



NOBLESVILLE FIRE DEPARTMENT
FIRE PREVENTION BUREAU
INSPECTION DIVISION
MATT MITCHELL – DIVISION CHIEF
DARREL CROSS – FIRE INSPECTOR
RYAN FLORA – PT FIRE INSPECTOR



CITY OF NOBLESVILLE FIRE DEPARTMENT
COMMERCIAL BUILDING REQUIREMENTS

Prior to the issuance of the Certificate of Occupancy (CoO), the City of Noblesville Fire Department requires the following concerning all Life Safety and Fire Protection Systems in Class I structures:

1. An **Acceptance or Performance Test* (witnessed by the Fire Department)
2. A *Statement of Compliance* (with the applicable standard)
3. All Required *Installation and Testing Documentation*:
 - **Record of Completion** (*Fire Alarm Systems)
 - **Above-ground Contractor's Material and Test Certificate** (*Sprinkler/Standpipe Systems)
 - **Under-ground Contractor's Material and Test Certificate** (*Private Fire Service Mains and Piping)
 - **Certificate of Completion / Installation** (*Automatic Fixed Fire Extinguishing Systems)
 - **Manufacturer's Certified Pump Test Characteristic Curve** (*Fire Pumps)
 - **Air Balance Test Report** (Type I & II Exhaust Hoods)
 - **Fire Door Inspection and Drop Test Record**
 - **Affidavit for 90 Minute Emergency Lighting Test**
 - **Affidavit for approved Firestopping Systems**
 - **Disposition of Signals** from Monitoring Company
 - **Test Certificate for Fire Protection Backflow Preventer**
 - **Grease Duct Leakage Test Report** (*Type I Hood Exhaust)
 - **Capture and Containment Test** (*Type I Hood Exhaust)
 - **Interior Finish** Certifications
 - **Smoke Control System** Engineered Analysis and Test Report
 - **Tank Tightness Report** for Underground Storage Tank Installations
 - Architect's **Statement of Substantial Completion (AIA Document)**
 - **MSDS** for all Flammable & Combustible Materials
 - **NFD Emergency Contact Form**
 - Prepared and approved **Fire Safety and Evacuation Plan (See Attached)**
 - **As-Built Construction Drawings on CD** in .PDF Format (See Attached)

The required testing should be scheduled at least **2** business days in advance. The required documentation should be issued to the Fire Department *prior* to the request for a CoO.

The following information can be obtained from the office of the City of Noblesville Fire Marshal or accessed on-line at www.cityofnoblesville.org.

- City of Noblesville Fire Hydrant Specifications
- City of Noblesville Fire Department Connection Specifications
- City of Noblesville Fire Department Fire Lane Specifications
- Noblesville Fire Department Certificate of Occupancy Requirement
- Noblesville Fire Department Residential Requirements
- Noblesville Fire Department Commercial Requirements
- Noblesville Fire Department Access & Water Supply Requirements
- Noblesville Fire Department Documentation & Testing Requirements