



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: June 25, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 2

INITIATED BY: Evelyn Lees

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JUNE 11, 2024**

The Board of Public Works and Safety met in regular session on Tuesday, June 11, 2024 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: Laurie Dyer, Robert Elmer, John Ditslear, and Rick Taylor.

Also present were City Clerk Evelyn Lees, City Attorney Jonathan Hughes, Department Directors, staff, representatives of bidders, and interested citizens.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments.

APPROVAL OF AGENDA

Mr. Taylor moved to approve the agenda, second Mr. Ditslear, five aye, motion carried.

BID OPENING: 2024 STREET REHABILITATION – CONTRACT II

Mr. Hughes stated the first bid was from Calumet Civil Contractors, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. Their base bid was \$2,123,000.00.

The next bid was from E&B Paving, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. Their base bid was \$2,354,794.22.

The next bid was from Howard Companies LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. Their base bid was \$2,403,066.00.

The next bid was from Midwest Paving, LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. Their base bid was \$2,235,369.69.

Mr. Hughes stated that appeared to be all the bids for the 2024 Street Rehabilitation – Contract II project. He asked if anyone present knew of any other bids. Seeing none, he recommended that the bids be referred to the Engineering Department for review and recommendation. Mr. Martin so moved, second Mr. Ditslear, five aye, motion carried.

BID OPENING: CITY CAMERA AND DOOR ACCESS PROJECT

Mr. Hughes stated this is a rebid, and additional items were added to the second bid. He stated the first bid was from EnvelopiQ, LLC. Their Form 96, bid bond, E-Verify affidavit, and financial statements were included in the packet. Their non-collusion affidavit was present but not signed. They acknowledged receipt of three addenda. Their base bid was \$516,712.00.

The next bid was from Taylored Systems, LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. They acknowledged receipt of three addenda. Their base bid was \$561,246.73.

The next bid was from Convergent Technologies LLC. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and sealed financial statements were included in the packet. They acknowledged receipt of three addenda. Their base bid was \$1,182,493.00.

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Mr. Hughes stated that appeared to be all the bids for the City camera and door access project. He asked if anyone present knew of any other bids. Seeing none, he recommended that the bids be referred to the Legal Department for review in coordination with the Information Technology Department. Mr. Ditslear so moved, second Mr. Martin, five aye, motion carried.

QUOTE OPENING: ASPHALT HOTBOX PURCHASE

Mr. Hughes stated there was one quote from Brown Equipment.net. He stated the base quote was \$76,387.00, with terms and conditions.

Mr. Hughes stated that appears to be all the quotes for the asphalt hotbox purchase. He asked if anyone present knew of any other quotes. Seeing none, he recommended that the quote be referred to the Street Department for review and recommendation. Mr. Ditslear so moved, second Mr. Taylor, five aye, motion carried.

Mr. Martin thanked the bidders for their interest in the City of Noblesville.

CONSENT AGENDA

FOR APPROVAL

- #1 APPROVAL OF EXECUTIVE SESSION MEMORANDUM: MAY 28, 2024
- #2 APPROVAL OF MINUTES: MAY 28, 2024
- #3 BOARD TO CONSIDER TEMPORARY CLOSURE OF LOGAN STREET AND ALLEYS FOR THE 2024 FRONT PORCH MUSIC FESTIVAL (RENÉ GULLEY)
- #4 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND FOR BEST MANAGEMENT PRACTICES FOR MILLERS WALK, SECTION 2 (MICHAEL POUCH)

CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)

