



# Board of Public Works and Safety

## Agenda Item

## Cover Sheet

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**MEETING DATE:** March 11, 2025

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

**ITEM #:** 1

**INITIATED BY:** Evelyn Lees

- Information Attached
- Verbal
- No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
FEBRUARY 25, 2025**

The Board of Public Works and Safety met in regular session on Tuesday, February 25, 2025 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: Laurie Dyer and Robert Elmer. John Ditslear and Rick Taylor were absent.

Also present were City Clerk Evelyn Lees, Deputy Mayor Matt Light, Community Development Director Sarah Reed, Chief Deputy Clerk Nancy Bragg, Attorney Jacob Antrim, department directors, staff, representatives of bidders, and interested citizens.

**PLEDGE OF ALLEGIANCE**

Mr. Martin led the chamber in the Pledge of Allegiance.

**PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT**

There were no comments from citizens.

**APPROVAL OF AGENDA**

Mr. Elmer moved to amend the agenda to remove Consent Agenda Item #8, which was Board to Consider a Secondary Plat for a 48-Lot Townhome Development, and approve the rest of the agenda as presented, second Mr. Martin as amended, three ayes, motion carried.

**BID OPENING: 2025 RIGHT-OF-WAY MOWING**

Mr. Antrim stated the first bid was from Brightview Landscapes, Inc. Their non-collusion affidavit, E-verify affidavit, bid bond, Form 96, and financial statements were included in the packet. Their base bid was \$424,369.00.

The second bid was from GKM Property Services, Inc. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and financial statements were included in the packet. Their base bid was \$451,171.92.

The third bid was from Indiana Lawncare Services LLC. Their non-collusion affidavit, E-Verify affidavit, and Form 96 were included in the packet. Their bid bond and financial statements were not apparent. Their base bid was \$155,355.29.

The last bid was from the Wild Ridge Lawn and Landscape, LLC. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and their financial statements were included in the packet. Their base bid was \$489,754.07.

Mr. Antrim asked if anyone present knew of any other bids for the 2025 Right-of-Way Mowing Contract. Seeing none, he recommended the bids be referred to the Street Department for review and recommendation at a future meeting. Mr. Elmer so moved, second Ms. Dyer, three ayes, motion carried.

**BID OPENING: 2025 RIGHT-OF-WAY LANDSCAPING**

Mr. Antrim stated the first bid was from GKM Property Services, Inc. Their non-collusion affidavit, E-verify affidavit, bid bond, Form 96, and financial statements were included in the packet. Their base bid was \$206,955.53.

The second bid was from Brightview Landscapes, Inc. Their non-collusion affidavit, E-Verify affidavit, bid bond, and Form 96 were included in the packet. Their financial statements were not apparent. Their base bid was \$182,222.00.

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The last bid was from Wild Ridge Lawn and Landscape, LLC. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and their financial statements were included in the packet. Their base bid was \$294,964.62.

Mr. Antrim asked if anyone present knew of any other bids for the 2025 Right-of-Way Landscaping Contract. Seeing none, he recommended the bids be referred to the Street Department for review and recommendation at the next meeting. Mr. Martin so moved, second Mr. Elmer, three ayes, motion carried.

**RFP OPENING: IN-VEHICLE GPS EQUIPMENT AND MONITORING SOFTWARE**

Mr. Antrim stated state law prohibits disclosure of the contents of the proposals. He stated he could read the names of the offerors and recommend a referral. He stated the first proposal was from Fleet Analytics. The second proposal was from Argos Government LLC. The third proposal was from Precise Manufacturing. The last proposal was from Samsara, Inc. He asked if anyone present knew of any other proposals for the In-Vehicle GPS Equipment and Monitoring Software Request for Proposals. Seeing none, he recommended the proposals be referred to the Street Department for review and recommendation at a future meeting. Mr. Elmer so moved, second Mr. Elmer, three ayes, motion carried.

Mr. Martin thanked the bidders for their interest in Noblesville.

