



PERMIT CHECKLIST - TEMPORARY SIGN

PERMIT APPLICATION DESCRIPTION

A sign that will be displayed for a fixed period of time, such as a Non-Residential Banner or Lighter than Air Sign, or a Residential Neighborhood Information Sign for Community Yard Sales.

CHECKLIST

- A completed online application using our Citizen Permit Portal, Civic Access.
 - [Click here](https://noblesvillein-energovpub.tylerhost.net/Apps/SelfService#/home) to apply for a Temporary Sign Permit. URL portal access below.
<https://noblesvillein-energovpub.tylerhost.net/Apps/SelfService#/home>
- Scaled Site Plans
 - The site plan must show the location of the proposed sign on the property, including setbacks.
- Property Owner Consent Form if you do not own the property.
 - [Click here](https://www.noblesville.in.gov/egov/documents/1706728035_14929.pdf) to view the consent form. (URL below)
https://www.noblesville.in.gov/egov/documents/1706728035_14929.pdf
- Accurate, scaled elevation drawings of the sign.
 - Drawings must include the height (from grade) of the sign and width of the sign (radius where appropriate).
 - The drawing must indicate the sign of all lettering.

This is not an inclusive list. Additional information may be required