



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: July 9, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 1

INITIATED BY: Evelyn Lees

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JUNE 25, 2024**

The Board of Public Works and Safety met in regular session on Tuesday, June 25, 2024 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: Laurie Dyer, Robert Elmer, John Ditslear, and Rick Taylor.

Also present were City Attorney Jonathan Hughes, Department Directors, staff, representatives of bidders, and interested citizens.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments.

APPROVAL OF AGENDA

Mr. Taylor moved to amend the agenda to remove New Item #5, Board to Consider Permission to Accept Quotes for Soccer Field Parking Lot Improvements, second Mr. Martin, five aye, motion carried.

BID OPENING: NOBLESVILLE CITY HALL CONTROLS UPGRADE PROJECT

Mr. Hughes stated only one bid was received from Precision Control Systems of Indianapolis, Inc. Their Form 96, bid bond, non-collusion affidavit, E-Verify affidavit, and financial statements were included in the packet. They acknowledged receipt of the addendum. Their base bid was \$504,230.00. There was no bid for Alternate #1, and Alternate #2 was \$7,947.00.

Mr. Hughes asked if anyone present knew of any other bids for the Noblesville City Hall Controls Upgrade project. Seeing none, he recommended that the bid be referred to the Maintenance Department for review and recommendation later in the meeting. Mr. Martin so moved, second Mr. Taylor, five aye, motion carried.

CONSENT AGENDA

FOR APPROVAL

#1 APPROVAL OF EXECUTIVE SESSION MEMORANDUM: JUNE 11, 2024

#2 APPROVAL OF MINUTES: JUNE 11, 2024

CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)

#3 SERVICES AGREEMENT WITH STUDIO M ARCHITECTURE AND PLANNING, LLC (SARAH DAVIS)

#4 ANNUAL RENEWAL TO ITPIPES OPCO, LLC FOR MAINTENANCE AND SOFTWARE OF THE CAMERA FOR THE UTILITY'S CAMERA TRUCK (KRISTYN PARKER)

#5 UTILITY REIMBURSEMENT AGREEMENT WITH DUKE ENERGY INDIANA, LLC FOR FEDERAL HILL TO FOREST PARK TRAIL (ANDREW RODEWALD)

Mr. Ditslear moved to approve the Consent Agenda as presented, second Mr. Taylor, five aye, motion carried.

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NEW ITEMS FOR DISCUSSION

#1 BOARD TO CONSIDER RESIDENTIAL FAÇADE IMPROVEMENT GRANT FOR 957 HANNIBAL STREET (AARON HEAD)

Community Engagement Manager Aaron Head stated this residential façade improvement grant with an owner investment of \$18,770.00 is to remove rotted wood and repaint the home at 957 Hannibal Street. He stated this grant comes with a favorable recommendation from the Façade Improvement Grant Review Committee. He stated this grant program matches 50 percent up to \$5,000.00. Mr. Martin asked if residents and businesses can both request grants in multiple years. Mr. Head replied yes, if the first grant is completed, they are eligible to apply for another grant. He stated this is the last year of a three-year commitment to the Indiana Department of Natural Resources for the residential grant program for historic preservation. Mr. Martin stated he hoped the residential program continued. Mr. Head stated the City has invested approximately \$2 million over the past 15 years in businesses through the commercial Façade Improvement Grant Program, which has resulted in between \$3 and \$4 million of total investment in Downtown businesses. Mr. Ditslear moved to approve, second Ms. Dyer, five aye, motion carried.

#2 BOARD TO CONSIDER A FAÇADE IMPROVEMENT GRANT FOR 996 CONNER STREET (AARON HEAD)

Community Engagement Manager Aaron Head stated this façade improvement grant is for a new business at the northwest corner of 10th and Conner Streets. He stated the grant will be used for a sign with a total cost of \$6,562.00. He stated this is considered a small projects grant and qualifies for a match of up to \$2,500.00. He stated this grant comes with a favorable recommendation from the Façade Improvement Grant Review Committee. Mr. Taylor moved to approve the Façade Improvement Grant for 996 Conner Street, second Ms. Dyer, five aye, motion carried.

#3 BOARD TO CONSIDER TEMPORARY CLOSURE OF SOUTH 5TH STREET FOR AN INDEPENDENCE DAY BLOCK PARTY (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated this closure is for Wednesday, July 3 from 2:00 p.m. to midnight for South 5th Street from Plum Street south to the first alley. She stated there will be tents, tables, and a food truck in the street. Mr. Elmer moved to approve the temporary closure of South 5th Street for a party, second Ms. Dyer, five aye, motion carried.

