Common Council

Agenda Item

Cover Sheet

MEETING DATE: July 9, 2024

☐ Previously Discussed Ordinance

☐ Proposed Development Presentation

☐ New Ordinance for Discussion

☒ Miscellaneous

☐ Transfer

ITEM or ORDINANCE: #4

PRESENTED BY: Caitlin Moss

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

THE CITY OF
NOBLESVILLE
EST. 1823

TO: Noblesville Common Council

FROM: Caitlin Moss, Deputy Controller

SUBJECT: Quarterly Appropriation of Grant Proceeds per Resolution #RC-2-24

DATE: July 3, 2024

Under RC-2-24, the Controller is granted authority to appropriate the proceeds of grant awards received by the City if the grant award defines the eligible uses of the funds.

Additionally, RC-2-24 stipulates that the Controller must present for review a summary of all grant awards appropriated under its authority to the Common Council no later than the second Council meeting for the months of April, July, October, and December.

In accordance with the intent and in compliance with the requirements stipulated in RC-2-24, I am informing Common Council that OFA appropriated the following grant proceeds in the second quarter of 2024.

- **$1,171,195 from INDOT** – 2024 Community Crossing Matching Grant
  - Appropriated to Street Rehabilitation (Dept 026) from Community Crossing Grant-State Fund (Fund 631).
  - State-funded grant to cover 50% of costs incurred to repair and replace curbs and sidewalks, update ADA ramps, and resurfacing of streets.
  - Grant covers the period of April 10, 2024 to April 9, 2026.
  - During the term, the City will request reimbursement for allowable costs on a quarterly basis.

- **$110,726 from US Department of Housing and Urban Development (HUD)** – 2024 Community Development Block Grant (CDBG)
  - Appropriated to Street Rehabilitation (Dept 026) from CDBG-Federal Fund (Fund 611).
  - Federal-funded grant to cover approximately 85% of the cost to install 15 ADA ramps and replace 1,000 linear feet of sidewalk throughout the Southwest Quad neighborhood.
  - Funds flow from HUD to Hamilton County to the City.
  - Grant covers the period of July 1, 2024 to April 30, 2025.
  - During the term, the City will request reimbursement for allowable costs on a quarterly basis.

- **$346,225 from Indiana Economic Development Corporation** – 2024 Make My Move Grant
  - Appropriated to Economic Development (Dept 016) from Make My Move Grant-State Fund (Fund 635)
  - State-funded grant to cover 50% of cost to recruit 45 remote workers to Noblesville.
  - Grant covers the period of May 15, 2024 to May 14, 2025.
  - The City will receive $173,112.50 in the third quarter of 2024 and the remaining $173,112.50 upon confirming 20 individuals have relocated.

- **$2,500 from Hamilton County Tourism** – 2024 Tourism Gives
  - Appropriated to Parks Department from Event Sponsorship Fund (Fund 603).
  - Privately-funded grant to cover a portion of expenditures related to the July 4th Festival.
  - The City received the funds in a lump-sum advance.

- **$2,000 from SMC USA** – Tree City USA Grant
  - Appropriated to Parks Department from Civil City Donation Fund (Fund 600).
  - Privately-funded grant to cover 50% of the cost of purchasing street trees.
  - The City received the funds in a lump-sum advance.

The City also received the following grant proceeds during the second quarter of 2024:

- **$2,352,499 from Department of Treasury (via Indiana DNR)** – Nickel Plate Trail Grant
  - Deposited into Nickel Plate Trail Grant Fund (Fund 622).
  - Funds provided to the City from IDNR to fund approximately 50% of construction of the Nickel Plate Trail.
  - The total grant amount is $3,130,000 of which $2,607,959 has been received.

- **$339,248 from Department of Homeland Security, Federal Emergency Management Administration (FEMA)** – Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program
  - Deposited into SAFER Grant Fund (Fund 625).
  - Funds provided to reimburse City for the cost of 15 firefighters' payroll during first quarter 2024.
  - The Fire Department will continue to submit for reimbursement quarterly in arrears.

