



# Board of Public Works and Safety

## Agenda Item

## Cover Sheet

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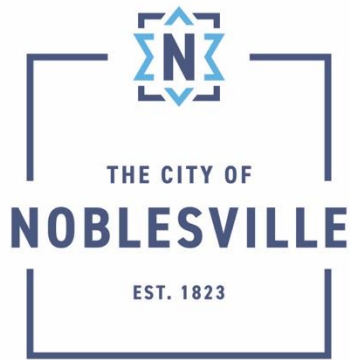
**MEETING DATE:** December 17, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

**ITEM #:** 4

**INITIATED BY:** Jonathan Mirgeaux

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



**TO:** Noblesville Board of Public Works and Safety  
**FROM:** Jonathan Mirgeaux, Utilities Director  
**SUBJECT:** Board to Consider Write-Off of Unpaid Sewer/Trash Debts from  
4th Quarter of 2023.  
**DATE:** December 17, 2024

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Your consideration is requested in approving the write-off of unpaid sewer and trash debts in the amount of \$216.56. Please see attached information regarding explanation of unpaid debts.

Thank you,

Jonathan Mirgeaux



## REFERENCE INFORMATION FOR WRITE OFFS:

Total Amount Billed for 4<sup>th</sup> Quarter of 2023 - \$4,964,164.66

Total Write Offs 4<sup>th</sup> Quarter of 2023- \$216.56

### History of Write Offs:

Write offs from 1<sup>st</sup> quarter of 2022 - \$284.76

Write offs from 2<sup>nd</sup> quarter of 2022 - \$1,121.35

Write offs from 3<sup>rd</sup> quarter of 2022 - \$764.53

Write offs from 4<sup>th</sup> quarter of 2022 - \$313.08

ACCOUNTS WITH BALANCES ONLY  
INSTALLED BY THE CITY OF NOBLESVILLE, 2006

4th Quarter 2023  
Utility Write-Offs

ACCOUNT	NAME	SURCH BAL	WASTE BAL	HTC T BAL	TRASH BAL	OTHER BAL	LIEN BAL	BALANCE
A10 03090 03	HAYNES, KYLE D							32.48
A11 03177 03	BRANT, MEAGAN							7.74
D 11 18970 00	Birkhimer, Neil							124.48
	136 Stony Creek Overlook (Twenty20 Real Estate LLC)							
A 11 53120 02	SHAFFER, KATHRYN S							36.25
A11 61780 01	KAYSER, JENNA							11.61
A18 00710 02	KEARNS, ALAN							4.00
								Total: \$216.56

## NOBLESVILLE UTILITIES WRITE OFF POLICY

This is to set forth the reasons and circumstances in which Noblesville Utilities may write off an unpaid debt resulting from wastewater services provided to Noblesville City residents.

- A. Any unpaid balance of \$50 or less will be written off on accounts that have been marked as FINAL, and exceed 180 days after final notification to customer.
- B. Any property that was sold which had an outstanding balance and was sold before a lien could be filed on the property.
- C. Any property owner that files for bankruptcy will have their balance written off, as of the bankruptcy file date.
- D. Any outstanding balance on a property which has been sold in a sheriff's sale and the outstanding balance was not collected at the time of the sale.
- E. Any outstanding balance the Utility Director deems should be written off due to extenuating circumstances, such as lack of assets or unavailability of the debtor.
- F. Any unpaid lien balance that is outstanding 10 years after the file date of the lien.

A list of accounts to be considered for write off will be submitted to the Noblesville Board of Works on a quarterly basis.