- #5 SERVICES AGREEMENT WITH STRYKER SALES, LLC FOR PREVENTATIVE MAINTENANCE OF 24 AUTOMATED EXTERNAL DEFIBRILLATORS (DIVISION CHIEF JAMES MACKY)
- #6 SERVICES AGREEMENT WITH PYTROTECNICO FIREWORKS, INC. FOR 4TH OF JULY FIREWORKS DISPLAY 2024 (ROBERT HERRINGTON)
- #7 SERVICES AGREEMENT WITH MATTHEW DOUDT PHOTOGRAPHY (LEXIE ROCK)
- #8 SERVICES AGREEMENT WITH ONYA MARKETING (LEXI ROCK)
- #9 SERVICES AGREEMENT WITH CLARK DIETZ, INC. FOR ON-CALL SERVICES FOR THE UTILITY (KRISTYN PARKER)
- #10 SERVICES AGREEMENT WITH NCW FOR RECRUITING SERVICES (ALISON KRUPSKI)
- #11 SERVICES AGREEMENT WITH LAWSON-FISHER ASSOCIATES, P.C. FOR ON-CALL SERVICES FOR THE ENGINEERING DEPARTMENT (EN-384-01) (JUSTIN HUBBARD)

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Mr. Taylor moved to approve the consent agenda as presented, second Mr. Ditslear, five aye, motion carried.

NEW ITEMS FOR DISCUSSION

#1 BOARD TO CONSIDER CLINICAL SITE AGREEMENT WITH INDIANA UNIVERSITY HEALTH (DIVISION CHIEF JAMES MACKY)

Fire Division Chief James Macky stated this agreement with IU Health designates Noblesville as a clinical site for paramedic training so that they do not need to go offsite. He stated three employees are attending the IU Health paramedic program, and performing their clinical experience locally will save time and money. He stated the City already has agreements with two other programs, and this agreement is consistent with those. The agreement terminates on January 1, 2027. Mr. Elmer moved to approve the clinical site agreement with IU Health, second Mr. Taylor, five aye, motion carried.

#2 BOARD TO CONSIDER ANNUAL PUBLIC PURPOSE GRANT FOR CHERISH CENTER (DEPUTY CHIEF JASON VOYAK)

Assistant Police Chief Brad Arnold spoke on behalf of Deputy Chief Voyak. Assistant Chief Arnold stated this request is for a public purpose grant for the Cherish Center. He stated the Cherish Center is located in Noblesville and provides invaluable resources to the Police Department by conducting child forensic interviews for victims of child molesting. He stated they also provide family therapy counseling and referrals for services to the children and their families. He stated the staff is specially trained to conduct the interviews and gain information without further traumatizing the child. He stated detectives do not have this special training, which is very specific. He stated the Cherish Center provides the interviews at no charge, so this grant helps offset their costs. He stated the Police Department has partnered with the Cherish Center for almost 20 years. The grant totals \$30,000.00. Mr. Ditslear moved to approve the request for a grant for the Cherish Center, second Ms. Dyer, five aye, motion carried.

#3 BOARD TO CONSIDER RESOLUTION RB-26-24, A RESOLUTION APPROVING AN EXHIBIT TO THE MAKEMYMOVE AGREEMENT (CHUCK HABERMAN)

Economic Development Assistant Director Chuck Haberman stated an agreement for the MakeMyMove program was approved by the Board on May 28, but later it was discovered an exhibit had been omitted. He stated this resolution corrects the mistake and includes the exhibit. Mr. Taylor moved to approve Resolution RB-26-24, second Ms. Dyer, five aye, motion carried.

#4 BOARD TO CONSIDER AMENDMENT TO SERVICES AGREEMENT WITH ANOVA, LLC FOR THE OWNER'S REPRESENTATIVE AT VILLAGE AT FEDERAL HILL (SARAH DAVIS, AMY SMITH)

Economic Development Administrative Manager Sarah Davis stated in January 2024, a contract with Anova, LLC for the owner's technical representative for the Federal Hill parking garage was approved. She stated the project is still under construction due to delays caused by the supply chain and staffing shortages. She stated an additional 180 manhours are needed to finish the project. She stated the additional amount needed is \$25,200.00, and this amendment will result in a new contract total not to exceed \$62,230.00. She stated the amount is in the Economic Development budget. Mr. Elmer moved to approve the amended services agreement with Anova, second Mr. Taylor, five aye, motion carried.

