Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: May 14, 2024

☒ Consent Agenda Item

☐ New Item for Discussion

☐ Previously Discussed Item

☐ Miscellaneous

ITEM #: 1

INITIATED BY: Evelyn Lees

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
APRIL 23, 2024

The Board of Public Works and Safety met in regular session on Tuesday, April 23, 2024 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: John Ditslear, Laurie Dyer, Robert Elmer, and Rick Taylor.

Also present were City Clerk Evelyn Lees, Community Development Director Sarah Reed, Public Safety Director Chad Knecht, City Attorney Jonathan Hughes, Department Directors, staff, and representatives of bidders.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments.

APPROVAL OF AGENDA

Mr. Taylor moved to amend the agenda to postpone Item #1 to the next regular meeting; to remove Item #10 from New Items for Discussion; to add Item #6A, Board to consider use of the sidewalk for work at 110 North 9th Street; to rename #11 as Board to consider resolution RB-19-24, a resolution concerning a utility relocation agreement with communications facilities for Pleasant Street Phase II; and to rename #12 as Board to consider resolution RB-20-24, a resolution concerning a utility relocation agreement with Duke Energy for Pleasant Street Phase II, second Mr. Martin, five aye, motion carried.

BID OPENING: 2024 FOX PRAIRIE GOLF COURSE – BUNKER REMODEL-PHASE 2

Mr. Hughes stated the first bid was from Verde Sports Construction LLC. Their Form 96, bid bond, non-collusion affidavit, and sealed financial statements were included in the packet. Their E-verify affidavit was not apparent. Their base bid was $421,381.40.

Mr. Hughes asked if anyone present knew of any other bids for the 2024 Fox Prairie Golf Course – Bunker Remodel – Phase 2 Project. Seeing none, he recommended the bid be referred to the Parks and Recreation Department for review and recommendation at the next regular meeting. Mr. Ditslear so moved, second Ms. Dyer, five aye, motion carried.

Mr. Ditslear asked if there was much interest in the bid. Street Commissioner and Interim Parks and Recreation Director Patty Johnson stated Verde Sports Construction was the only company that showed interest in the bid. She stated they completed Phase 1 of the project, and they did a good job.

QUOTE OPENING: LAKEVIEW DRIVE TRAIL RESURFACING

Mr. Hughes stated the first quote was from Delello and Sons Asphalt Paving, Inc. Their quote was $77,548.50.

The next quote was from E&B Paving, LLC. Their quote was $86,900.00.

The next quote was from Midwest Paving LLC. Their quote was $57,334.53.

Mr. Hughes asked if anyone present knew of any other quotes for the Lakeview Drive Trail Resurfacing Project. Seeing none, he recommended the quotes be referred to the Parks and Recreation Department for review and recommendation later in the meeting. Mr. Martin so moved, second Mr. Taylor, five aye, motion carried.

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QUOTE OPENING: STORM SEWER REPLACEMENT AT 834 HICKORY WAY

Mr. Hughes stated the first quote was from J.G. Case Construction, Inc. Their quote was $58,600.00.

Mr. Hughes asked if anyone present knew of any other quotes for the Storm Sewer Replacement at 834 Hickory Way Project. Seeing none, he recommended the quote be referred to the Utilities for review and recommendation later in the meeting. Mr. Ditslear so moved, second Mr. Martin, five aye, motion carried.

CONSENT AGENDA

FOR APPROVAL

#1 APPROVAL OF MINUTES: APRIL 9, 2024

#2 BOARD TO CONSIDER SEASONAL DOWNTOWN ENCROACHMENT FOR OUTDOOR SEATING (AARON HEAD)

#3 BOARD TO CONSIDER TEMPORARY ALLEY AND STREET CLOSURES FOR MAIN STREET MAGIC OF THE SQUARE EVENT (RENÉ GULLEY)

#4 BOARD TO CONSIDER TEMPORARY PARKING SPACE CLOSURES FOR THE 2024 ST. MICHAEL'S EPISCOPAL CHURCH ANNUAL STRAWBERRY FESTIVAL (RENÉ GULLEY)

#5 BOARD TO CONSIDER A SECONDARY PLAT FOR LOT 1 IN THE RETREAT AT MILL GROVE COMMERCIAL (JOYCEANN YELTON)

CONTRACTS/PURCHASES UNDER $50,000 (APPROVED BY MAYOR OR DIRECTOR)

#6 SERVICES AGREEMENT WITH INDIANA TESTING, INC. FOR DRUG TESTING AT THE POLICE DEPARTMENT (JAMIE ALOISIO)

#7 SERVICES AGREEMENT WITH DAVIES CLAIMS SOLUTIONS, LLC FOR THIRD PARTY ADMINISTRATOR SERVICES FOR THE CITY'S PROPERTY AND CASUALTY SELF-INSURANCE PROGRAM (JEFFREY SPALDING)

#8 SERVICES AGREEMENT WITH BRIGHTVIEW LANDSCAPES, LLC FOR ANNUAL TREE PLANTING (JOHN EASLEY)

Mr. Taylor moved to approve the consent agenda as presented, second Mr. Ditslear, five aye, motion carried.