**CONSENT AGENDA**

**FOR APPROVAL**

- #1 APPROVAL OF MINUTES: FEBRUARY 11, 2025
- #2 BOARD TO CONSIDER TEMPORARY CLOSURE OF MAPLE AVENUE WEST OF 8<sup>TH</sup> STREET FOR NOBLESVILLE CREATES' ROCK ON MAPLE FOR JUNE, JULY, AND AUGUST 2025 (RENÉ GULLEY)
- #3 BOARD TO CONSIDER PARKING RESTRICTIONS FOR ANNUAL SOUTH HARBOUR SPRING GARAGE SALE (RENÉ GULLEY)
- #4 BOARD TO CONSIDER PARKING RESTRICTIONS FOR ANNUAL SOUTH HARBOUR FALL GARAGE SALE (RENÉ GULLEY)
- #5 BOARD TO CONSIDER TEMPORARY STREET CLOSURE FOR ANNUAL SOUTH HARBOUR 4<sup>TH</sup> OF JULY BIKE PARADE (RENÉ GULLEY)
- #6 BOARD TO CONSIDER TEMPORARY TRAFFIC RESTRICTIONS FOR ANNUAL MORSE PARK SUMMER TRIATHLON (RENÉ GULLEY)
- #7 BOARD TO CONSIDER REPLAT OF LOT P IN SAXONY CORPORATE CAMPUS NORTH OF TEGLER DRIVE AND EAST OF BERGEN BOULEVARD (JOYCEANN YELTON)
- #9 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND AND ACCEPTANCE OF MAINTENANCE BOND FOR RIGHT-OF-WAY IMPROVEMENTS (PASSING BLISTER) IN BROOKS FARM, SECTION 1 (JUSTIN HUBBARD)
- #10 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND FOR COMMON TREES IN BROOKS FARM, SECTION 2 (JUSTIN HUBBARD)
- #11 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND FOR EROSION CONTROL FOR PAULY JAIL (JUSTIN HUBBARD)

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**CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)**

- #12 AGREEMENT WITH UNITED DIAGNOSTIC SERVICES FOR FIREFIGHTER HEALTH SCREENINGS (CAPTAIN SETH JONES)
- #13 SERVICES AGREEMENT RENEWAL WITH ONYA FOR ASSISTANCE WITH MARKETING (LEXIE ROCK)
- #14 SERVICES AGREEMENT WITH AXIOM TO PROVIDE PAYROLL PROCESS SHADOWING AND PROCESS IMPROVEMENT (JEFFREY SPALDING)
- #15 SERVICE AGREEMENT RENEWAL WITH TOPSHOT AERIAL PHOTOGRAPHY FOR ECONOMIC DEVELOPMENT DEPARTMENT (SARAH DAVIS)
- #16 SERVICE AGREEMENT WITH TAPCO FOR ANNUAL TRAFFIC SIGNAL PREVENTIVE MAINTENANCE (RENÉ GULLEY)
- #17 SERVICE AGREEMENT WITH MARTIN TREE SERVICE FOR TREE CLEARING AT LIFT STATION 2 IN PREPARATION FOR INTERCEPTOR INSTALLATION (KRISTYN PARKER)

Ms. Dyer moved to approve the Consent Agenda as amended with Item #8 removed, second Mr. Elmer, three ayes, motion carried.

**NEW ITEMS FOR DISCUSSION**

- #1 BOARD TO CONSIDER SPECIAL PURCHASE FOR PATROL VEHICLES FOR THE POLICE DEPARTMENT (ASSISTANT CHIEF BRAD ARNOLD)

Assistant Police Chief Brad Arnold requested permission for a special purchase of vehicles for the Police Department. He stated police vehicles are kept for eight to ten years, with a number of vehicles replaced each year. He stated this purchase from Hare Chevrolet is for four 2025 Chevrolet Silverado pickup trucks for administrative and support services. He stated the trucks would be unmarked, not patrol vehicles. He stated Hare Chevrolet gave a government discount that would save the City approximately \$30,740.00. He stated there was a very short timeline to order the trucks before the assembly lines were shut down to prepare for the next year's models. He stated the total cost would be \$209,096.00 and was in the budget. Mr. Elmer moved to approve the purchase of support and administrative services vehicles for the Police Department, second Ms. Dyer, three ayes, motion carried.

- #2 BOARD TO CONSIDER AGREEMENT WITH PENNCARE TO REMOUNT TWO AMBULANCES (DIVISION CHIEF JAMES MACKY)

Fire Division Chief James Macky stated the Fire Department had two ambulances with seven years of service that were ready to remount and paint. He stated the ambulances were Braun, and Penn Care, Inc. was an authorized Braun dealer. He stated the cost for Ambulance 76 would be \$185,129.00, and the cost for Ambulance 77 would be \$184,479.00 for a total cost of \$369,608.00. He stated only one ambulance would be out of service at a time, and the department had two backup ambulances. He stated while the ambulance was being remounted, there would still be one backup ambulance available. He stated the department's policy was to remount an ambulance at seven years of service, then replace the ambulance at 14 years of service. Mr. Elmer moved to approve the agreement with Penn Care to remount two ambulances, second Mr. Martin, three ayes, motion carried.

