

Board of Public Works and Safety

Agenda Item

Cover Sheet

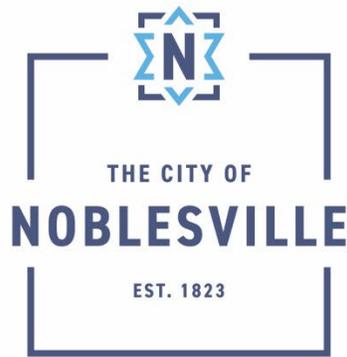
MEETING DATE: March 25, 2025

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 4

INITIATED BY: Charlie Elliott

- Information Attached
- Verbal
- No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety

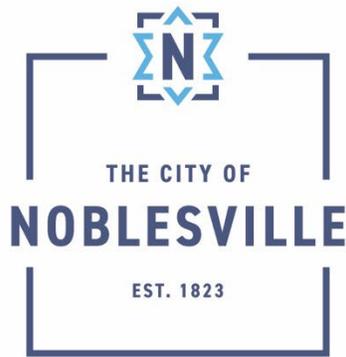
FROM: Charlie Elliott, Assistant Director, Noblesville Parks and Recreation

SUBJECT: Request to Solicit Quotes for Replacement and Installation of New Flooring in the Overlook Room and Main Room at the Forest Park Inn, in Forest Park

DATE: March 13, 2025

The Noblesville Parks Department is requesting permission to seek proposals from qualified contractors to replace the flooring in the Overlook Room, an approximately 1,400 square-foot room and the Main Room, an approximately 2,040 square-foot room. The existing flooring is deteriorating and starting to peel up. These rooms are high traffic use and require replacement with a durable, commercial-grade material suitable for high-traffic use.





****Yellow highlights will be updated prior to Mailing****

REQUEST FOR QUOTES

Forest Park Inn Flooring Overlook Room and Main Room

The City of Noblesville is soliciting quotes for the removal and replacement of the flooring in the Overlook room and Main room at the Forest Park Inn, located at 701 Cicero Road, Noblesville, IN 46060 in Forest Park.

PROJECT OVERVIEW:

The City of Noblesville is seeking proposals from qualified contractors to replace the flooring in an approximately 1,400-square-foot room and an approximately 2,040 square-foot. The existing flooring is deteriorating and requires replacement with a **durable, commercial-grade material** suitable for high-traffic use. Quote to be for laminate material, with a tile material option as an alternate.

DESCRIPTION OF WORK:

Removal and Preparation

- Remove and properly dispose of existing flooring.
- Prepare subflooring, including any necessary repairs, for proper installation of new flooring.

Flooring Installation and Care

- Supply and install commercial grade laminate or tile flooring, designed for high traffic areas.
- Flooring must be installed to manufacturer's standards.
- Flooring must be able to withstand high foot traffic.
- Flooring must be able to with stand regular cleaning with **MACHING TYPE and CHEMICAL SOLUTION**
- Ensure proper preparation and instillation, including adhesive, underlayment, and any equipment necessary.
- Baseboards to be reinstalled if removed, or replaced with matching baseboards if damaged during the removal and installation process.

Warranty and Compliance

- Flooring must include warranty, that is compatible with our cleaning machine and solution.
- Flooring materials and installation must comply with all relevant building codes and ADA accessibility standards.

PROPOSAL REQUIREMENTS:

NOBLESVILLE PARKS & RECREATION DEPARTMENT

317.776.6350 | 701 Cicero Road | Noblesville, IN 46060 | www.NoblesvilleParks.org



- Site visit required. A visit to the site to assess the space and meeting with a staff member is required prior to submitting a proposal.
- Quote for both rooms with laminate flooring, including product specifications.
- Alternate quote for both rooms with tile flooring, including product specifications.
- Quotes to be submitted in line item format.
- Project timeline.
- Warranty information, including written confirmation of compatibility with our cleaning equipment/procedures.

The City requests that the Forest Park Inn Flooring Project be quoted and project begun within 7 days of Notice to Proceed.

If you are unable to meet the City's timeline for this project or otherwise unable to quote, please respond to the email soliciting this quote in writing by the date listed below.

If you are interested in participating, your quote must be delivered to the City of Noblesville in a sealed envelope to the **Clerk's Office at 16 S Tenth St, Noblesville, IN 46060** by **MONDAY BEFORE BOW MEETING DATE, 2025, by 4:00 PM EST**. Quotes will be opened at the Noblesville Board of Works Meeting on **BOW MEETING DATE, 2025**, at 9:00 am and the City may award the quote at that or any subsequent meeting. Include with your quote the timeline and the cost of the project.

The project will be awarded to the most responsive bid but not necessarily the lowest bid. While cost will be a factor, it will not be the sole factor and each of the above factors shall be weighed evenly.

To schedule site visit, please contact Charlie Elliott at celliot@noblesville.in.gov or (317) 627-9480.