NEW ITEMS FOR DISCUSSION

#2 BOARD TO CONSIDER AWARD OF BID FOR CITY CAMERA AND DOOR ACCESS PROJECT (ADAM HEDDEN)

Information Technology Director Adam Hedden distributed a handout to the Board explaining the bid reviews. He stated the lowest bid was from EnvelopiQ $503,346.00. He stated upon review of the bid, the company had made assumptions that called the bid amount into question. He stated the bid specifications required removing and replacing card reader cables if the existing cables could not be used, and EnvelopiQ assumed the cables could not be removed. He stated they assumed they could charge for the removal at a later time. He stated removal and replacement would be needed for over half of the card readers. He stated the bid specifications

required that card readers would fit in the same locations as the existing card readers, and EnvelopiQ's card readers would require retrofitting to be paid by change order. He stated EnvelopiQ assumed the exact number of exterior and interior cameras was not specified in the scope of work. He stated they quoted for interior cameras and assumed the rest were exterior, but the exact number of cameras had been provided. He stated for this reason, he cannot be sure the amount they quoted was correct. He stated the cost for preventative maintenance was not included as a part of the bid, increasing the bid amount. He stated staff's best estimate is that the incorrect assumptions added more than $70,000.00 to the bid. He stated the next lowest bidder was Taylored Systems, which was the lowest responsive, responsible bidder at $554,977.86. Mr. Martin stated he was impressed with Mr. Hedden's thorough review of the bids. Mr. Ditslear agreed. Mr. Ditslear moved to award the bid for the City camera and door access project to Taylored Systems, second Mr. Taylor, five aye, motion carried.

#3 BOARD TO CONSIDER PERMISSION FOR TOUR OF CIVIL WAR VETERANS' GRAVES AT RIVERSIDE CEMETERY (EVELYN LEES)

Ms. Lees introduced Kevin Yaney with an office at 136 South 9th Street. Mr. Yaney stated he wrote a Civil War novel in 2022, after which he spoke with various groups. He stated when he was speaking in Muncie, a woman approached him about leading a tour at a cemetery. He stated he was pleasantly surprised at the attendance and interest in the Civil War. He stated one in ten Civil War soldiers came from Indiana. He stated 75 Civil War veterans are buried at Riverside Cemetery, the most in the county. He stated he led a tour at Crownland Cemetery on Veterans Day, and he plans to lead another tour there. He requested to lead a tour at Riverside on Saturday, July 6, 2024 at 10:00 a.m. He stated it will be a free event. Mr. Taylor moved to approve permission for tour of Civil War Veterans' graves at Riverside Cemetery, second Ms. Dyer, five aye, motion carried.

#4 BOARD TO CONSIDER ACCEPTANCE OF CONFLICT OF INTEREST DISCLOSURE (EVELYN LEES)

Ms. Lees presented a conflict of interest disclosure for Craig Bowyer. Mr. Taylor moved to accept the conflict of interest disclosure, second Mr. Ditslear, five aye, motion carried.

#5 BOARD TO CONSIDER AWARD OF QUOTE FOR LAKEVIEW DRIVE TRAIL RESURFACING (PATTY JOHNSON, KEVIN CONNER)

Street Commissioner and Interim Parks and Recreation Director Patty Johnson requested award of the quote to Midwest Paving LLC as the lowest responsive, responsible quoter. She stated they have performed work on trails before and done a good job. Mr. Elmer moved to approve award of the contract to Midwest Paving, second Mr. Ditslear, five aye, motion carried.

#6 BOARD TO CONSIDER TEMPORARY ALLEY CLOSURES FOR ROOFING REPAIR AT 848 LOGAN STREET (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Katie Nurnberger requests to use the North alley and the east/west alley on the north side of the building at 848 Logan Street for roofing repairs. She stated a lift will be used to replace roof shingles and repair the internal gutter system on the roof. She stated the lift will be used in the North alley to begin repairs, then it will be moved to the east/west alley on the north side of the building. She stated the lift will be unattended at the north end of the North alley in the evenings and on Sundays, but it will be locked. She stated the work is expected to be completed within ten business days. Mr. Elmer moved to approve the temporary alley closures for roofing repair at 848 Logan Street, second Ms. Dyer, five aye, motion carried.

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#6A BOARD TO CONSIDER USE OF THE SIDEWALK FOR WORK AT 110 NORTH 9TH STREET (RENÉ GULLEY)

Street Department Operations Manager René Gulley stated Premium Properties requests to use the sidewalk in front of 110 North 9th Street for installation of new art panels. She stated a lift will be used on the sidewalk on north 9th Street and on Logan Street on April 23. She stated from May 13 through May 15, the lift will be needed to install a restaurant sign. She stated the lift will be unattended in the building's parking lot overnight. She stated the sidewalk will not need to be closed, since the lift is small enough to allow pedestrian traffic to flow safely. Mr. Ditslear moved to approve sidewalk work at 110 North 9th Street, second Ms. Dyer, five aye, motion carried.

