

Board of Public Works and Safety

Agenda Item

Cover Sheet

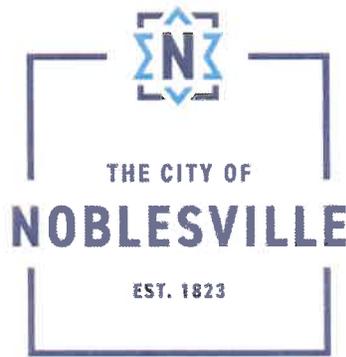
MEETING DATE: May 14, 2024

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 13

INITIATED BY: René Gulley

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety
FROM: René Gulley, Operations Manager Street Department
SUBJECT: Board to consider alley activation for Front Porch Music Festival Takeover
DATE: May 14, 2024

Attached you will find a request with two options from Noblesville Main Street for the Front Porch Music Festival, which is a new event and part of their First Friday series. The hope is to have a positive experience in our City and shop and dine in our local businesses. The event highlights another organization, Front Porch Music Festival, in hopes of promoting their event in August.

Option 1: This event will be held on Friday, June 7th from 4:00 pm to 8:00 pm. They will begin set up at 2:00 pm and tear down at 9:00 pm. If Conner Street is still closed they would like to use N. 9th Street between Conner and Logan Streets and S. 9th Street between Conner and Maple Avenue. As well as activate the north, south and east alleys.

Option 2: This event will be held on Friday, June 7th from 4:00pm to 8:00pm. They will have live music and tables for vendors in the north, south, and east pedestrian alleys. They will begin set up at 2:00pm and tear down at 9:00pm.

The committee recommends the Board of Public Works approve one of the two options.

option 1

ENCR-0282-2024

Tiana Chamberlin

From: Sent on Behalf of Street Department <no-reply@egovnotices.com>
Sent: Thursday, May 2, 2024 3:50 PM
To: Street Department
Subject: Special Event Encroachment Permit Submitted - Receipt #2024-YSCRGF



RECEIVED
MAY 02 2024
BY: TC

A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

Confirmation

Thank you for submitting an online Special Event Encroachment Permit. You will be contacted following a review of this application.

**This is required as part of the permit application.* Please email nsd@noblesville.in.us with a map detailing the location of event (site map), and an event agenda or planned activities. If your event contains a program of various locations, your proposed route must also be attached.*

Confirmation: I agree to the terms and conditions listed above.

ENCROACHMENT LOCATION INFORMATION

Address or Special Event Location: 9th Street between Maple & Logan (Closing 9th Street between Maple Ave to Conner Street and Conner Street to Logan Street) *& North, East, & South alleys*

APPLICANT CONTACT INFORMATION

Organization Name: Noblesville Main Street
Contact Name: Kate Baker
Address: 839 Conner Street, Noblesville, IN 46060
Phone Number: 310-570-6071
Email: kate@noblesvillemainstreet.org
Non-Profit: Yes

EVENT LOGISTICS

Event Name: First Friday - June: Front Porch Music Festival Takeover (REVISED)
Type of Event: Entertainment
If other, please explain:
What is the purpose of the event?: Noblesville Main Street's First Fridays draw visitors to historic downtown Noblesville with the hopes of having a positive experience in our City and shop and dine in our local businesses. This event highlights another organization, Front Porch Music Festival, in hopes of promoting their event in August.

Event Requirements (Click All That Apply): Event Barricades; Trash Pickup

Event Starting Date & Time: 06/07/2024 at 04:00:00 PM

Event Ending Date & Time: 06/07/2024 at 08:00:00 PM

Setup Date & Time: 06/07/2024 at 02:00:00 PM

Tear Down Date & Time: 06/07/2024 at 09:00:00 PM

Total number of anticipated participants (including volunteers, spectators, runners, etc):
500+ (First time event)

Is this a first time event for you or the sponsoring organization at this location?: Yes

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?: Yes

***If yes, please describe::** Tents, food vendors, music setups.

To stay up to date you can view the status of this item [here](#).

[Noblesville, IN](#)

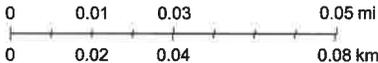
Front Porch Music Festival Takover



5/2/2024, 4:21:19 PM

centerlines

1:1,200



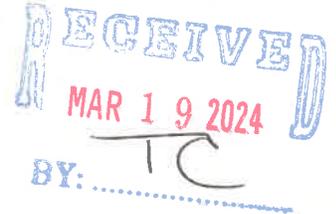
Option 1

Option 2

ENC-0282-2024

Tiana Chamberlin

From: Sent on Behalf of Street Department <no-reply@egovnotices.com>
Sent: Tuesday, March 19, 2024 4:06 PM
To: Street Department
Subject: Special Event Encroachment Permit Submitted - Receipt #2024-OK26FL



A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

Confirmation

Thank you for submitting an online Special Event Encroachment Permit. You will be contacted following a review of this application.

**This is required as part of the permit application.* Please email nsd@noblesville.in.us with a map detailing the location of event (site map), and an event agenda or planned activities. If your event contains a program of various locations, your proposed route must also be attached.*

Confirmation: I agree to the terms and conditions listed above.