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**#3 BOARD TO CONSIDER AGREEMENT WITH LIVE NATION FOR RUOFF  
MUSIC CENTER CONCERT TICKETS (SARAH REED)**

Ms. Reed stated this request was to buy box seat tickets and VIP experience tickets at the Music Center for use by the Mayor's office and Economic Development to show appreciation to existing businesses and attract new businesses. She stated the Music Center had partnered with the City the past five years regarding infrastructure improvements and permitting. Ms. Dyer asked how long the City had purchased tickets. Ms. Reed replied this was the third year. She stated 14 business guests were entertained last year. She stated the seat tax revenue received from the City last year was approximately \$1.2 million. Mr. Elmer asked if next time there could be a report on how these tickets were used. Ms. Reed agreed to compile a report. The cost of the tickets would total \$76,140.00. Ms. Dyer moved to approve the agreement with Live Nation for Ruoff Music Center concert tickets, second Mr. Elmer, three ayes, motion carried.

The chamber joined the Board in singing Happy Birthday to Ms. Reed, whose birthday would be February 28. Ms. Reed thanked the chamber.

**#4 BOARD TO CONSIDER APPROVAL OF COMCAST ENTERPRISE  
SERVICES AGREEMENT FOR THE ARENA AT INNOVATION MILE  
(JAYME THOMPSON)**

Ms. Reed spoke on behalf of Jayme Thompson. Ms. Reed stated this agreement with Comcast was for backup fiber optic service for the Arena. The monthly cost would be \$715.05. Mr. Elmer moved to approve the Comcast Enterprise services agreement for the Arena, second Ms. Dyer, three ayes, motion carried.

**#5 BOARD TO CONSIDER APPROVAL OF COMCAST ENTERPRISE  
SERVICES AGREEMENT FOR POLICE DEPARTMENT AT BLUESKY  
BUILDING (JAYME THOMPSON)**

Ms. Reed spoke on behalf of Jayme Thompson. Ms. Reed stated this agreement with Comcast was for backup fiber optic service for the Police Department's office space at the BlueSky building at 350 Westfield Road. The monthly cost would be \$635.00. Mr. Elmer moved to approve the enterprise services agreement with Comcast for the Police Department at BlueSky, second Ms. Dyer, three ayes, motion carried.

**#6 BOARD TO CONSIDER AWARD OF BID FOR CITY CAMERA AND DOOR  
ACCESS PROJECT (MISTY SHEARER)**

Network Administrator Misty Shearer stated three bids were received for the project. She stated the lowest bidder, Aptek, was determined to have not been a responsive bid. She stated their consultant, RQAW, included a letter to the City, which was in the Board's packet. She stated the letter said based on RQAW's review, Aptek did not bid the specifications as set forth in the agreement. She stated specifically, the Aptek bid did not bid Milestone XProtect Expert Level licenses for three years (it provided a lesser license for only a two-year period); the bid also did not specify a sufficient number of licenses. She stated the XProtect Expert level licenses were needed for system failover recording to properly function, according to RQAW, and the licenses bid would not provide this required functionality. She stated the project specifications also required three-year licenses for Avigilon Alta, and the Aptek bid only included one-year licenses. She stated the project specifications included a request for Azure Active Directory integration for the Avigilon Alta controls, which was not included in the Aptek bid. She stated the Taylored System bid, on the other hand, included all the required specifications. She stated RQAW reviewed the bids, and Mr. Brian Brovont included a letter in the packet recommending award to Taylored Systems because, as he states, "Although the Taylored Systems bid was not the lowest dollar amount of the three bidders, the Taylored Systems bid appears to be the lowest cost bid that substantially meets the requirements set forth in the project manual and bid set of documents." Their base bid was \$759,987.09. Alternate #1 was \$8,678.45.00. Ms. Shearer stated the project was to be completed within six months.

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Mr. Elmer moved to approve the City Camera and Door Access project to Taylored Systems, second Ms. Dyer, three ayes, motion carried.

**#7 BOARD TO CONSIDER ACCEPTANCE OF A CONFLICT OF INTEREST DISCLOSURE (EVELYN LEES)**

Ms. Lees stated the Police Department needed their new office space at the BlueSky Building to be painted, and Officer Jillian Fetters provided the lowest quote. She presented Officer Fetters' conflict of interest disclosure. Mr. Elmer moved to accept the conflict of interest disclosure, second Ms. Dyer, three ayes, motion carried.

