



Board of Public Works and Safety

Agenda Item

Cover Sheet

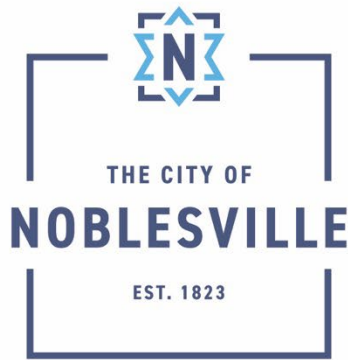
MEETING DATE: December 17, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 5

INITIATED BY: Savannah Wines

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety

FROM: Savannah Wines, Parks Director, Parks Department
Aaron Head, Community Engagement Manager, Mayor's Office

SUBJECT: Board to Consider Amendment No. 1 to the Service Agreement with Signworks Inc. for the Federal Hill Commons Monument Sign to Include Parking Garage Wayfinding Restroom Signage

DATE: December 17, 2024

The Parks Department is requesting to add wayfinding signage for the restrooms in the parking garage at Federal Hill Commons. Planned as part of the post-construction agenda, following the completion of Federal Hill Village. The signage includes one wall sign and one blade sign.

This project must be under contract by the end of 2024.

The Parks Department recommends the Board of Public Works approve Amendment No. 1 to the Service Agreement with Signworks Inc.



AMENDMENT NO. 1 TO SERVICES AGREEMENT

1. Background Data:
 - a. Effective Date of Services Agreement: June 11, 2024
 - b. City: City of Noblesville, Indiana, a municipal corporation
 - c. Contractor: Studio M Architecture & Planning
 - d. Project: Service Agreement with Signworks Inc for Monument Sign at Federal Hill Commons

2. Nature of Amendment
 - a. Modification to Terms: Addition of Parking Garage Restroom Signage. Fabrication of 1 Restroom Directional Wall sign and 1 Restroom Directional Blade Sign, and Installation.
 - b. Modification to Compensation: Four Thousand Five Hundred and Seventeen Dollars and Zero Cents (\$4,517.00).

3. Description of Modifications **Attachment 1, "Modifications"**

City and Contractor hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Attachment No. 1

Modifications

1. City shall extend the term of the contract to terminate as of December 31, 2025, as follows:

SECTION III. TERM

3.1 The term of this Agreement shall begin upon execution and terminate December 31, 2025. ("Termination Date") unless terminated earlier in accordance with this Agreement.

2. City shall pay Contractor the following additional or modified compensation. Section IV. Compensation is modified to read as follows and outline in **Exhibit A**:

SECTION IV. COMPENSATION

4.1 Contractor proposes to furnish all labor, materials and supplies in accordance with the conditions of this Agreement necessary to complete the work as defined in Exhibit A. Compensation shall not exceed Four Thousand Five Hundred and Seventeen Dollars and Zero Cents (\$4,517.00).

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates subscribed below.

Signworks, Inc. ("Contractor")

By: Andrew C Chapman

Date: 12-9-2024

Printed: Andrew C. Chapman

Title: President / CEO

City of Noblesville

By: _____

Date: _____

Printed: _____

Title: _____

Approved by the Board of Public Works and Safety of the City of Noblesville this _____
day of _____ 202_.

JACK MARTIN, PRESIDENT

JOHN DITSLEAR, MEMBER

LAURIE DYER, MEMBER

ROBERT J. ELMER, MEMBER

RICK L. TAYLOR, MEMBER

ATTEST:

EVELYN L. LEES, CLERK

Attachment 1: "Modifications"



