



Noblesville Park Board Meeting  
Wednesday, November 7, 2018  
The Green Room  
6:00 p.m.

## Noblesville Parks & Recreation Board Agenda

Call to Order  
Approval of Agenda  
Approval of Minutes of October 3rd, 2018 Board Meeting

### Financial

1. Approval of Claims – November 13 and November 27
2. Transfers and Appropriations

### Reports

1. Recreation Director
2. Director of Golf
3. Assistant Director

### Old Business

- 1.

### New Business

1. Board to hear presentation from Klipsch-Card Athletic facilities regarding multipurpose fields at Finch Creek Park.
2. Board to consider 108-020 and 108-023 Park budget for 2019.
3. Board to consider 110-021 Golf budget for 2019.
4. Board to consider 110-022 Recreation budget for 2019.
5. Board to consider contract with Peterson Architecture for Design and Construction Documents for Forest Park Inn Remodel.

Next Meeting November 30, 2018, The Green Room @ Forest Park Inn, 10 am.

### Upcoming Events

November 17:	FHC Ice Plaza Opens
November 22-23:	Offices Closed for Thanksgiving
November 22:	FitLivin Turkey Trot at Dillon Park
November 24:	Small Business Saturday at FHC Ice Plaza
November 25:	Noblesville Christmas Parade
November 30:	Elf Party at FHC Ice Plaza and Santa House Opens at FHC
December 1:	Chicago Christmas Bus Trip
December 7:	First Friday at Seminary Park Public Safety Night at FHC Ice Plaza



## **Noblesville Parks and Recreation Board Minutes October 3, 2018**

**MEMBERS PRESENT:** Scott Noel, Steve Rogers, Laurie Dyer, and Carl Johnson.

**OTHERS PRESENT:** Brandon Bennett, Director; Mike Hoffmeister, Assistant Director, Abigail Hash, Board Secretary; Nicole Haberlin, Director of Recreations;

**CALL TO ORDER:** Meeting was called to order by Steve Rogers at 6:01pm. Mr. Johnson seconded, the motion was approved unanimously.

**APPROVAL OF AGENDA:** Steve Rogers asked if there were any other additions or deletions to the agenda. Mr. Bennett asked for the board for addition to New Business. Mr. Bennett requested for the addition of a Master Plan for Forest Park created by Lehman and Lehman to be discussed as well as contract with Mader Design for design development for Seminary Park. Mrs. Dyer motioned, Mr. Noel seconded, agenda passed unanimously.

**APPROVAL OF MINUTES** of August 1, 2018. Steve Rogers asked for the approval of August 1, 2018 minutes. Mr. Noel moved to approve the minutes for the August 1, 2018 Board meeting as presented Mrs. Dyer approved and Mr. Johnson seconded this motion. No further discussion was held and the motion passed unanimously.

### **FINANCIAL:**

**1. Approval of Claims for September 11 and September 25**

Mrs. Dyer moved to approve claims as presented, Mr. Noel seconded. Claims were passed unanimously.

**2. Transfers and Appropriations: None**

### **Reports**

**1. Recreation Report**

a. Nichole Haberlin (see attached) Oasis started for October and both classes are running. We also have new contract Curvy Fitness, Joni was a staff member here, she had a different facility, but has recently left that facility and brought all of her classes and clients to us. She has 15 classes a week that range from child to adult.

**2. Director of Golf Report**

a. Mike Hoffmeister (see attached report). We had three days this month at both golf courses that really hurt us, and the past few years we did not have a zero attendance in September and this year we did, so the weather was definitely a factor in our months report. Gary is in Las Vegas, so she was unable to attend today, we still have an assistant golf superintendent position open, we were unsuccessful in hiring anyone from the first round, so we have taken it off line and will wait until the season is over and then reopen it when the winter rolls around and people are looking for a new position. Brandon Bennett added that we have had 22 -23 inches a rain in the past few weeks, so the numbers look

bad, but with as much rain as we have had and still having golfers out there when the weather is nice is a great job by our maintenance and golf team.

3. Assistant Director Report

- a. Mike Hoffmeister reported that on Saturday, October 13<sup>th</sup> IPRA is having a Party at The Park at Federal Hill Commons. Nichole Haberlin is leading the way for this event so make sure to check it out, it is a fundraiser for IPRA. We have the Halloween party that has been moved to Federal Hill, Amber Mink will be spearheading that event this year. We also had an event canceled, Donuts for DC, it was a fundraiser for the school and they have decided to cancel it at this time. In 2017 we had 152 thousand and in 2018 we are over 168 thousand attend our events. The question about how much we spend per person on our free events was brought up by the Common Counsel during our Budget meeting. Just so our board is aware, this year if we took out all of our sponsors we would have spent \$1.40 per person on these free events. Once we add in all of the sponsorships that Kristi Spehler got for us, we spent .59 cents per Noblesville Citizen on free events. We do have some crew leader changes going on in our maintenance department due to retirements. Also, we are still working on getting the ice rink together. The ice rink will be open from November 17<sup>th</sup> through January 7<sup>th</sup>.