ENCROACHMENT LOCATION INFORMATION

Address or Special Event Location: Downtown Noblesville (All Alleys: North, East, South)

APPLICANT CONTACT INFORMATION

Organization Name: Noblesville Main Street
Contact Name: Kate Baker
Address: 839 Conner Street, Noblesville, IN 46060
Phone Number: 310-570-6071
Email: kate@noblesvillemainstreet.org
Non-Profit: No

EVENT LOGISTICS

Event Name: First Friday - June: Front Porch Music Festival Takeover
Type of Event: Entertainment
If other, please explain:
What is the purpose of the event?: The Front Porch Music Festival Takeover is part of our First Friday Series. Planning an event full of live music in alleys and even within shops and restaurants! All First Friday events encourage guests to visit our historic downtown and shop small!
Event Requirements (Click All That Apply): Trash Pickup
Event Starting Date & Time: 06/07/2024 at 04:00:00 PM

Event Ending Date & Time: 06/07/2024 at 08:00:00 PM

Setup Date & Time: 06/07/2024 at 02:00:00 PM

Tear Down Date & Time: 06/07/2024 at 09:00:00 PM

Total number of anticipated participants (including volunteers, spectators, runners, etc):

Estimated - 500+ (New event)

Is this a first time event for you or the sponsoring organization at this location?: Yes

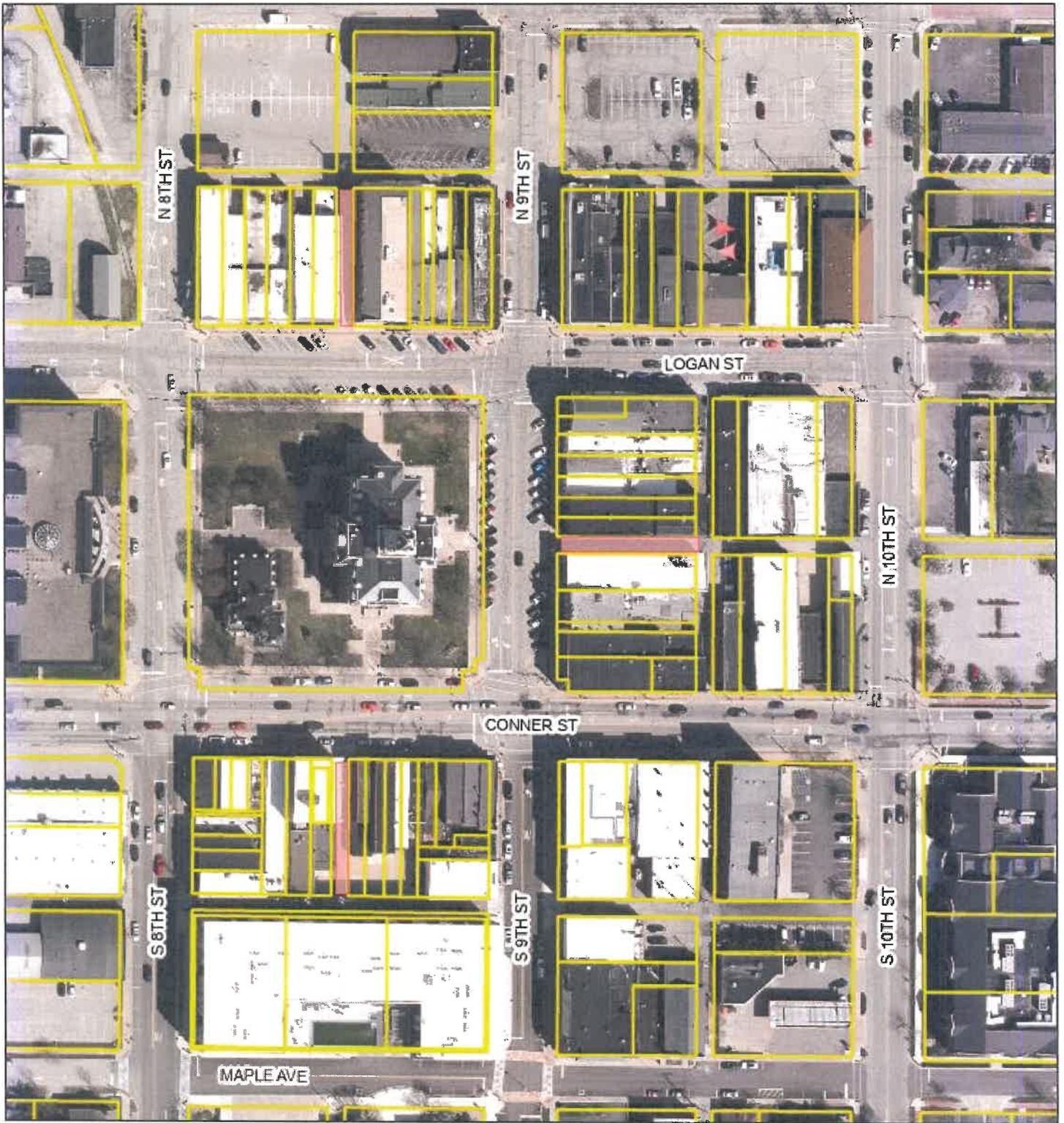
Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?: Yes

***If yes, please describe::** Potential tents on Courthouse Square, tables/music setups in alleys.

To stay up to date you can view the status of this item [here](#).

[Noblesville, IN](#)

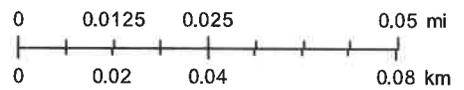
Front Porch Music Festival Takeover



3/21/2024, 1:52:11 PM

1:1,600

- centerlines
- Parcels



Option 2