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- #5 BOARD TO CONSIDER RESOLUTION RB-27-24, A RESOLUTION APPROVING 50 ADDITIONAL MICROSOFT OFFICE LICENSES (ADAM HEDDEN)

Information Technology Director Adam Hedden stated this resolution approves a special purchase to add to an existing agreement with CDW for an additional 50 Microsoft Office licenses for the City. He stated as the City grows, staff increases and more licenses are needed. Mr. Martin asked how many licenses are there now. Mr. Hedden replied there are a total of 550, and this addition will make the total 600. The cost of the additional licenses is \$18,500.00. Mr. Taylor moved to approve Resolution RB-27-24, second Ms. Dyer, five aye, motion carried.

- #6 BOARD TO CONSIDER PERMANENT ENCROACHMENT FOR A FENCE AT 7142 SPAYSIDE DRIVE SOUTH (RINA NEELY)

Associate Planner Rina Neely stated this permanent encroachment agreement allows a residential fence on Lochaven Lake at 7142 Spayside Drive South. She stated several approvals are needed to approve the encroachment into the drainage and water access easement at the rear of the property. She stated the Hamilton County Drainage Board and the Lochaven Homeowners Association have already approved, and the Board's is the last approval needed. Mr. Martin asked if there are other fences in the same area. Ms. Neely replied there are. She stated the fence is well inside the water access limits the Drainage Board set. Mr. Ditslear moved to approve the encroachment for a fence at 7142 Spayside Drive South, second Mr. Taylor, five aye, motion carried.

- #7 BOARD TO CONSIDER TEMPORARY PARKING SPACE CLOSURES AT 828 LOGAN STREET (RENÉ GULLEY)

Street Commissioner Patty Johnson spoke on behalf of René Gulley. Ms. Johnson stated this request from Benjamin Design Build would reserve two parking spaces in front of 828 Logan Street. She stated they will place ladders on the sidewalk for storefront painting. She stated work would begin today, upon approval, and would be completed on Friday, June 14. She stated the sidewalk would remain open during the work. Mr. Elmer moved to approve the parking space closures at 828 Logan, second Mr. Taylor, five aye, motion carried.

- #8 BOARD TO CONSIDER AWARD OF QUOTE FOR ASPHALT HOTBOX PURCHASE (JAKE THOMPSON)

Street Commissioner Patty Johnson spoke on behalf of Jake Thompson. Ms. Johnson stated three quotes were requested for this purchase. She stated the Street Department had two asphalt hotboxes, and one broke. She stated the broken hotbox had an auger system that eliminated the need for shoveling. She stated only one quote was received, but she was satisfied with the amount. She stated they have researched pricing, and this price was as good as any they could get in the area. Mr. Hughes recommended that the quote be approved subject to the City's terms and conditions. He stated the City will require a service agreement. Mr. Elmer moved to approve the asphalt hotbox purchase subject to legal review, second Mr. Taylor, five aye, motion carried.

- #9 BOARD TO CONSIDER SERVICES AGREEMENT WITH CLARK DIETZ, INC. FOR LIFT STATION 20 MASTER PLANNING (KRISTYN PARKER)

Utilities Director Jonathan Mirgeaux spoke on behalf of Kristyn Parker. Mr. Mirgeaux stated the Utility had intended upgrades to Lift Station 20, which is at 161st Street and Vestal Ditch. He stated this lift station services the entire southeast quadrant of Noblesville Township. He stated a previous master plan called for force mains all the way to the treatment plant, which is a considerable distance. He stated for such a large project, it is best to masterplan, which can save millions of dollars. He stated there are a number of possible options for the project, and the contractor would help find the best one. The term of the contract ends on December 31, 2024 for a total cost not to exceed \$79,895.00. Mr. Taylor moved to approve the services agreement with

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Clark Dietz, Inc. for Lift Station 20 master planning, second Mr. Ditslear, five aye, motion carried.

