



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: August 13, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 1

INITIATED BY: Evelyn Lees

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JULY 23, 2024**

The Board of Public Works and Safety met in regular session on Tuesday, July 23, 2024 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: Robert Elmer, John Ditslear, and Rick Taylor. Laurie Dyer was absent.

Also present were City Clerk Evelyn Lees, City Attorney Jonathan Hughes, Department Directors, staff, and representatives of bidders.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments from citizens. Mr. Martin stated last Tuesday City officials, family, and others gathered at Forest Park to dedicate a memorial park bench for Larry Stork, who served on the Board of Public Works and Safety for 40 years. He stated the plaque on the bench stated that Mr. Stork was a true public servant. He thanked Human Resources Director Holly Ramon for her help with the bench and the dedication.

APPROVAL OF AGENDA

Mr. Taylor moved to amend the agenda to remove New Item #9, Board to Consider Agreement with Duke Energy for Design of Reimbursable Utility Relocation for Olio Road between 146th Street and 156th Street, second Mr. Ditslear, four aye, motion carried.

BID OPENING: 2024 COMMUNITY DEVELOPMENT BLOCK GRANT – SW QUAD

Mr. Hughes stated only one bid was received. He stated only one bidder attended the mandatory pre-bid meeting. He stated another bidder arrived after the pre-bid meeting had concluded.

Mr. Hughes stated the bid was from CC&T Construction Company, Inc. Their Form 96, bid bond, E-Verify affidavit, and financial statements were included in the packet. The non-collusion affidavit was not apparent. They acknowledged receipt of the addendum. Their base bid was \$131,737.00.

Mr. Hughes asked if anyone present knew of any other bids for the 2024 community development block grant – SW Quad project. Seeing none, he recommended that the bid be referred to the Engineering Department for review and consideration at the next meeting. Mr. Martin so moved, second Mr. Taylor, four aye, motion carried.

CONSENT AGENDA

FOR APPROVAL

- #1 APPROVAL OF MINUTES: JULY 9, 2024
- #2 BOARD TO CONSIDER THE 2025 HOLIDAY SCHEDULES FOR CIVILIANS, POLICE PATROL, AND FIREFIGHTERS (KIM POTTENGER)
- #3 BOARD TO CONSIDER SECONDARY PLAT FOR LOTS 8 AND 9 OF BLOCK C IN NOBLE WEST (JOYCEANN YELTON)
- #4 BOARD TO CONSIDER SECONDARY PLAT FOR HARBOURWALK (JOYCEANN YELTON)

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- #5 BOARD TO CONSIDER BOND REDUCTION FOR EROSION CONTROL FOR WASHINGTON BUSINESS PARK, SECTIONS 1 AND 2 (JUSTIN HUBBARD)
- #6 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND AND ACCEPTANCE OF MAINTENANCE BOND FOR COMMON SIDEWALK FOR WAWA, MIDLAND POINTE (JUSTIN HUBBARD)

CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)

- #7 SERVICES AGREEMENT WITH AMS MECHANICAL SERVICES FOR MODIFICATION OF DUCTWORK FOR THE PLYMOVENT EXHAUST EVACUATION SYSTEM AT STATION 77 (DEPUTY CHIEF MURRY DIXON)
- #8 SERVICES AGREEMENT WITH STONE MUNICIPAL GROUP FOR FINANCIAL CONSULTING REGARDING OPENGOV REPORTING AND BUDGET TOOLS (JEFFREY SPALDING)
- #9 TEMPORARY LIGHTING AGREEMENT WITH DUKE ENERGY FOR STATE ROAD 38 AND WHITCOMB/OAKMONT ROUNDABOUT (ANDREW RODEWALD)

Mr. Taylor moved to approve the Consent Agenda as presented, second Mr. Elmer, four aye, motion carried.

NEW ITEMS FOR DISCUSSION

- #1 BOARD TO CONSIDER PERMANENT ENCROACHMENT WITHIN A NORTH/SOUTH ALLEY ADJACENT TO AND WEST OF 841 CONNER STREET (JOYCEANN YELTON)

Development Services Manager Joyceann Yelton stated this encroachment is in the South Alley, which is a pedestrian-only alley. She stated this permanent encroachment is for a stairway to the second floor of a building. She stated the stairway would encroach approximately four feet into the alley, leaving approximately 12 feet. Community Engagement Manager Aaron Head stated the building owner wants to open a restaurant and needs the stairway for outdoor access, but a neighboring building owner had objections to building the stairway behind the building. He stated the City proposed the stairway. He stated the stairway meets all building codes and requirements. He stated the stairway will not impact the existing fixtures in the alley. Mr. Martin asked when construction will begin. Mike Goins, owner of 841 Conner Street, stated this week they filed with the State, and as soon as that is approved, they will file for permits with the City. Mr. Elmer moved to approve the permanent encroachment for the north/south alley, second Mr. Ditslear, four aye, motion carried.

- #2 BOARD TO CONSIDER RESIDENTIAL FAÇADE IMPROVEMENT GRANT FOR 548 SOUTH STREET (AARON HEAD)

Community Engagement Manager Aaron Head stated this residential façade improvement grant at 548 South Street is for a detached garage. He stated the siding, windows, entry door, and overhead garage door will be replaced. He stated any rotted wood will be removed, replaced, and painted as well. He stated the roof of the garage is sound. He stated the total project is estimated to cost \$9,425.00 with a grant of \$7,068.00. He stated the home is in the Plum Prairie Historic District, which allows a 75 percent grant match up to \$7,500.00. He stated the Façade Improvement Grant Review Committee recommends approval of the grant. Mr. Martin stated this is the final year of the residential façade improvement grants. He asked if the program will be renewed next year. Mr. Head replied he does not know at this time. He stated some changes

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made the program more attractive to residents. He stated there has been a total investment of approximately \$250,000.00 in historic structures over the past three years. He stated the program has been a success. Mr. Ditslear moved to approve the residential façade improvement grant for 548 South Street, second Mr. Taylor, four aye, motion carried.