#4 BOARD TO CONSIDER TEMPORARY USE OF TWO PARKING SPACES AT 110 NORTH 9TH STREET (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated this request comes from the Courthouse Club restaurant at 110 North 9th Street for use of two parking spaces for valet parking Thursdays through Saturdays from 5:00 p.m. to 11:00 p.m. through September. She stated the City has asked Mr. Neiberger to attend the August 30, 2024 Downtown District meeting to report on the valet service experience, and that he re-apply for an additional permit in September to extend the service to the end of the year.

William Neiberger, Director of Operations for the Courthouse Club, addressed the Board. He stated the parking lot behind the building is owned by the Gordons, the building owners. He stated they will use the gated section containing 80 spaces for the office building for the valet service, and the open lot will be available for other parking. He stated the valet service costs \$5 and offers a convenience factor for customers and streetside marketing for the restaurant. Ms. Dyer asked if a record will be kept to see if the valet service is needed on all of the requested nights. He stated they will keep a record of how many people use the service. Mr. Hughes stated this is a trial period; changes can be made at any time if needed. He stated the Legal Department is working on a liability waiver, which will be a condition of approval, since the parking service will be using City parking spaces. Mr. Elmer asked if the valet service will impact the traffic at

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the intersection of Logan and 9th Streets. Ms. Gulley stated the trial period will provide more information. Mr. Taylor moved to approve the temporary use of two parking spaces at 110 North 9th Street which can be revisited at any time, second Mr. Ditslear, five aye, motion carried.

#6 BOARD TO CONSIDER CHANGE ORDER NO. 1 WITH CENTRAL INDIANA BORING CONTRACTORS/TMC CONTRACTORS FOR DILLON PARK SEWER REALIGNMENT (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker stated Change Order No. 1 to the contract with Central Indiana Boring Contractors in the amount of \$1,000.00 covers valves required by the manufacturer for installation. The change order increases the contract total to \$35,400.00. She stated the project was completed. Mr. Elmer moved to approve Change Order No. 1 for Central Indiana Boring Contractors, second Mr. Ditslear, five aye, motion carried.

#7 BOARD TO CONSIDER PURCHASE OF THREE VARIABLE FREQUENCY DRIVES FROM BREHOB CORPORATION FOR LIFT STATION 2 (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker stated this purchase replaces the current Variable Frequency Drives for Lift Station 2 that have reached the end of their useful lives and to prepare for the new pump installation in the fall. She stated three quotes were received, and Brehob Corporation was the lowest responsive, responsible quote at \$40,077.26. Mr. Ditslear moved to approve the purchase of three variable frequency drives from Brehob Corporation for Lift Station 2, second Mr. Taylor, five aye, motion carried.

#8 BOARD TO CONSIDER SUPPLEMENTAL AGREEMENT NO. 2 WITH ACUITY ENVIRONMENTAL SOLUTIONS, LLC FOR ON-CALL SERVICES (ALISON KRUPSKI)

City Engineer Alison Krupski stated this is a supplement to the 2023 agreement with Acuity for the Pleasant Street project. She stated this supplemental agreement includes environmental work on the Bolden's and Firestone sites. The additional amount was \$22,738.90. The contract total is not to exceed \$650,000.00. Mr. Taylor moved to approve the supplemental agreement with Acuity Environmental Solutions, LLC for on-call services, second Mr. Ditslear, five aye motion carried.

#9 BOARD TO CONSIDER SERVICES AGREEMENT WITH LOCHMUELLER GROUP, INC. FOR STATE ROAD 37 THROUGH NOBLESVILLE PROJECT (ALISON KRUPSKI)

City Engineer Alison Krupski stated in 2020, United Consulting completed a preliminary study of State Road 37 from Greenfield Avenue to State Road 32. She stated the Indiana Department of Transportation (INDOT) decided to partner with the City through a Memorandum of Understanding, which brings more funding to the project. She stated she hopes to have a contract in place with INDOT by the end of the year. She stated because the City will partner with the State, the City's contract with United Consulting will end. She stated INDOT has committed to a 30 percent preliminary design from State Road 32 to Greenfield Avenue and full design of the State Road 32 and State Road 37 interchange. She stated the City will contract directly with Lochmueller, who was previously doing the environmental work as a subcontractor of United Consulting, and American Structurepoint will be the primary contractor with INDOT. She stated this contract will create the required addendum to the environmental document, since the original document does not include the northern portion of the corridor. She stated the original document states that interchanges will be built, not on-grade intersections. The contract with Lochmueller Group will terminate on December 31, 2030, at a total cost not to exceed \$757,900.00. Mr. Ditslear moved to approve the agreement with Lochmueller Group for State Road 37 through Noblesville project, second Mr. Taylor, five aye, motion carried.