**OLD BUSINESS**

1. Board to hear update on the FHC Ice Plaza
  - a. This is just an update that Gary Deakyne will be hired along with Kim as a City employee to run the FHC Ice Plaza due to the extensive cost of insurance to simply hire Gary Deakyne, Inc. This will make it a lot easier for everyone. Right now Gary is not a city employee and we are using an old business plan of hiring an outside pro to run the course. There is talk about hiring him on as a City employee at the golf course as well.
2. Board to consider Change Order 3 at Finch Creek Park
  - a. There are four items on there, one is doing the rehab of the existing barn bridge out there, this item was budgeted to high, so we were able to bring it down and include it back in. This will allow easier access for our maintenance team as well as allow us to attach a trail to it. We are also adding line stabilize the shared parking lot, which was added at the last meeting, at \$2,400 increase. We had to do some additional field survey and earth work due to some survey issues with piping, and finally an issue with a fire hydrant. This will not be the last one, there will be little things here and there that will pop up and that is what our contingency budget is for. The field house is open and it is a great facility. Mr. Noel made the motion to approve, Mr. Johnson second, no further discussion was held and the motion passed unanimously.

**NEW BUSINESS**

1. Board to consider Charters of Freedom agreement and install in Federal Hill.
  - a. It is a foundation that is donating a monument to the city (see attached), they are trying to put one in every county. They are trying to display the Declaration of Independence, the Bill of Rights and the constitution. The Mayor is really endorsing this and would like to see it happen. We met with them on site and we found a place next to the stage where it can be placed. It is all donated, the only thing we provide is the site or any upgrades we would like. They prepare the site and take care of everything. Included you see with the letter of intent from the Mayor, so as long as it is approved by you we will get this going to have it completed in the spring. Mrs. Dyer made a motion to approve, Mr. Johnson seconded, no further discussion was held and the motion passed unanimously.
2. Lehman and Lehman
  - a. This was sent out about 24 hours of notice (attached), what we are going to do with

the train yard space once it is cleaned up. Chuck Lehman had done a lot of work for us, so he is very familiar with the space. It's about 18,000 to do a master plan and working with Nickle Plate Express, which is the new operator on the line, trying to get them a new location, getting them a train stop in the park. Opening the space up and making it a part of the park. Nichole plate using the green barn and also to use Hobbs station. That is what this contract is for, this is not for approving a plan, just approving to create a plan. We need to show we have a plan in place and that we are moving forward with the cleanup and getting the train back. Mr. Noel made a motion to approve, Mr. Johnson seconded, no further discussion was held and the motion passed unanimously.

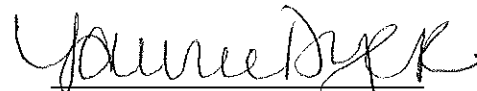
3. Seminary Park – Landscape Assessment and Design

- a. This is a contract with Mader Design for the Landscape Assessment and Design for Seminary Park. We are past the Master Planning are ready to into design and development and construction (see attached). There is a little different in the layout of the plaza. We want to expand it so it can be used for weddings/concerts, the plan is to use some old bricks from downtown. We are going to try to highlight the entrance with new signage, and making new paths, planting new trees. So this contract for \$25,500, is to get us through to the actual construction. We plan on putting the plan out in February to bid construction. We have applied for a city grant which will hopefully be at \$180,000, so an addition \$75,000 for construction is what we plan to pay out of impact fees. This does not include any partnerships, sponsorships, or donations, which we plan on receiving. We are still in the design phase and are looking at all of our options. Mr. Johnson made a motion to approve, Mr. Noel seconded, no further discussion was held and the motion passed unanimously.

With no other business to discuss, Mr. Noel made a motion to adjourn and Mrs. Dyer seconded this motion. Mr. Rogers adjourned the meeting at 6:56pm.