#3 BOARD TO CONSIDER PURCHASE AND REPLACEMENT OF CORE SWITCHES FOR THE CITY'S COMPUTER NETWORK REFRESH, PHASE II (ADAM HEDDEN)

Information Technology Director Adam Hedden stated this contract is the purchase of network switches in all City buildings over three years and three phases. He stated the core switches are very important. He stated the new switches would increase security, efficiency, and stability of the network. Mr. Taylor asked what the useful life of the switches is. Mr. Hedden replied once the new switches are installed, they will be replaced on a five year rotation. Mr. Elmer asked if the same company would provide and install the switches. Mr. Hedden replied the City is purchasing the switches, but Taylored Systems will install them under an existing contract. The switches will be purchased for \$50,682.00. Mr. Taylor moved to approve the purchase and replacement of core switches for the City's computer network refresh, phase II, second Mr. Ditslear, four aye, motion carried.

#4 BOARD TO CONSIDER SERVICES AGREEMENT WITH SOFT WATER SOLUTIONS FOR WATER SOFTENER INSTALLATION AT FOREST PARK AND FOX PRAIRIE PRO SHOPS AND FOREST PARK INN (ERIN HINSHAW)

Ms. Hinshaw was not present. The item was moved to the end of the agenda.

#5 BOARD TO CONSIDER TEMPORARY USE OF ONE PARKING SPACE FOR LIGHTING INSTALLATION AT 859 CONNER STREET (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Debbie LePere with The LePere LLC requests to reserve one parking space for Jones Electrical to replace the existing light fixtures with new LED lighting on the exterior of 859 Conner Street. She stated they will use a bucket truck and close the sidewalk for the work. She stated the work is expected to take one day. The work will be scheduled following the current INDOT paving project on State Road 32. The work is associated with an approved Façade Improvement Grant. Mr. Elmer moved to approve the temporary use of one parking space for lighting installation at 859 Conner, second Mr. Taylor, four aye, motion carried.

#6 BOARD TO CONSIDER TEMPORARY USE OF FOUR PARKING SPACES FOR WINDOW REPLACEMENT AT 984 LOGAN STREET (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Jeremy Hochstedler requests to reserve four parking spaces, two on Logan Street and two on North 10th Street, on August 5, 6, and 7 for replacement of windows and doors at 984 Logan Street as a part of their approved Façade Improvement Grant. A lift will be used on the sidewalk on both Logan and 10th Street. The sidewalk will be closed during the work. The lift will be left overnight in a reserved parking space. Mr. Ditslear moved to approve the temporary use of four parking spaces for window replacement at 984 Logan, second Mr. Taylor, four aye, motion carried.

#7 BOARD TO CONSIDER PURCHASE OF A NEW SHOP SERVICE TRUCK FROM DON HINDS FORD FOR THE STREET DEPARTMENT (JAMES ALEXANDER)

Street Department Fleet Manager James Alexander stated a 14 year old service truck needs to be replaced. He stated he obtained three quotes. He stated only Don Hinds Ford provided a quote for the complete truck. He stated the other two quotes required that the chassis be purchased separately, making the Don Hinds quote the lowest responsive, responsible quote. He stated Don

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Hinds also included \$15,000.00 for a trade in for a total quote of \$105,562.00. Mr. Taylor moved to approve purchase of a new shop service truck from Don Hinds Ford for the Street Department, second Mr. Ditslear, four aye, motion carried.

#8 BOARD TO CONSIDER PURCHASE AND INSTALLATION OF A PLC CONTROL PANEL FOR LIFT STATION 2 (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker stated three quotes were obtained for purchase and installation of a PLC Control panel for Lift Station 2. She stated Toric Engineering was the lowest quote at \$33,032.00. Mr. Taylor moved to approve purchase and installation of a PLC control panel for Lift Station 2, second Mr. Ditslear, four aye, motion carried.

#5 BOARD TO CONSIDER SERVICES AGREEMENT WITH SOFT WATER SOLUTIONS FOR WATER SOFTENER INSTALLATION AT FOREST PARK AND FOX PRAIRIE PRO SHOPS AND FOREST PARK INN (ERIN HINSHAW)

Paralegal Lindsay Downing spoke on behalf of Erin Hinshaw. Ms. Downing stated this request is for approval of a services agreement with Soft Water Solutions to purchase and install water softeners at the Forest Park and Fox Prairie golf course pro shops. She stated the service would decrease buildup in water pipes that have had to be replaced in the past. She stated the Parks and Recreation Department obtained three quotes, and Soft Water Solutions had the lowest quote at \$9,084.00. Mr. Elmer moved to approve the services agreement with Soft Water Solutions water softener installation at Forest Park and Fox Prairie Pro shops and Forest Park Inn, second Mr. Taylor, four aye, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 23rd day of July, 2024, Mr. Martin adjourned the meeting.

JACK MARTIN, PRESIDENT

ATTEST:

EVELYN L. LEES, CLERK