- **$91,842 from Federal Highway Administration** – Safe Streets and Roads for All
  - Deposited into FHWA General Grants Fund (Fund 626).
  - The grant proceeds reimburse the City for 80% of the cost of a safety action plan, up to $200,000, of which $130,499 has been received.

- **$3,678 from Federal Highway Administration (Via INDOT)** – Crossroad Engineering Grant
  - Deposited into INDOT/Crossroad Engineering-Federal Grant Fund (Fund 607)
  - Federal-funded grant to cover 66% of construction of a roundabout at 141st and Promise Road.

However, those grant proceeds were NOT appropriated (for spending) from a grant fund or adjusted back into a department operating budget as provided for in RC-2-24. Instead, the costs reimbursed by these grant proceeds were paid from previously appropriated funds. So, the grant proceeds will replenish the fund balance from which those payments were made.

Additionally, RC-2-24 is attached for your ready reference.

Attachment

RESOLUTION NO. RC-2-24

AUTHORIZING APPROPRIATION OF GRANT PROCEEDS
FOR BUDGET YEAR 2024

WHEREAS, from time to time the City applies for and is awarded grant funds from Federal government, State government, or other entities supporting certain local government activities.

WHEREAS, as the City's statutory fiscal body, the Common Council has the authority to appropriate or de-appropriate monies held in Civil City funds.

WHEREAS, the proceeds from a grant award typically have specific use limitations or restrictions that substantially limit discretion in the appropriation of those funds.

WHEREAS, often times grant awards are secured to fund costs that the City has already incurred from other appropriated funds. And sometimes grant awards are secured to fund costs that have not yet been incurred from other appropriated funds.

WHEREAS, in the interest of sound fiscal management practice, executing a separate additional appropriation ordinance for each grant award is inefficient and of questionable benefit.

WHEREAS, the City's central finance office believes a more effective process is to have the City Council unilaterally authorize the appropriation of grant proceeds whenever a grant award stipulates well-defined eligible uses for the funds.

NOW, THEREFORE, BE IT RESOLVED, by Common Council of the City of Noblesville, Indiana, as follows:

SECTION 1: For the 2024 budget year, the Controller is authorized to appropriate the proceeds of grant awards received by the City if the grant award defines the eligible uses of the funds in unambiguous terms.

SECTION 2: For funds appropriated under SECTION 1, the amounts must be allocated by fund, by department, and by expense series in a manner that complies with the eligible uses defined by the grant award.

SECTION 3: For grant awards that reimburse costs previously incurred from other appropriated funds, the Controller may increase appropriation amounts by fund, by department, and by expense series, as prescribed under SECTION 2, to restore the spending authority utilized for those previously incurred costs or deposit the grant proceeds into the fund from which the costs were originally incurred without appropriation.

SECTION 4: The Controller must present for review, to the Common Council, a summary of all appropriations executed under SECTION 1 no later than the second Council meeting for the months of April, July, October, and December.

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Approved on this 9th day of January, 2024 by the Common Council of the City of Noblesville, Indiana:

AYE		NAY	ABSTAIN
	Mark Boice		
	Michael J. Davis		
	Evan Elliott		
	David M. Johnson		
	Darren Peterson		
	Pete Schwartz		
	Aaron Smith		
	Todd Thurston		
	Megan G. Wiles		

ATTEST: Evelyn L. Lees
Evelyn L. Lees, City Clerk

Presented by me to the Mayor of the City of Noblesville, Indiana, this 9th day of January, 2024 at 7:30P.M.

Evelyn L. Lees
Evelyn L. Lees, City Clerk

MAYOR'S APPROVAL

Chris Jensen, Mayor

1-9-24
Date

MAYOR'S VETO

Chris Jensen, Mayor

Date

ATTEST: Evelyn L. Lees
Evelyn L. Lees, City Clerk

CITY OF NOBLESVILLE INCORPORATED MAY 6, 1887 SEAL INDIANA