30 | thirty
years



Garage Restroom Signage

11.11.2024

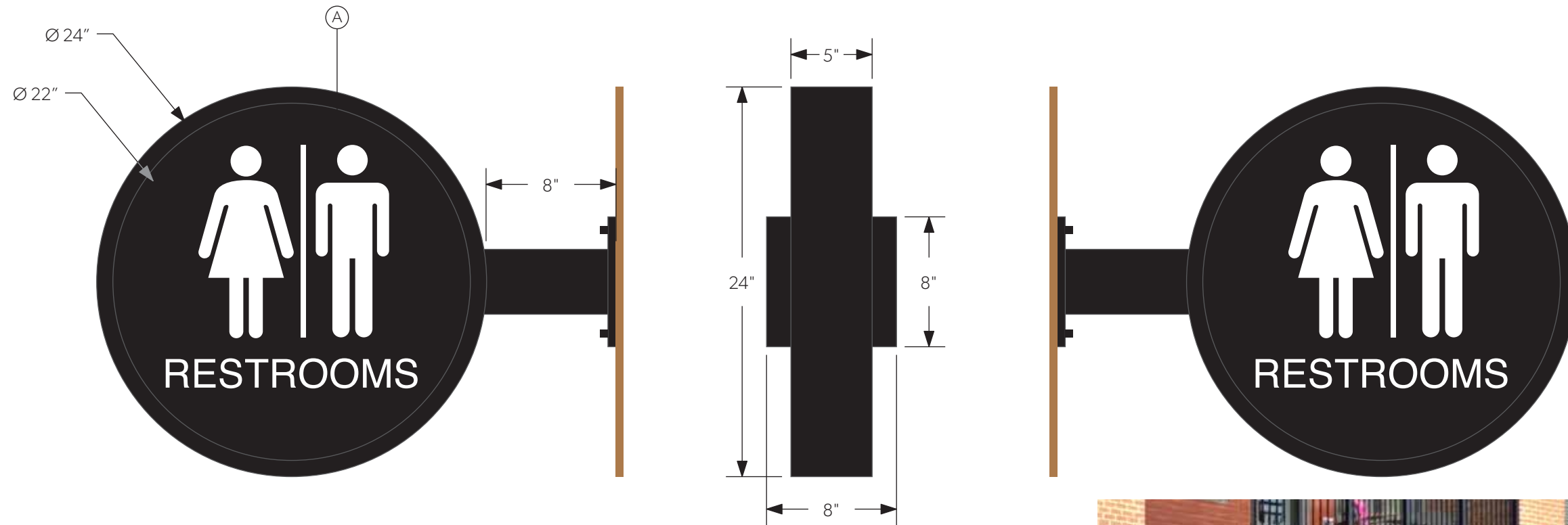
SignworksThinks.com
317.872.8722

Qty. 1 Total
SINGLE SIDED

RESTROOM
-BLADE SIGN

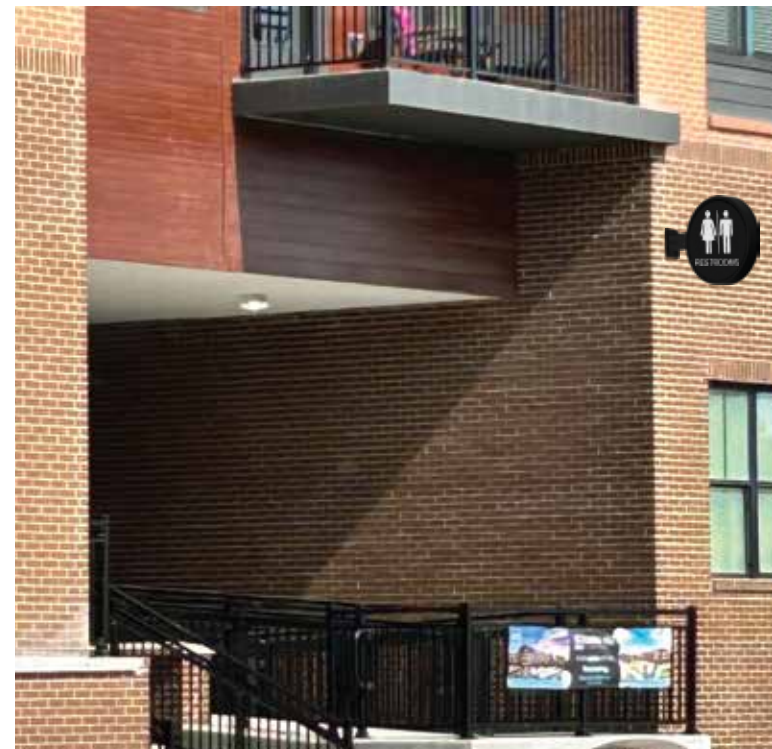
01

SCALE: 1 1/2" = 1'



SPECIFICATIONS:

- (A) 24" Dia x 5"D fabricated aluminum sign painted black with cut vinyl graphics applied, non-illuminated, mounted to building with 4" Sq. steel post and 8"H x 8"W steel plate.



