



Board of Public Works and Safety

Agenda Item

Cover Sheet

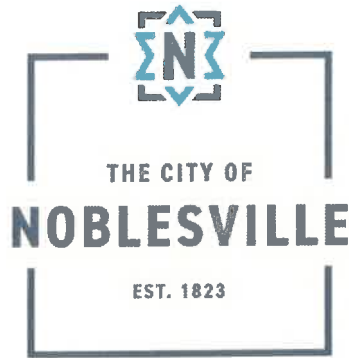
MEETING DATE: November 12, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 2

INITIATED BY: René Gulley

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety
FROM: René Gulley, Operations Manager Street Department
SUBJECT: Board to consider annual Michael Treinen Turkey Trot
DATE: November 12, 2024

Attached you will find a request from David Johnson on behalf of the Michael Treinen Foundation for the annual Thanksgiving Turkey Trot. This is a 5k run/3k walk on Thanksgiving morning to benefit the Michael Treinen Foundation. Mr. Johnson is also requesting to close Logan Street between 8th and 9th Street, as well as close N 9th Street between Logan and Conner Street. He is also requesting to set port-o-lets in the east alley for the approximately 2,000 participants. Set up will start at 6AM and the event will be over by 11AM.

The committee recommends the Board of Public Works approve this request.



ENC-1285-2024

RECEIVED
OCT 23 2024
BY: TC

Application- Special Event Encroachment Permit

1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Special Event: Logan Street, between 8th and 9th Streets and 9th Street between Logan Street and Conner Street (SR32)

All Events: A map detailing placement of event (site map) will be required for all events. If your event contains a program of various locations, your proposed route must also be attached to this application.

2. APPLICANT CONTACT INFORMATION

Organization: The Michael Treinen Foundation Contact Name: Tom Treinen / Kelly Treinen
Address: 7028 Oak Bay Drive City: Noblesville State: IN Zip: 46062
Phone: 317-869-7430 Email: tktreinen@gmail.com Non-Profit: Yes [checked] No []

3. EVENT LOGISTICS

Name of Event: The Michael Treinen Foundation Thanksgiving Morning Turkey Trot

Type of Event: Concert [] Entertainment [] Environmental [] Block Party []
Cultural [] Sports [] Walk/Run/Fitness [] Reunion []
Fundraiser [checked] Other (please explain) _____

What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities)
The event is a 5 K run and 3K run/walk to benefit the Michael Treinen Foundation. The Foundation supports Riley Children's Hospital, Leukemia and Lymphoma Society and the Ronald McDonald House

Event Requirements: Traffic Control/Security [checked] EMS Presence [] Event Barricades [checked]
Trash Pickup [checked] Park Facilities* [checked]

Requested date/time for event:
Starting Date: 11/28/2024 Ending Date: 11/28/2024 Start Time: 9:00am End Time: 10:30am

Set-up Date/Time: 11/28/2024 6:00am Tear Down Date/Time: 11/28/2024 11:00am

Total number of anticipated participants (including volunteers, spectators, runners, etc): 2000

Is this a first time event for you or the sponsoring organization at this location? Yes [] No [checked]

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?
Yes [checked] No [] If yes, please describe: Will us use 5 - 10' x 10' pop-up canopies with tables

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

*Requires an additional application/permit

THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
5. Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

10-16-2024

DATE

Tom Treinen

SIGNATURE OF APPLICANT

TOM TREINEN

NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this 16th

Day of October, 20 24.

Jamie A. Loughman

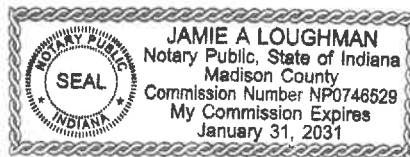
Printed: Jamie A. Loughman

My Commission Expires:

1/31/31

NOTARY PUBLIC

A resident of Madison County, IN.

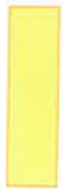


Treinen Turkey Trot



September 30, 2014

Parcels



**Requested Street Closure – Thanksgiving Morning
November 28, 2024 – 6:00 AM – 11:00 AM**

MTF Turkey Trot



- Runners – 5 Km
- Walkers – 3 Km

November 28, 2024
9:00am

0 0.075 0.15 0.25 0.3 mi
0 0.125 0.25 0.5 km

N

★ NPD – Traffic control