**#8 BOARD TO CONSIDER 2025 SERVICES AGREEMENT WITH NOBLESVILLE CREATES (AARON HEAD)**

Community Engagement Manager Aaron Head stated this annual services agreement with Noblesville Creates was a public purpose grant in years past, but two years ago, it was determined that a services agreement aligned better with their commitments. Mr. Head stated Noblesville Creates hosts many public events and assists the City with public art projects, such as roundabout centers. He stated this year Noblesville Creates would help update the City's arts master plan, which had not been updated since 2015. He stated Noblesville Creates also maintains the City's cultural arts district accreditation with the State. The agreement would terminate on December 31, 2025 at a cost not to exceed \$200,000.00. Mr. Elmer moved to approve the 2025 services agreement with Noblesville Creates, second Ms. Dyer, three ayes, motion carried.

Ms. Dyer congratulated Mr. Head for raising the most funds for the Prevail Bowl-a-thon with Hamilton County.

**#9 BOARD TO CONSIDER PROFESSIONAL SERVICES AGREEMENT WITH BLUESKY COMMERCE FOR 2025 (CHUCK HABERMAN)**

Economic Development Coordinator Sarah Davis spoke on behalf of Chuck Haberman. Ms. Davis stated this agreement with BlueSky Commerce would continue to provide website maintenance and support services for choosenoblesville.com, content creation, project management, and sales support. She stated this year content creation would focus on existing businesses, including testimonials and highlight videos. She stated the agreement was not to exceed \$151,200.000 and was included in the budget. The agreement would terminate on December 31, 2025. Mr. Elmer moved to approve the professional services agreement with BlueSky, second Ms. Dyer, three ayes, motion carried.

**#10 BOARD TO CONSIDER SERVICES AGREEMENT WITH SOFT WATER SOLUTIONS FOR FINCH CREEK PARK WATER SOFTENER INSTALLATION (ERIN HINSHAW)**

Recreation Program Coordinator Erin Hinshaw stated this services agreement would install a large water softening unit at Finch Creek Park for the splash pad and restrooms. She stated softened water would extend the life of plumbing fixtures and cut maintenance time drastically. She stated water softeners would be installed at all park facilities, but in stages. She stated last year, both golf pro shops and the Forest Park Inn received softeners. The agreement would terminate on July 31, 2025 with the cost not to exceed \$13,898.77. Mr. Elmer moved to approve the Soft Water Solutions for Finch Creek Park water softener installation, second Ms. Dyer, three ayes, motion carried.

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- #11 BOARD TO CONSIDER SERVICES AGREEMENT WITH RIZINGSTAR ENTERTAINMENT FOR 2025 BAND BOOKINGS FOR FEDERAL HILL COMMONS, DILLON PARK, AND 4<sup>TH</sup> OF JULY CONCERTS (ERIN HINSHAW)

Recreation Program Coordinator Erin Hinshaw stated Rizingstar Entertainment had booked bands for all musical events for more than 25 years. She stated they book all opening acts and main act bands for concerts at Federal Hill Commons, Dillon Park, and the July 4<sup>th</sup> VIP concert. The agreement would terminate on December 31, 2025 for a cost not to exceed \$98,981.00. Mr. Elmer moved to approve the Rizingstar Entertainment contract for 2025 for the band bookings, second Ms. Dyer, three ayes, motion carried.

- #12 BOARD TO CONSIDER TEMPORARY PARKING SPACE RESERVATIONS ON NORTH 9<sup>TH</sup> STREET FOR CONTRACT WORK ON THE HISTORIC COURTHOUSE (RENÉ GULLEY)

Street Department Operations Manager René Gulley presented a request from Mitch Imler on behalf of Skender Construction. She stated they would replace the roof on the historic courthouse and requested to reserve three parking spaces on North 9<sup>th</sup> Street for the contractors' vehicles. She stated the work was set to begin Thursday, February 27 and last through Friday, March 28. She stated they would work during business hours only on Monday through Saturday until the project is complete. Mr. Elmer moved to approve the temporary parking space reservations on North 9<sup>th</sup>, second Ms. Dyer, three ayes, motion carried.