Next meeting: Wednesday, November 7th, The Green Room @ Federal Hill Commons, 6pm

  
Abigail P. Hash, Secretary

  
Steve Rogers, President

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Fund Report

Date: 10/09/2018 04:06:19  
FUNDACCOUNTS.FRX

All Funds

For the month of September 2018

Grouped By Bank

Ordered By Fund

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
101 GEN	16306782.74	26423754.62	29107706.66	14626828.43	1824251.17	2828248.90	13622830.70
103 DEFER	278423.25	39990.00	717.44	314605.81	3090.00	0.00	317695.81
104 LECE	168963.37	29270.68	53673.03	153202.89	2587.22	11229.09	144561.02
105 ASSET FORF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
106 MVH	2723281.35	5130264.81	3491284.15	4589709.62	198996.75	426444.36	4362262.01
107 LRS	2064807.04	956467.18	427652.01	2455671.54	139089.91	1139.24	2593622.21
108 PARKS	785323.86	1328475.55	1826750.31	425767.16	12074.68	150792.74	287049.10
109 PARKS CAP	798148.08	42252.12	750663.45	87679.51	2057.24	0.00	89736.75
110 PARKS PRGMS	13306.38	882350.60	1017483.14	-132042.10	108117.95	97902.01	-121826.16
111 PARKING	582134.93	89940.93	62008.80	607626.72	8850.53	6410.19	610067.06
112 DTWN DEV	0.00	500000.00	76362.10	423637.90	0.00	0.00	423637.90
113 ALARM	9738.43	0.00	0.00	9738.43	0.00	0.00	9738.43
114 FIRE CUM	1115233.90	248229.00	169398.72	1194064.18	0.00	0.00	1194064.18
116 FIRE PENS	730314.31	482361.55	380028.38	635022.09	239580.77	41955.38	832647.48
117 POLICE PENS	556383.09	229655.58	164577.06	524846.12	113227.79	16612.30	621461.61
118 DS/COIT SINKING	842454.25	1160.00	131500.00	712114.25	0.00	0.00	712114.25
120 CCD	2571428.56	875841.44	1651746.79	1822438.21	0.00	26915.00	1795523.21
123 CITY SIGN	7211.00	0.00	0.00	7211.00	0.00	0.00	7211.00
124 CCI	362299.65	161563.22	152698.29	377001.67	0.00	5837.09	371164.58
130 ECO INCENT REVO	0.00	1000000.00	0.00	0.00	1000000.00	0.00	1000000.00
132 HAZ MAT RMB	5.42	0.00	0.00	5.42	0.00	0.00	5.42
140 PROMO	0.00	93175.41	69843.13	37843.48	125.00	14636.20	23332.28
142 REC PERP	2082.63	15918.00	169.85	34816.48	1829.00	14.70	36630.78
144 SCH SALE	250852.26	0.00	0.00	250852.26	0.00	0.00	250852.26
150 FINCH CRK CONST	0.00	223257.00	102411.90	1558828.85	0.00	350383.75	1208445.10
157 TRAIL MAINT	220351.78	0.00	0.00	220351.78	0.00	0.00	220351.78
158 146TH ST RMB	1536968.35	201283.05	673075.53	1081142.03	0.00	15966.16	1065175.87
163 RAINY DAY	7266883.64	4953388.96	1108616.28	11544640.72	240730.20	673714.60	11111656.32

\*\*Bank 0



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Fund Report

All Funds

For the month of September 2018

Grouped By Bank  
Ordered By Fund

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Date: 10/09/2018 04:06:19  
FUNDACCOUNTS.FRX