#7 BOARD TO CONSIDER PURCHASE OF FOUR FORD TRUCKS FOR THE STREET DEPARTMENT (JAMES ALEXANDER)

Street Department Fleet Manager James Alexander stated the Street Department has four pickup trucks that are eight years old and need to be replaced. He stated the department will trade in four Ram 3500 pickups and two 2005 Ford Ranger pickups. He stated quotes were requested from Ford, Chevrolet, and Dodge. He stated Don Hinds Ford was the lowest responsive, responsible quote at $133,860.00 for four Ford F-350 pickup trucks. He stated funding is in the budget. Mr. Taylor moved to approve purchase of four trucks for the Street Department, second Ms. Dyer, five aye, motion carried.

#8 BOARD TO CONSIDER PURCHASE OF TWO FLATBED TRUCKS FOR THE STREET DEPARTMENT (JAMES ALEXANDER)

Street Department Fleet Manager James Alexander stated the Street Department has two Ford F-550 flatbed trucks that are beyond their useful life. He stated the trucks were manufactured in 2014 and 2016. He stated two quotes were obtained from Ford and Dodge. He stated General Motors does not make trucks with gas engines of that size. He stated the lowest responsive, responsible quote was from Don Hinds Ford at a cost of $81,343.00 after trade in. Mr. Taylor moved to approve purchase of two flatbed trucks for the Street Department, second Mr. Ditslear, five aye, motion carried.

#9 BOARD TO CONSIDER AWARD OF QUOTE FOR STORM SEWER REPLACEMENT AT 834 HICKORY WAY (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker recommended awarding the quote to J.G. Case Construction, Inc. Mr. Elmer moved to approve the quote for the storm sewer replacement at 834 Hickory Way, second Mr. Taylor, five aye, motion carried.

#11 BOARD TO CONSIDER RESOLUTION RB-19-24, A RESOLUTION CONCERNING A UTILITY RELOCATION AGREEMENT WITH COMMUNICATIONS FACILITIES FOR PLEASANT STREET PHASE II (EN-324) (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated this resolution is tied to three separate agreements for the Pleasant Street Phase II project. He stated there are three agreements, and this process will allow timelines to be more streamlined. He stated one contractor will perform the work for all three contracts. He stated the total cost will be $166,977.30 and each agreement will be split three ways between the carriers. He stated the resolution authorizes the City Engineer to sign the agreements on behalf of the City. Mr. Elmer moved to approve Resolution RB-19-24, second Mr. Taylor, five aye, motion carried.

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#12 BOARD TO CONSIDER RESOLUTION RB-20-24, A RESOLUTION CONCERNING A UTILITY RELOCATION AGREEMENT WITH DUKE ENERGY FOR PLEASANT STREET PHASE II (EN-324) (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated this resolution regards the Duke Energy substation at 16th and Pleasant Streets, near the Street Department. He stated a similar reimbursable agreement was approved seven months ago with Duke Energy's transmission group. He stated this agreement is with Duke Energy's distribution group. He stated the City is purchasing a portion of the property for the Pleasant Street project. He stated the utility's relocation costs are reimbursable because the lines are currently outside of the right-of-way. Mr. Taylor moved to approve Resolution RB-20-24, second Mr. Ditslear, five aye, motion carried.

#13 BOARD TO CONSIDER CHANGE ORDER NO. 3 WITH PONTEM CONTRACTORS FOR CARRIGAN ROAD PEDESTRIAN BRIDGE (EN-349-04) (DEON OCHOA)

Engineering Construction Manager Deon Ochoa stated an agreement with Pontem Contractors was approved on June 14, 2022 to rehabilitate the pedestrian bridge at Carrigan Road. He stated this change order is for repairs to the pedestrian walk caused by damage from a vehicle driving on it. He stated the change order is for $118,117.70 for a new contract total of $1,693,928.19. Mr. Martin asked if the person responsible for the damage was found and if their insurance will reimburse the City for the damage. Mr. Ochoa replied yes, they will. Mr. Taylor moved to approve Change Order No. 3 with Pontem Contractors for Carrigan Road Pedestrian Bridge, second Mr. Elmer, five aye, motion carried.

#14 BOARD TO CONSIDER TEMPORARY CLOSURE OF 161ST STREET FOR MAGNOLIA RIDGE, SECTION 1 WATER MAIN INSTALLATION (MICHAEL POUCH)

Engineering Construction Manager Michael Pouch requested the closure of a portion of 161st Street between Cherry Tree Road and Seminole Road for the installation of a water main for the Magnolia Ridge subdivision. He stated the closure is for two days up to a maximum of five days on or after May 29. Mr. Elmer moved to approve the temporary closure of 161st Street for the Magnolia Ridge development, second Ms. Dyer, five aye, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 23rd day of April, 2024, Mr. Martin adjourned the meeting.

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JACK MARTIN, PRESIDENT

ATTEST:

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EVELYN L. LEES, CLERK