Sales Manager: Jane Risk
Designer: Sam Clark

Date: 11.11.2024

PROJECT PHASE:

DEVELOPMENT

APPROVED

COLOR SWATCHES:

White

Black

FILE LOCATION:

Client Folder:
Federal Hill Apartments & Garage

Project Folder: PROOFS

File Name:
Garage Restroom Sign V2_2024.ai

Customer Approval Signature

Date:

SHEET. 01

Sales Manager: Jane Risk

Designer: Sam Clark

Date: 11.11.2024

PROJECT PHASE:

DEVELOPMENT

APPROVED

COLOR SWATCHES:



White



Black

FILE LOCATION:

Client Folder:
 Federal Hill Apartments & Garage

Project Folder: PROOFS

File Name:
 Garage Restroom Sign V2z_2024.ai

Customer Approval Signature

Date:

SHEET. 02

Qty. 1 Total
 SINGLE SIDED

RESTROOM
 -FLAT SIGN

02

SCALE: 1 1/2" = 1'



SPECIFICATIONS:

- (A) 36"H x 36"W 3mm ACM Panel with digitally printed and laminated graphics. Mechanically fastened to wall.

EXHIBIT A

Signworks, Inc.
5370 West 84th Street Indianapolis, Indiana 46268
ap@signworksthinks.com
(317) 872-8722

SignworksThinks.com



SIGNWORKS

SignworksThinks.com

317|872 8722

Quote 11273

Federal Hill - Garage Restroom Signage

SALES REP INFO

Jane Risk
President
jane@signworksthinks.com
(317) 872-8722

QUOTE DATE

12/06/2024

QUOTE DUE DATE

12/06/2024

QUOTE EXPIRY DATE

12/20/2024

TERMS

50/50

REQUESTED BY

City of Noblesville
16 S 10th St,
Noblesville, IN 46060

CONTACT INFO

Savannah Solgere
ssolgere@noblesville.in.gov
(317) 776-6350

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	Restroom Directional Wall Sign Fabricate (1) 36"h x 36"w, 3mm ACM, panel with direct digitally printed graphics per customer approved art.	1	Unit	\$297.00	\$297.00	N
2	Restroom Directional Blade Sign Fabricate (1) 24"diameter x 5"D, aluminum, non-illuminated, double sided, circular, blade sign with applied vinyl graphics per customer approved art. Sign to mount to existing exterior brick wall (see installation below). Please note: This price does not include modifications to building for sign mounting.	1	Unit	\$3,020.00	\$3,020.00	N
3	Installation Equipment and labor for installation of (2) sign panels, to be mechanically fastened to masonry walls with screws and snap caps.	1	Unit	\$1,200.00	\$1,200.00	N
4	Raw Materials Due to the customized nature of this scope of work, raw materials can not be secured until after a contract has been awarded, final design and selections have been made and approved by the owner/contractor. The final contract price is subject to change due to the volatile raw material and supply chain market.	1	Unit	\$0.00	\$0.00	N

Please make all checks payable to: Signworks.