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
198 PARK IMPACT	0.00	4154907.03	2486399.83	1618530.64	58748.00	8771.44	1668507.20
199 ROAD IMPACT	105131.79	7728553.82	1488465.68	6365537.69	89679.94	109997.70	6345219.93
201 DS/BLDG REF BONDS 2014	269598.96	316385.30	285200.00	300784.26	0.00	0.00	300784.26
202 DS/BLDG MORT BONDS 2001	63411.78	35450.63	64037.50	34824.91	0.00	0.00	34824.91
203 DS/IECO LEASE REF BONDS 2013	250741.72	293038.78	262500.00	281280.50	0.00	0.00	281280.50
204 DS/BLDG REF BONDS 2014B	682831.62	820866.26	730500.00	773197.88	0.00	0.00	773197.88
205 DS/BLDG REF BONDS 2016	407262.79	335814.60	342000.00	401077.39	0.00	0.00	401077.39
206 DS/IECO LEASE REF BONDS 2015	0.00	464433.41	971000.00	-506566.59	0.00	0.00	-506566.59
207 DS/PARK BONDS 2018	0.00	9629.00	0.00	9629.00	0.00	0.00	9629.00
252 DP/EARTHFARE	0.46	0.00	0.00	0.46	0.00	0.00	0.46
257 2016 LOIT-ROADS	8570589.85	0.00	263611.22	8570589.85	0.00	263611.22	8306978.63
258 DP/FINCH CRK PARK	0.00	7580455.00	213305.00	7367150.00	0.00	0.00	7367150.00
291 DP/EQUIP LOANS - IN TREAS	0.00	20177.23	0.00	20177.23	0.00	0.00	20177.23
401 UNEMP SELF-INS	30914.41	0.00	1474.19	29440.22	0.00	0.00	29440.22
403 ACCR SICK PAY	587.12	0.00	0.00	587.12	0.00	0.00	587.12
501 STONEY CRK E TIF	5080079.52	1502776.36	1730175.65	4855261.73	0.00	2581.50	4852680.23
502 BUS PARK TIF	438118.30	360521.80	529715.51	268924.59	0.00	0.00	268924.59
503 DTWN TIF	454671.46	1349306.41	1348901.14	466826.73	0.00	11750.00	455076.73
504 CCW TIF	27016.02	2119326.64	1711450.00	436742.66	0.00	1850.00	434892.66
505 CCE TIF	807622.72	1599121.90	1508975.81	621254.81	276514.00	0.00	897768.81
506 HZLDELL RD TIF	1171654.22	400927.25	0.00	1572581.47	0.00	0.00	1572581.47
507 SMC TIF	0.00	457018.43	464500.00	-7481.57	0.00	0.00	-7481.57
508 BERG-TEG TIF	0.00	100758.85	0.00	100758.85	0.00	0.00	100758.85
509 HTC TIF	0.00	1164747.78	833110.00	331637.78	0.00	0.00	331637.78
510 SR37&146TH TIF	45483.91	380937.32	0.00	426421.23	0.00	0.00	426421.23
512 PLEAS ST TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
550 DP/FIELD DR BRG	105121.74	0.00	0.00	105121.74	0.00	0.00	105121.74
558 DP/IVY TECH-PS BLDG-SALT BARN	103756.22	0.00	62135.00	60471.22	0.00	18850.00	41621.22
601 POLICE DONATE	19289.17	4449.52	461.37	23186.30	150.00	58.98	23277.32
602 FIRE DONATE	6654.59	1549.00	0.00	8203.59	0.00	0.00	8203.59



Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM	
		INDIANAPOLIS			REPAIR PARTS						
11/4/2018	185094	KIMBALL MIDWEST		106025220.100	STR/MAINT&ADMIN - GEN OPER SUPP	6648071	502.88	16341	11/14/2018		
SubTotal Department 025							171881.68				
SubTotal Fund 106							171881.68				
und 107 LRS											
*Department 025 STR/MAINT&ADMIN											
11/4/2018	185108	E & B PAVING INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	30015598	211.61	16264	11/14/2018		
11/4/2018	185109	HARDING MATERIALS INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	24759	152.90	16308	11/14/2018		
11/4/2018	185110	SEALMASTER INDIANAPOLIS		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	21445	507.96	16377	11/14/2018		
SubTotal Department 025							872.47				
SubTotal Fund 107							872.47				
und 108 PARKS											
*Department 020 PRKS/MAINT&ADMIN											
11/4/2018	185120	REYNOLDS FARM EQUIPMENT		108020223.200	PRKS/MAINT&ADMI - EQUIPT REPAIR PARTS	P18548	41.70	16255	11/14/2018		
11/4/2018	185126	TAYLORED SYSTEMS INC		108020314.100	PRKS/MAINT&ADMI - SOFTWR LICENS & MAINT AG	072119	41.96	16257	11/14/2018		
11/4/2018	185126	TAYLORED SYSTEMS INC		108020314.100	PRKS/MAINT&ADMI - SOFTWR LICENS & MAINT AG	072120	69.14	16257	11/14/2018		
11/4/2018	185122	CAVE AND COMPANY PRINTING		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	19676	1658.10	16272	11/14/2018		
11/4/2018	185139	LOWES CREDIT SERVICES		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	01450	19.33	16325	11/14/2018		
11/4/2018	185002	LOGAN STREET SIGNS & BANNERS		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	50455	150.00	16258	11/14/2018		
11/4/2018	185136	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMI - FACILITY MAINT SERV	2788454	23.03	16305	11/14/2018		
11/4/2018	185136	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMI - FACILITY MAINT SERV	2788456	62.11	16305	11/14/2018		
11/4/2018	185136	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMI - FACILITY MAINT SERV	2788453	55.40	16305	11/14/2018		