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- #10 BOARD TO CONSIDER AGREEMENT WITH INDIANAPOLIS METROPOLITAN PLANNING ORGANIZATION (IMPO) FOR FEDERAL FUNDING EXCHANGE FOR 141ST STREET AND PROMISE ROAD ROUNDABOUT (ALISON KRUPSKI)

City Engineer Alison Krupski stated this agreement allows the remaining portion of the federal grant received to be exchanged for State funds. She stated the amount of the funding is not affected. She stated the City signed the same type of agreement with IMPO for Pleasant Street. The IMPO agreed to award \$63,360.00 Federal Funds Exchange dollars. Mr. Elmer moved to approve the agreement with IMPO, second Ms. Dyer, five aye, motion carried.

- #11 BOARD TO CONSIDER CONSTRUCTION AGREEMENT WITH CALUMET CIVIL CONTRACTORS, INC. FOR 2024 STREET REHABILITATION – CONTRACT II (EN-383-02) (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated at the last meeting, bids were opened for the 2024 Street Rehabilitation Contract II. He stated a Community Crossing Matching Grant will fund half of the project. He stated Calumet Civil Contractors was the lowest responsive, responsible bidder at \$2,123,000.00. He recommended approval of the agreement. Mr. Taylor moved to approve the construction agreement with Calumet Civil Contractors, Inc. for 2024 Street Rehabilitation, second Mr. Ditslear, five aye, motion carried.

- #12 BOARD TO CONSIDER SUPPLEMENTAL AGREEMENT WITH RESOLUTION GROUP, INC. FOR LOGAN STREET DRAINAGE PROJECT (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated this is a supplemental agreement for the Logan Street drainage project to cover redesign of the project to avoid costly and time-consuming utility relocation. He stated the agreement will cover the cost of redesign and review of questions from contractors. Mr. Martin asked if the project still will be completed by the end of the year. Mr. Rodewald stated the trail tunnel is scheduled to open soon after Labor Day. The supplemental agreement increases the contract total by \$6,059.22 to \$200,700.00. Mr. Elmer moved to approve the agreement with Resolution Group for the Logan Street drainage project, second Mr. Ditslear, five aye, motion carried.

- #13 BOARD TO CONSIDER FUNDING AGREEMENT WITH HAMILTON COUNTY FOR 2024 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated the Community Development Block Grant is a Federal Housing and Urban Development program, and the County distributes the grant funding to the various government units. He stated the city received \$110,726.24 this year, which is an increase over the historic range of \$90,000.00 to \$95,000.00. He stated the City usually uses the funds for sidewalk work in Old Town, since the grant requires using the funding to improve low to moderate income areas. He stated this year's funding will be used in the Southwest Quad area, and much of the work will create Americans with Disabilities Act (ADA) compliant access to the new Nickel Plate trail. Mr. Taylor moved to approve the agreement with Hamilton County for 2024 Community Development Block Grant project, second Ms. Dyer, five aye, motion carried.

- #14 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR 2024 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated this item will allow staff to move forward and advertise for bids for the project referenced in the previous item. Mr. Taylor moved to approve permission to advertise for bids for the 2024 Community Development Block Grant Project, second Ms. Dyer, five aye, motion carried.

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#15 BOARD TO CONSIDER AWARD OF NOBLESVILLE CITY HALL
CONTROLS UPGRADE PROJECT (DAVID DALE)

Facilities Manager David Dale requested an extension to review the building management system bid received until the July 9 meeting. Mr. Martin asked for a brief explanation of the project. Mr. Dale stated the building management system controls the HVAC system for the building: pumps, chillers, heating, and air conditioning, which all interact as a complex system for the entire building. He stated the project will include new control modules and wiring, and a cloud platform with notifications that will allow staff to control the system via an internet connection. He stated the current system is not reliable and does not enable all the capabilities of the new HVAC equipment to operate efficiently. Mr. Elmer asked why only one bid was received. Mr. Dale replied there were three contractors at the pre-bid meeting, and he was surprised to receive only one bid. He stated that he expected more than one bid today. He stated it could be the deadline for finishing the project in 2024, and if the project is re-bid, they may consider extending the timeline. He stated the new system will have the capability to expand in the future to add other buildings and systems other than HVAC. He stated it would also be owned by the City, rather than the current system, which can only be programmed by the vendor at an additional cost. Mr. Elmer moved to extend awarding the Noblesville City Hall Controls Upgrade project to the next meeting, second Ms. Dyer, five aye, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 25th day of June, 2024, Mr. Martin adjourned the meeting.

JACK MARTIN, PRESIDENT

ATTEST:

EVELYN L. LEES, CLERK