

Board of Public Works and Safety

Agenda Item

Cover Sheet

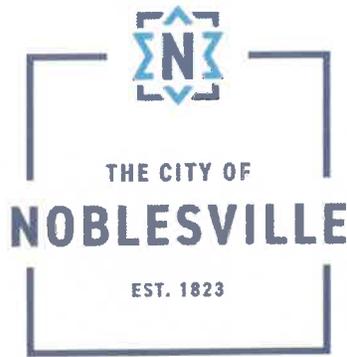
MEETING DATE: March 25, 2025

- Consent Agenda Item
- New Item for Discussion
- Previously Discussed Item
- Miscellaneous

ITEM #: 5

INITIATED BY: René Gulley

- Information Attached
- Verbal
- No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety
FROM: René Gulley, Operations Manager Street Department
SUBJECT: Board to consider annual Boys & Girls Club and Noblesville Parks Bed Race
DATE: March 25, 2025

Attached is a request from Erin Hinshaw on behalf of the Noblesville Parks Department and the Boys & Girls Club to close N 9th Street from Logan Street to Conner Street for the annual Bed Race. This year's event will be held on Friday, May 30th and the road will be closed from 4:00PM until 10:00PM. Within the closure includes metal bleachers on the north end, the Boys & Girls club bus on the south end, and up to two (2) 10'x10' tents in a parking space.

The committee recommends the Board of Public Works approve this road closure.



ENC-0175-2025

RECEIVED
MAR 06 2025

BY: TC

Application- Special Event Encroachment Permit

1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Special Event: 9th Street Downtown Noblesville, between Logan Street and SR 32

All Events: A map detailing placement of event (site map) will be required for all events. If your event contains a program of various locations, your proposed route must also be attached to this application.

2. APPLICANT CONTACT INFORMATION

Organization: Noblesville Parks Contact Name: Erin Hinshaw
Address: 701 Cicero Road City: Noblesville State: IN Zip: 46060
Phone: 317-776-6350 Email: ehinshaw@noblesville.in.gov Non-Profit: Yes No

3. EVENT LOGISTICS

Name of Event: Boys & Girls Club & Noblesville Parks Bed Race

Type of Event: Concert Entertainment Environmental Block Party
Cultural Sports Walk/Run/Fitness Reunion
Fundraiser Other (please explain) _____

What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities)
To raise money for Boys & Girls Club and Noblesville Summer Camp scholarships.

Event Requirements: Traffic Control/Security EMS Presence Event Barricades
Trash Pickup Park Facilities*

Requested date/time for event:

Starting Date: May 30, 2025 Ending Date: May 30, 2025 Start Time: 7:00pm End Time: 9:00pm

Set-up Date/Time: May 30, 2025/4:00pm Tear Down Date/Time: May 30, 2025/10:00pm

Total number of anticipated participants (including volunteers, spectators, runners, etc): 1,000 throughout the night

Is this a first time event for you or the sponsoring organization at this location? Yes No

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?

Yes No If yes, please describe: We will have 1-2 10'x10' tents set up along the sidewalk in the middle of the block. Metal bleachers will be placed at the North end of 9th Street backed up to Logan Street (but within the barricades). Boys and Girls Club bus or van will be parked width wise of 9th Street on the South end of the closure.

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

*Requires an additional application/permit

THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
5. Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

3/5/25
DATE

Erin Hinshaw
SIGNATURE OF APPLICANT

Erin Hinshaw
NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this 5th
Day of March, 2025.

My Commission Expires:

01/27/2033

S. Oakley
Printed: Sarah Oakley

NOTARY PUBLIC
A resident of Hamilton County, IN.



1575 Pleasant Street • Noblesville, Indiana 46060
Phone (317) 776-6348 • Fax (317) 776-4639



Metal Bleachers

9th Street Closure

We will place 6' fence panels along both sides of 9th Street

Club Bus

LOGAN ST

CONNER ST

H ST