



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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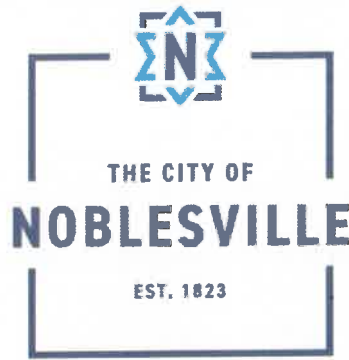
**MEETING DATE:** April 15, 2025

- ☒ Consent Agenda Item
- ☐ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

**ITEM #:** 4

**INITIATED BY:** René Gulley

- ☒ Information Attached
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety

FROM: René Gulley, Operations Manager Street Department

SUBJECT: Board to Consider Alfa Romeo Festival

DATE: April 15, 2025

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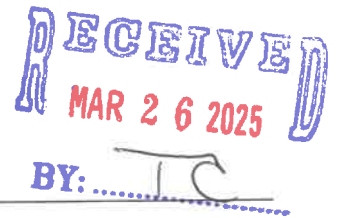
Attached you will find a request from Joelcir Antunes on behalf of Matteo's Ristorante Italiano. Mr. Antunes is requesting to use thirty (30) parking spaces on both sides of N. 9th Street between Conner Street and Logan Street for their Alfa Romeo Festival. This event will be held on Sunday, May 4<sup>th</sup> from 9:30am to 3:00pm.

**The committee recommends the Board of Public Works approve these parking reservations.**



ENC-0277-2025

Fee: \_\_\_\_\_  
Paid: \_\_\_\_\_



# Application- Special Event Encroachment Permit

## 1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Special Event: Alfa Romeo Festival  
40 N 9th St.

**All Events:** A map detailing placement of event (site map) will be required for all events. If your event contains a program of various locations, your proposed route must also be attached to this application.

## 2. APPLICANT CONTACT INFORMATION

Organization: Matteo's Ristorante Contact Name: Joelcir Antus  
Address: 40 N 9th St. City: Noblesville State: IN Zip: 46060  
Phone: 317-289-8326 Email: jantunes@matteosonline.com Non-Profit: Yes ☐ No ☒

## 3. EVENT LOGISTICS

Name of Event: \_\_\_\_\_

Type of Event: Concert ☐ Entertainment ☐ Environmental ☐ Block Party ☐  
Cultural ☐ Sports ☐ Walk/Run/Fitness ☐ Reunion ☐  
Fundraiser ☐ Other (please explain) Car show

What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities)

Car show

Event Requirements: Traffic Control/Security ☐ EMS Presence ☐ Event Barricades ☐  
Trash Pickup ☐ Park Facilities\* ☐

Requested date/time for event:

Starting Date: 5/4/25 Ending Date: 5/4/25 Start Time: 9:30 AM End Time: 3:00 PM

Set-up Date/Time: 9:30 AM Tear Down Date/Time: 3:00 PM

Total number of anticipated participants (including volunteers, spectators, runners, etc): 200

Is this a first time event for you or the sponsoring organization at this location? Yes ☐ No ☒

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?

Yes ☐ No ☐ If yes, please describe: Bar tent on ally

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

\*Requires an additional application/permit

THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
5. Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

3/25/2020  
DATE

  
SIGNATURE OF APPLICANT

Joelir Antunes  
NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this \_\_\_\_\_

Day of \_\_\_\_\_, 20\_\_\_\_\_.

My Commission Expires:

\_\_\_\_\_

Printed: \_\_\_\_\_

NOTARY PUBLIC

A resident of \_\_\_\_\_ County, IN.

# Matteo's Parking Spaces



3/28/2025, 1:47:26 PM

centerlines

