Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: May 14, 2024

☒ Consent Agenda Item

☐ New Item for Discussion

☐ Previously Discussed Item

☐ Miscellaneous

ITEM #: 3

INITIATED BY: René Gulley

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

THE CITY OF
NOBLESVILLE
EST. 1823

TO: Noblesville Board of Public Works and Safety

FROM: René Gulley, Operations Manager Street Department

SUBJECT: Board to consider street closure for annual Salsa on the Square

DATE: May 14, 2024

Attached you will find a request from Kate Baker with Noblesville Main Street, in partnership with Noble Coffee & Tea, for the annual Salsa on the Square. This year's event will be held on Friday, August 2nd. They are requesting to close Logan Street between N 9th Street and N 10th Street from 3:00pm until midnight. They will have tents, tables and chairs, food trucks, and a stage for dancers and the DJ in the street. This is a ticketed event for ages 21+.

The committee recommends the Board of Public Works approve this street closure.

ENCR-0295-2024

Shawna Fouse

From: Sent on Behalf of Street Department <no-reply@egovnotices.com>
Sent: Wednesday, March 20, 2024 5:26 PM
To: Street Department
Subject: Special Event Encroachment Permit Submitted - Receipt #2024-JNQS9K

NOBLESVILLE INDIANA

RECEIVED MAR 21 2024 BY: MS

A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

Confirmation

Thank you for submitting an online Special Event Encroachment Permit. You will be contacted following a review of this application.

**This is required as part of the permit application.* Please email nsd@noblesville.in.us with a map detailing the location of event (site map), and an event agenda or planned activities. If your event contains a program of various locations, your proposed route must also be attached.*

Confirmation: I agree to the terms and conditions listed above.

ENCROACHMENT LOCATION INFORMATION

Address or Special Event Location: Logan Street - Between 9th and 10th

APPLICANT CONTACT INFORMATION

Organization Name: Noblesville Main Street (With Noble Coffee & Tea)
Contact Name: Kate Baker
Address: 839 Conner Street, Noblesville, IN 46060
Phone Number: 310-570-6071
Email: kate@noblesvillemainstreet.org
Non-Profit: Yes

EVENT LOGISTICS

Event Name: First Friday - August: Salsa on the Square
Type of Event: Entertainment
If other, please explain:

What is the purpose of the event?: This First Friday is a celebration of Latin Culture through dance, drink, food and fun. As part of the First Friday Series we encourage guests to come to historic Downtown Noblesville for unique and engaging activities. (This is a ticketed event.)
Event Requirements (Click All That Apply): Event Barricades; Trash Pickup
Event Starting Date & Time: 08/02/2024 at 06:00:00 PM
Event Ending Date & Time: 08/02/2024 at 11:00:00 PM
Setup Date & Time: 08/02/2024 at 03:00:00 PM
Tear Down Date & Time: 08/02/2024 at 11:59:00 PM
Total number of anticipated participants (including volunteers, spectators, runners, etc): 500
Is this a first time event for you or the sponsoring organization at this location?: No
Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?: Yes
***If yes, please describe::** Tents, Food Trucks, tables/chairs, possibly a small stage for dancers and dj.

To stay up to date you can view the status of this item here.

Noblesville, IN

2024 Salsa on the Square

3/21/2024, 1:22:30 PM

1:1,200

0 0.01 0.02 0.04 mi

0 0.015 0.03 0.06 km

centerlines

Parcels

Sam Zinski |

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Martin & Martin Insurance Agency
62 S 9th Street
Noblesville IN 46060

CONTACT NAME: Christine Martin
PHONE (A/C, No, Ext):
FAX (A/C, No): (317)703-1115
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ERIE INS EXCH	26271
INSURER B:	
INSURER C: ERIE INS EXCH	26271
INSURER D: Erie Insurance Group	35585
INSURER E:	
INSURER F:	

INSURED
Noblesville Main Street Inc.
839 Conner Street
Noblesville IN 46060

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X hired & non-owned liability GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	Y	N	Q43-0155851	07/01/2023	07/01/2024	EACH OCCURRENCE	$ 1000000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1000000
							MED EXP (Any one person)	$ 5000
							PERSONAL & ADV INJURY	$ 1000000
							GENERAL AGGREGATE	$ 2000000
							PRODUCTS - COMP/OP AGG	$ 2000000
								$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$ 1000000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $ 0	N	N	Q31-0172890	07/01/2023	07/01/2024	EACH OCCURRENCE	$ 1000000
							AGGREGATE	$ 1000000
								$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	Q91-5102239	07/01/2023	07/01/2024	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 1000000
							E.L. DISEASE - EA EMPLOYEE	$ 1000000
							E.L. DISEASE - POLICY LIMIT	$ 1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

certificate holder is additional insured

CERTIFICATE HOLDER

City Of Noblesville
16 South 10th Street
Noblesville IN 46060

Fax: Email:

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Christine A. Martin

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