- #10 BOARD TO CONSIDER CONSTRUCTION AGREEMENT WITH MIDWEST PAVING, LLC FOR GREENFIELD AVENUE OVER WHEELER DRAIN (EN-354-04) (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated bids were opened on May 28 to replace a small structure across Greenfield Avenue near Arbor Grove subdivision. He stated the project also will add a left turn lane into Arbor Grove. He stated Midwest Paving, LLC was the lowest responsive, responsible bidder at \$577,998.40. Mr. Elmer moved to approve the construction agreement with Midwest Paving, second Ms. Dyer, five aye, motion carried.

- #11 BOARD TO CONSIDER SERVICES AGREEMENT WITH CLARK DIETZ, INC. FOR CONSTRUCTION INSPECTION OF GREENFIELD AVENUE OVER WHEELER DRAIN (EN-354-05) (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated this agreement is related to the previous item. He stated the agreement is for construction inspection on an hourly basis, as needed. He stated the project is expected to last approximately 30 days. The contract term ends on December 31, 2026 at a cost not to exceed \$44,500.00. Mr. Taylor moved to approve the services agreement with Clark Dietz, Inc. for construction inspection of Greenfield Avenue over Wheeler Drain, second Ms. Dyer, five aye, motion carried.

- #12 BOARD TO CONSIDER CONSTRUCTION AGREEMENT WITH E&B PAVING, INC. FOR 2024 STREET REHABILITATION - CONTRACT I (EN-383-01) (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated bids were opened at the previous meeting. He recommended awarding the base bid and all three alternates to E&B Paving as the lowest responsive, responsible bidder. He stated this contract will be locally funded. The contract total is a combined amount of \$2,327,920.90. Mr. Elmer moved to approve Contract I with E&B Paving for 2024 Street Rehab, second Mr. Ditslear, five aye, motion carried.

- #13 BOARD TO CONSIDER ROAD IMPACT FEE CREDIT AGREEMENT FOR NOBLESVILLE EVENT CENTER AT INNOVATION MILE (JUSTIN HUBBARD)

Engineering Project Coordinator Justin Hubbard stated on May 14, the Board approved a resolution approving a Road Impact Fee credit agreement for \$850,000.00. He stated this item grants \$315,600.00 of the credits to the Noblesville Event Center at Innovation Mile. He stated the remaining credits are \$534,390.00. Mr. Taylor moved to approve the Road Impact Fee credit agreement for Noblesville Event Center at Innovation Mile, second Mr. Ditslear, five aye, motion carried.

- #14 BOARD TO CONSIDER CHANGE ORDER NO. 1 AND PROJECT CLOSE-OUT WITH HOOSIER PRIDE EXCAVATING, INC. FOR 161ST STREET OVER VESTAL DITCH (EN-355-06) (DEON OCHOA)

Assistant City Engineer Jim Hellmann spoke on behalf of Deon Ochoa. Mr. Hellmann stated the project to replace a culvert at 166th Street over Vestal Ditch was completed under budget. The change order is a deduction of \$26,983.36 for a new contract total of \$730,905.98. Mr. Elmer moved to approve Change Order No. 1 and close-out with Hoosier Pride, second Ms. Dyer, five aye, motion carried.

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#15 BOARD TO CONSIDER TEMPORARY CLOSURE OF EAST 166TH STREET
FOR FINCH CREEK PLANNED DEVELOPMENT (MICHAEL POUCH)

Engineering Construction Manager Michael Pouch requested closing 166th Street for a sanitary and storm sewer project. He stated this temporary street closure is timed to be finished before the Tyler Childers concert and the Dave Matthews Band weekend at the Music Center. He stated the street will reopen by noon on June 27. Mr. Elmer moved to approve the closure of East 166th Street for the Finch Creek development, second Mr. Taylor, five aye, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 11th day of June, 2024, Mr. Martin adjourned the meeting.

JACK MARTIN, PRESIDENT

ATTEST:

EVELYN L. LEES, CLERK