



Board of Public Works and Safety

Agenda Item

Cover Sheet

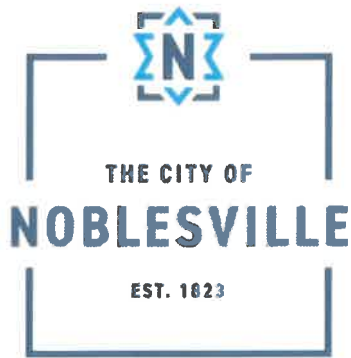
MEETING DATE: July 9, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 3

INITIATED BY: Adam Hedden

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



TO: Board of Public Works & Safety
FROM: Legal & IT
SUBJECT: Board to Consider Award of Bid for City Camera and Door Access Project
DATE: July 9, 2024

As you know, we rebid this project, and in doing so we increased the scope a little. We also took longer to evaluate the responses and make sure we fully understood the bids. We received three bids:

Covergint (\$1,182,493.00)

Taylorred (\$561,246.73)

EnvelopIQ (\$516,712.00)

A couple of things to note about the bids. First, Covergint was outside of what we had budgeted for the project, so we cannot recommend accepting that bid at this time. Second, the Envelop bid will have two adds to it. First, the base bid did not include a three-year maintenance agreement, but they did bid the cost of that agreement. It is approximately a \$30,000 add. Second, after Mr. Hughes and I reviewed the bids in detail we had questions that resulted in Envelop indicating that some of its servers were not RAID 5 (which is a security and redundancy technical designation). We requested they tell us what it would cost to make them all RAID 5 so that we could compare apples to apples, and they indicated that was approximately \$11,000.

We also asked the bidders questions in writing, and they responded, in writing. In the end here is what we discovered:

- (1) EnvelopIQ's bid is not responsive to the SOW. The SOW provided that all of the locations had only one door access control area EXCEPT for utilities which has two. However, Envelop only bid one, meaning they did not bid all the components of the project. Envelop also did not bid RAID 5, and that will be a necessary change order add.

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- (2) Taylored told us that they did not bid the connection to the City's fiber at the Cemetery. The SOW did not require that they connect to the fiber, but merely that it be able to be connected. Taylored did bid the necessary components and thus their bid is responsive.

In addition, we learned during our discussions with references for EnvelopIQ that they are not currently able to use milestone systems. We have concerns that the components that they install will not be compatible with the milestone system which is already being installed at the new Event Center; and we think integration is a key component of the project. We also understand that maintenance is doing a bid on system controls and had issues with bidders and would like to do an RFP for a new bid. We think it makes sense, at this point to reject all bids, given the issues; and to work with the maintenance department to submit either one RFP for the integration; or two RFP's but include integration and system development as criteria for the bid. So, at this time, I'm recommending you reject all bids and give us permission to submit these to the public via an RFP process.

