kim Pottenger stated as was discussed in Executive Session, an employee requests 12 weeks of additional leave time and 70 hours of sick bank time. Mr. Elmer moved to approve the request for additional leave time, second Ms. Dyer, three aye, motion carried.

- #2 BOARD TO CONSIDER GRANT AGREEMENT WITH INDIANA ECONOMIC DEVELOPMENT CORPORATION AND MAKEMYMOVE FOR REMOTE WORKER ATTRACTION PROGRAM (CHUCK HABERMAN)

Economic Development Assistant Director Chuck Haberman stated this grant agreement renews a partnership with the Indiana Economic Development Corporation (IEDC) for \$346,225.00 for a third year. He stated MakeMyMove is a company that attracts remote workers to move to Noblesville. He stated the City received a grant of \$150,000.00 in 2022 for 15 “movers” and \$250,000.00 in 2023 for 30 “movers”. He stated this grant will pay \$346,225.00 for 45 “movers”. He stated the City will match \$346,225.00. He stated \$53,000.00 of the IEDC grant money would pass through to the Chamber of Commerce, to be discussed with the next item. He stated in the first two years, 45 households moved, totaling 133 new residents. He stated 16 households have purchased homes at an average price of \$473,000.00. He stated of those renting, the average lease is \$1,638.00 per month. He stated the press coverage generated was 291 million viewers, which is worth approximately \$2.1 million in press coverage for the City. Mr. Haberman stated some of the grant will be passed on to the Chamber of Commerce to administer the program for the City. Mr. Martin asked the cost to the City per person for relocation. Mr. Haberman stated it is \$6,500.00. Mr. Martin asked how many communities participate in the program. Mr. Haberman was not sure, but he guessed approximately 70. Mr. Elmer moved to approve the grant agreement with the IEDC for MakeMyMove, second Ms. Dyer, three aye, motion carried.

- #3 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH NOBLESVILLE CHAMBER OF COMMERCE FOR ADMINISTRATION OF REMOTE WORKER ATTRACTION PROGRAM (CHUCK HABERMAN)

Economic Development Assistant Director Chuck Haberman stated this agreement explains why the last item showed different dollar amounts. He stated the IEDC recognizes that this program requires a whole community effort, so they are offering a \$53,000.00 match to the City for the Chamber of Commerce to administer the program. He stated staff has administered the program for the past two years. He stated last year the Chamber of Commerce distributed incentives on behalf of the City, but this year they will administer the whole MakeMyMove program. Mr.

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MAY 28, 2024, PAGE IV**

Elmer moved to approve MakeMyMove support through the Noblesville Chamber, second Ms. Dyer, three aye, motion carried.

#4 BOARD TO CONSIDER TEMPORARY USE OF EAST ALLEY FOR ANTIQUES IN THE ALLEY (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Noblesville Antiques on the Square requests to use the East Alley on July 13 from 7:30 a.m. to 4:30 p.m. for an event called Antiques in the Alley. Vendors will sell antiques from tents and tables in the alley. Ms. Dyer moved to approve temporary use of the East Alley for Antiques in the Alley, second Mr. Elmer, three aye, motion carried.

#5 BOARD TO CONSIDER SERVICES AGREEMENT WITH AZTEC HOMES, INC. FOR NEW SIDING AT THE FOREST PARK INN (ERIN HINSHAW)

Recreation Program Coordinator Erin Hinshaw requested approval of an agreement with Aztec Homes to replace the siding with new hardie plank siding at the Forest Park Inn. She stated the siding on the back of the Inn that is covered by the porch is still in good condition and would not be replaced. The agreement will terminate on October 31, 2024 for a cost not to exceed \$50,000.00. Aztec Homes quoted \$46,975.00. Mr. Elmer moved to approve the agreement with Aztec Homes, second Ms. Dyer, three aye, motion carried.

#6 BOARD TO CONSIDER A SERVICES AGREEMENT WITH NEXT STEP SOLUTIONS, LLC FOR REPLACEMENT OF SIDING AND ROOFING ON THE VISITOR CENTER ROOF ACCESS SHED (DAVID DALE)

Facilities Manager David Dale stated this service agreement with Next Step Solutions would replace the siding and roof on the roof access shed on the roof of the Visitors Center building at 839 Conner Street. He stated there has been water intrusion into the third floor apartment, so the replacement is needed. He stated metal siding and roofing would be used in a neutral color to match the Levinson. He stated the roof access is a shed with a full door rather than a hatch access. Mr. Martin asked what parts of the building the City owns. Mr. Dale replied the City owns the first and second floors on the east side of the building. He stated the City does not own the second floor apartment on the west side of the building. He stated he was not sure if the City owned the third floor, but he believed it did not at this time. He stated the water leak has affected the neighboring tenant. The agreement will terminate upon completion of the project at a cost not to exceed \$12,791.00. Mr. Elmer moved to approve the shed and roof work by Next Step Solutions, second Ms. Dyer, three aye, motion carried.