This Proposal may be withdrawn if not accepted within 14 days. By signing, Client accepts the Proposal for the Project and agrees to these terms and any addendums, exhibits, and attachments. There is a required deposit as specified and the balance is due in full on the day of installation unless prior and mutually agreed arrangements were made, in writing. In either case, interest will incur 1.75% per month beginning on the installation date. Payments made in person or over the phone are subject to a convenience fee of 3.5% of the total amount due, unless other arrangements are made at the time of sale or in advance. All products, services, signs, artwork, concepts, and sketches remain the exclusive property of Signworks, Inc. until purchased. The Client acknowledges that the Design Work and other documents prepared by the Company for this Project are instruments of professional services for use solely with respect to this Project and, unless otherwise provided, the Company shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright. Any additional uses will require separate pricing. The Company will grant the Client a limited license to use the documents for completion of the current Project and for information and reference in connection with the Client's use and occupancy of the completed Project. The Company's Design Work and other documents shall not be used by the Client, or others on other projects or for additions to this Project, except by agreement in writing with the Company. The rights granted to Client are for usage of the Final Works in their original form only. Client may not crop, distort, manipulate, reconfigure, mimic, animate, edit, extract portions, intentionally alter the color of the Final Works, or otherwise create derivative works based on the Final Works. Upon completion of the Services, and expressly conditioned upon full payment of all fees and costs due, the Company grants to Client limited usage rights in the Final Works as set forth above. The Company retains all proprietary rights, including property ownership, intellectual property rights and Copyrights, in and to all Preliminary Works and Working Files, and Client shall return all Preliminary Works and Working Files in Client's possession upon request. The Company retains property ownership in any original artwork comprising Final Works. The Client agrees to pay all costs of collection in the event of default of payment and/or schedule of payments, including reasonable attorney fees and other collection costs. Client agrees to provide any existing art or logo files necessary for the construction of the requested Project and Services. Prices include standard time to manufacture and/or perform the scope of work under normal conditions utilizing standard materials and methods. Actual production time could differ depending on final order quantity, time submitted or other conditions. Please order and/or Schedule as far in advance as possible. A Rush Fee shall be incurred based on Client needs. The Client agrees that the Company shall not be liable for any delays in the delivery of products and services caused by any act outside the direct control of the Company including but not limited to; acts of God; adverse weather conditions, fire, tornado, wind, rain, strikes, lockouts and other labor difficulties; government controls, procedures or requirements; acts of suppliers of material or labor; acts or defaults of developers; acts or defaults of the Client. Such delays shall not serve as cause to cancel, amend or diminish any of the requirements of the Client under the terms of this Proposal. The Company does not guarantee a firm completion date and under no circumstances shall the Company be held liable in any manner for such delays or be obligated to provide or compensate the Client for said delays. The Client is responsible for any contingent signage arrangements, payments and storage space that may be needed as a result of any delays. Pricing is based on the Entire Combined Scope presented and are quantity dependent. Set up charges, if applicable, unless specified, are not included. Client requests for additional services such as storage, removal, proofs, plotting, engineering, wind load calculations, design, revisions, overnight shipping, and/or powder coating, will be billed depending on the Scope of Work. Any changes made during the shop drawing, submittal, or engineering phase may result in additional charges. Client will be billed on a time and material basis for any changes in scope. This includes the project not being ready when our team members are scheduled to be on site. Additional Reimbursable Travel Charges will be incurred if there are additional client requested, client required, and/or unplanned or irregular trips due to circumstances beyond our control. In the event that we are contracted to install sign products, and undisclosed, unknown, unforeseen, or unusual digging and/or mounting, installing, fastening, or hanging conditions are encountered, including conditions discovered or resulting from the removal of any existing signage or other materials, this contract is binding; however, an additional cost based on labor and materials, may be added to the above cost estimate. Sign and/or Graphic removal is considered a change in scope unless specifically itemized and provided, however unknown conditions are still considered a scope change. Client acknowledges and understands that any amount on this quotation for Permits and for Sales, Use or Privilege Taxes is merely an estimate and is subject to change at any time without notice. Sales, Use and Privilege Taxes will be calculated and charged based on the sale, installation, and delivery of the goods and services as determined by any applicable governing authorities or jurisdiction. Client accepts responsibility for and shall pay all Sales, Use, Privilege or other Third Party expenses, imposed on, in connection with, or measured by the transaction contemplated by this quotation in addition to the prices set forth on this document. Permit acquisitions, fines or fees attributable or applicable to this job are not included, nor are estimates guaranteed, and remain the responsibility of the Client. Client acknowledges and understands that all Products and Services provided are sold subject to the terms of the Express Limited Warranty Agreement, no other warranty or guarantee express or implied is applicable. We will provide a Certificate of Insurance upon request. The Company shall have the right to document, photograph or otherwise record all completed designs or installations of the Work, and to reproduce, publish and display such documentation, photographs, or records for promotional purposes, recognition of creative excellence or professional advancement, and to be credited with authorship of the Deliverables in connection with such uses. We price each project based upon acceptance of our standard terms and contract, if you submit your own contract to us we will review to make a determination of acceptance, however there may be a price increase.

Subtotal:	\$4,517.00
Sales Tax (0%):	\$0.00
Total:	\$4,517.00

Downpayment (50.0 %)

\$2,258.50

SIGNATURE:

DATE:

