



## NOBLEVILLE PLANNING DEPARTMENT

16 S. 10th Street, Suite 150 Noblesville, IN 46060  
phone: 317-776-6325 www.cityofnoblesville.org/planning

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### CHECKLIST - TECHNICAL ADVISORY COMMITTEE APPLICATION

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#### A. Applicant Submittal Requirements

- A completed application form;
- Fourteen (14) copies of complete sets - development plan, Civil drawings (signed and scaled drawings) and one (1) CD submitted of all drawings.
- Two (2) copies of the landscape plan, lighting plan, signage and 360 degree color building elevations, scaled and labeled with materials, color and height.

#### B. Processing

1. Application must be date stamped on the date received and shall be filed no later than the filing deadline as per the Planning Department Meeting Dates and Filing Schedule.
2. Incomplete submittals will be held in abeyance until supporting documentation is filed. Applicants will be notified as to the next meeting date for which the application is eligible. If no additional documentation is submitted within 30 days, the application will be dismissed.
3. The property owner or his designee must be present at the Technical Advisory Committee meeting.
4. Seventeen days after the filing deadline, the submittal is reviewed by the members of the Technical Advisory Committee. Comments are received at the TAC meeting regarding any deficiencies in the drawings submitted.
5. Following TAC review, the applicant shall address all comments and resubmit one (1) CD to the Planning Department. The CD will be forwarded to all City TAC members.

#### C. Fees

The filing fee is due with the submittal of the application.

<u>Number of Sheets</u>	<u>Review Fee</u>
1 to 20	\$1,325.00
21 to 40	\$1,590.00
41 to 60	\$1,855.00
61 to 80	\$2,120.00
Each additional 20 sheets	\$265.00

#### D. For information or questions:

City of Noblesville, Indiana  
Department of Planning & Development  
16 South 10th Street, Suite 150  
Noblesville, IN 46060  
Phone: (317) 776-6325  
Fax: (317) 776-4638  
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	Date Stamp Office Use Only
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## APPLICATION - TECHNICAL ADVISORY COMMITTEE

APPLICATION NUMBER: \_\_\_\_\_

### 1. PROPERTY INFORMATION

Project Type (check one):  Residential  Non-Residential Parcel #: \_\_\_\_\_

Project Location: \_\_\_\_\_ Total Acres: \_\_\_\_\_

Township: \_\_\_\_\_ Lot No: \_\_\_\_\_ Section No: \_\_\_\_\_ Range: \_\_\_\_\_

Attach a computer generated legal description

### 2. PROJECT DESCRIPTION

Submit TAC Comments to: \_\_\_\_\_

### 3. OWNER INFORMATION

Owner's name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### 4. ENGINEER INFORMATION

Engineer Company Name: \_\_\_\_\_ Project Engineer: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### 5. ARCHITECT INFORMATION

Architect Company Name: \_\_\_\_\_ Project Architect: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### 6. LANDSCAPE ARCHITECT INFORMATION

Landscape Architect Company Name: \_\_\_\_\_ Project Landscape Architect: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### 7. OTHER APPLICANT INFORMATION

Builder's name/Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### 8. CERTIFICATION & SIGNATURE

*I hereby swear that I am the owner of record of the property involved in this application and that the foregoing structure, statements, and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief. I the undersigned authorize any of the above noted individuals to act on my behalf with regard to this application and testimony at the Technical Advisory Committee meeting.*

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Name printed