#7 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR A 2025 TANDEM AXLE HEAVY DUTY DUMP TRUCK FOR THE UTILITIES (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker requested permission to advertise for bids for a 2025 tandem axle heavy duty dump truck for the Utilities. She stated the new truck would replace a 2008 Chevrolet dump truck, which will be retired. She stated the truck will not be traded in. Ms. Dyer moved to grant permission to advertise for bids for a 2025 tandem axle heavy duty dump truck, second Mr. Elmer, three aye, motion carried.

#8 BOARD TO CONSIDER DECLARING TWO F550 TRUCKS AS SURPLUS (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker requested that two F550 trucks be declared as surplus so that they can be auctioned on govdeals.com. She stated the trucks have reached the end of their useful life and have been retired. Mr. Elmer moved to approve declaring the two F550 trucks as surplus, second Ms. Dyer, three aye, motion carried.

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MAY 28, 2024, PAGE V**

**#9 BOARD TO CONSIDER CHANGE ORDER NO. 1 FOR LIFT STATION 9
REPLACEMENT PROJECT (KRISTYN PARKER)**

Utilities Project Coordinator Kristyn Parker stated Change Order No. 1 represents force main modifications; protector lining; control panel modifications; final quantity counts; and extends the term of the contract from September 17, 2023 to July 31, 2024. The change order adds \$7,944.98 for a new contract total of \$1,879,588.00. Mr. Elmer moved to approve Change Order No. 1 for Lift Station 9, second Ms. Dyer, three aye, motion carried.

**#10 BOARD TO CONSIDER TEMPORARY CLOSURE OF JOHN STREET,
NIXON STREET, AND LOGAN STREET AT THE VILLAGE AT FEDERAL
HILL (STEVE JANSEN/JAYME THOMPSON)**

Project Coordinator Jayme Thompson stated Mr. Jansen was present to answer any questions about the construction timeline or work to be done. She stated the schedule may need a slight change. Mr. Martin asked if patch work will be used on Logan Street.

Old Town Construction President Steve Jansen stated there will be a utility crossing on Nixon Street north of Logan Street, which will receive a standard road patch over the utility trench. He stated the Logan Street and John Street utility crossings would also be patched to City standards. He stated the same utility will need to cross all three streets. He stated Nixon Street will be resurfaced between Westfield Road and Logan Street. He stated this request would close Nixon Street and John Street during the hours of 8:00 a.m. and 4:00 p.m. on standard workdays. He stated because of other construction projects in the area, they request to close Logan Street between 8:00 p.m. and 6:00 a.m. He stated there is a slight chance the closure would be moved to mid-July, after the State Road 32 reconstruction reopens. He stated the closures would begin on or after June 3. He stated the project is expected to be completed by early to mid-July. He stated the overnight closure was approved by the City Engineer. Ms. Thompson stated if the Logan Street closure is postponed to mid-July, it would not be a full closure. She stated the work would be completed during the day with maintenance of traffic. Mr. Martin asked if a full closure might be better. Ms. Thompson stated it could be considered with advice from the City Engineer. She stated if that option is considered, it would be presented for the Board's approval first. Mr. Hughes stated specific requests for approval were included in the memo. The memo stated that Nixon Street (north of Logan Street) & John Street (south of Logan Street) would be closed on or after June 3rd, 2024 for up to three consecutive days from 8:00 a.m. to 4:00 p.m., and the roadway must be open and plated outside of above stated working hours; that Logan Street (east of Nixon Street) would be closed on or after June 3rd, 2024 for up to three consecutive nights from 8:00 p.m. to 6:00 a.m., and the roadway must be open and plated outside of above stated working hours; and that all work must be completed prior to the State Road 32 Reconstruction project shifting from Phase 2 (9th and 10th Street closures) to Phase 3 (8th Street closure), which is anticipated to occur on or after June 7, 2024. Mr. Elmer moved to approve the temporary closure of John Street, Nixon Street, and Logan Street subject to requests in the memo by the Engineering Department, second Mr. Martin, three aye, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 28th day of May, 2024, Mr. Martin adjourned the meeting.

JACK MARTIN, PRESIDENT

ATTEST:

EVELYN L. LEES, CLERK