

TA-03-24  
APPROPRIATION TRANSFER RESOLUTION

101 GENERAL FUND

WHEREAS, certain fiscal demands have developed since the adoption of the current Civil City annual budget so that it is now necessary to transfer appropriation authority within a fund without increasing or decreasing the overall appropriation authority.

WHEREAS, the Human Resources department has need to enhance the process of Family and Medical Leave Act (FMLA) tracking for the City.

WHEREAS, UKG has a leave-tracking module that can be added to the Workforce Ready platform that is currently used by the city.

WHEREAS, the UKG Workforce Ready software license is currently funded out of the Office of Finance & Accounting budget and adding the new module will increase the cost of the license.

WHEREAS, \$600,000 was appropriated from the General Fund to Non-Departmental, as part of the 2024 annual budget ordinance, to establish a non-personal services contingency reserve which may be transferred to augment the budget of any city department to cover an eligible, unplanned, or unbudgeted cost.

WHEREAS, \$600,000 of that contingency reserve remains available.

WHEREAS, this is a request to reallocate appropriation authority for both a non-recurring purpose from non-departmental contingency by \$3,275 and for a recurring purpose from non-departmental contingency by \$4,725, which represents a one-time set up cost and seven months of licensing costs for the module, respectively.

WHEREAS, an appropriation transfer for a non-recurring purpose from non-departmental contingency does not increase the City's base budget for the ensuing fiscal year.

WHEREAS, an appropriation transfer for a recurring purpose from non-departmental contingency does increase the City's base budget for the ensuing fiscal year and the base budget impact of this action is \$8,100.

NOW, THEREFORE, to address such demands for the General Fund:

Section 1. BE IT RESOLVED, by the Common Council of the City of Noblesville, Indiana, that, for the obligations of the Civil City, the following appropriation increases be executed:

INCREASE		
Department/Sub-Fund:	003	Office of Finance & Acctg.
Expenditure Series:	300	Services & Other Charges
Appropriation Amount:	\$8,000	

Section 2. BE IT RESOLVED, by the Common Council of the City of Noblesville, Indiana, that for certain appropriations with an unencumbered balance, not be needed for the original purpose, the following appropriation reductions be executed:

DECREASE		
Department/Sub-Fund:	000	Non-Departmental
Expenditure Series:	300	Services & Other Charges
Appropriation Amount:	\$8,000	

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