- #13 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR REQUEST FOR PROPOSALS AND QUALIFICATIONS FOR THE WASTEWATER HEADWORKS IMPROVEMENTS PROJECT (JONATHAN MIRGEAUX)

Utilities Director Jonathan Mirgeaux requested permission to advertise for requests for proposals and qualifications for construction to rehabilitate the headworks at the wastewater treatment plant. He stated the headworks was built in 1992, so a major rehabilitation was needed to extend its useful life. He stated the project would include several improvements, including odor control through a sulfur capture system. He stated the HVAC system would be overhauled, raw sewage pumps would be replaced, and the electrical room would be modified to meet modern explosion-proof standards. He stated the project would use a Build-Operate-Transfer (BOT) model. He stated Jones and Henry had completed a planning study under contract, which would flow into scoping for the project. Mr. Elmer moved to approve to advertise for Request for Proposals and Qualifications for the Wastewater Headworks Improvements project, second Ms. Dyer, three ayes, motion carried.

- #14 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR REQUEST FOR PROPOSALS AND QUALIFICATIONS FOR THE LIFT STATION 20 IMPROVEMENTS PROJECT (JONATHAN MIRGEAUX)

Utilities Director Jonathan Mirgeaux requested permission to advertise for Requests for Proposals and Qualifications for the Lift Station 20 improvements project. He stated this project also would be a Build-Operate-Transfer (BOT) project. He stated Lift Station 20 was in the southwest quadrant of Noblesville Township. He stated the lift station was at capacity now and was reaching the end of its useful life. He stated the new lift station would send flow directly to the treatment plant. He stated a less expensive alternative was diligently studied, but nothing was found. He stated the sewage would be pumped directly to the treatment plant rather than to another lift station, as it was now. He stated building another lift station near the existing one is the best option. He stated he hoped for some cost savings by using the BOT model. Mr. Elmer moved to approve to advertise for Request for Proposals and Qualifications for the Lift Station 20 replacement, second Ms. Dyer, three ayes, motion carried.

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- #15 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR THE CSO 004 SEWER SEPARATION PROJECT (JONATHAN MIRGEAUX)

Utilities Director Jonathan Mirgeaux requested permission to advertise for bids for the Combined Sewer Outflow (CSO) 004 sewer separation project. He stated this small project was the final sewer separation to bring the City into full compliance for the Long Term Control Plan. Mr. Elmer moved to approve to advertise for bids for the CSO 004 Sewer Separation project, second Ms. Dyer, three ayes, motion carried.

- #16 BOARD TO CONSIDER AGREEMENT WITH BUTLER, FAIRMAN, & SEUFERT FOR HIGHWAY SAFETY IMPROVEMENT PROJECT (HSIP) DESIGN (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated last fall the City applied for three grants from INDOT for road safety projects. He stated two smaller projects were awarded that could be completed quickly. He stated the first project was for warning sign replacement, mostly in Old Town and older parts of the City. He stated old, non-reflective signs would be replaced, and additional warning signs would be added. He stated the second project would improve pedestrian crossings on 10<sup>th</sup> Street near North Elementary School, with sidewalk bump outs and other features to make the crossings safer for pedestrians. He stated this agreement with Butler, Fairman & Seufert would provide the project scopes. He stated bids would be received in late summer or early fall, with construction in 2026. The contract would terminate on December 31, 2027 for a cost not to exceed \$213,960.00. Ms. Dyer moved to approve the agreement with Butler, Fairman, & Seufert for Highway Safety Improvement Project Design, second Mr. Elmer, three ayes, motion carried.

- #17 BOARD TO CONSIDER CONSTRUCTION AGREEMENT WITH E&B PAVING FOR 2025 STREET REHABILITATION - CONTRACT I (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated INDOT would pay 50 percent of the contract through the Community Crossing Matching Grant. He recommended awarding the construction contract to E&B Paving, Inc. He stated E&B paving had the lowest responsive, responsible bid at \$774,182.64, which was below the engineer's estimate. Mr. Elmer moved to approve Contract I, the construction agreement with E&B Paving for 2025 Street Rehab, second Ms. Dyer, three ayes, motion carried.

- #18 BOARD TO CONSIDER ON-CALL SERVICES AGREEMENT WITH ENGINEERING RESOURCES, INC. (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated Engineering Resources was a new vendor for the City and had skills that fit a niche the Engineering Department needed. He recommended approval. He stated the contract was not to exceed \$200,000.00, but the Engineering Department had only asked for \$150,000.00 at this time. The contract would terminate on December 31, 2026. Ms. Dyer moved to approve the on-call services agreement with Engineering Resources, Inc., second Mr. Elmer, three ayes, motion carried.

**ADJOURNMENT**

There being no further business before the Board of Public Works and Safety this 25<sup>th</sup> day of February 2025, Mr. Martin adjourned the meeting.

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JACK MARTIN, PRESIDENT

ATTEST:

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EVELYN L. LEES, CLERK