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 Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	DATE	MEMORANDUM
1/4/2018	185136	PLYMATES IMAGE MATS		108020361.100	FACILITY MAINT SERV PRKS/MAINT&ADMI -	2788451	50.90	16305	11/14/2018	
1/4/2018	185153	GRAINGER INC		108020224.100	FACILITY MAINT SERV PRKS/MAINT&ADMI -	9925271695	163.56	16320	11/14/2018	
1/4/2018	185138	STAPLES BUSINESS ADVANTAGE		108020210.100	HSEKEEPING SUPP PRKS/MAINT&ADMI - OFFICE	8051693763	7.27	16304	11/14/2018	
1/4/2018	184912	KEVIN CONNER		108020225.100	SUPP PRKS/MAINT&ADMI - BLDG	REIMB CHAIN LINK	86.80	16263	11/14/2018	
1/4/2018	185135	NOBLESVILLE ACE HARDWARE		108020220.100	MAINT SUPP PRKS/MAINT&ADMI - GEN	A111034	14.00	16330	11/14/2018	
1/4/2018	185135	NOBLESVILLE ACE HARDWARE		108020220.100	OPER SUPP PRKS/MAINT&ADMI - GEN	A110474	31.78	16330	11/14/2018	
1/4/2018	184917	PARTSMASTER		108020220.100	OPER SUPP PRKS/MAINT&ADMI - GEN	23334955	94.17	16332	11/14/2018	
1/4/2018	185117	MENARDS		108020225.100	OPER SUPP PRKS/MAINT&ADMI - BLDG	60048	1.02	16339	11/14/2018	
1/4/2018	185117	MENARDS		108020225.100	MAINT SUPP PRKS/MAINT&ADMI - BLDG	60067	49.74	16339	11/14/2018	
1/4/2018	184983	ORCHARD SOFTWARE		108020050.000	MAINT SUPP PRKS/MAINT&ADMI -	2001050.002	400.00	16393	11/14/2018	
1/4/2018	184982	TOWNE POST NETWORK INC		108020390.100	DEPOSIT RELEASE PRKS/MAINT&ADMI - OTH	2018-10-17	890.00	16345	11/14/2018	
1/4/2018	184916	EXPERIENCE EVENTS INC		108020390.100	SERV & CHRGS PRKS/MAINT&ADMI - OTH	139	1342.50	16346	11/14/2018	
1/4/2018	185131	CERES SOLUTIONS COOPERATIVE INC		108020221.200	SERV & CHRGS PRKS/MAINT&ADMI - EQUIPT	1560572	717.70	16286	11/14/2018	
1/4/2018	185131	CERES SOLUTIONS COOPERATIVE INC		108020221.200	FUEL PRKS/MAINT&ADMI - EQUIPT	1560371	858.63	16286	11/14/2018	
1/4/2018	184913	VIBENOMICS INC		108020314.100	FUEL PRKS/MAINT&ADMI -	2612	96.75	16351	11/14/2018	
1/4/2018	185118	DELTA SEO		108020314.100	SOFTWR LICENS & MAINT AG PRKS/MAINT&ADMI -	3554411	98.37	16279	11/14/2018	
1/4/2018	184986	SHIVANSHU RAI		108020050.000	SOFTWR LICENS & MAINT AG PRKS/MAINT&ADMI -	2001059.002	200.00	16356	11/14/2018	
1/4/2018	184987	DANA LAVOY		108020050.000	DEPOSIT RELEASE PRKS/MAINT&ADMI -	2001058.002	200.00	16357	11/14/2018	
1/4/2018	184988	BARBARA SUPAN		108020050.000	DEPOSIT RELEASE PRKS/MAINT&ADMI -	2001057.002	200.00	16358	11/14/2018	

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DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	DATE	MEMORANDUM	
11/4/2018	184989	MELBA SCALF		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001056.002	200.00	16359	11/14/2018		
11/4/2018	184990	ARCHANA TRAKER		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001055.002	400.00	16360	11/14/2018		
11/4/2018	184991	LORI KETNER		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001054.002	200.00	16361	11/14/2018		
11/4/2018	184992	CODY HONEYCUTT		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001053.002	200.00	16362	11/14/2018		
11/4/2018	184993	ANTHONY DICARLO		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000005.006	400.00	16363	11/14/2018		
Sub Total Department: 020							9023.96				
Total Fund 108							9023.96				
und 110 PARKS PRGMS											
Department 021 PRKS/GOLF											
11/4/2018	184980	KENNEY OUTDOOR SOLUTIONS		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	805499-00	49.05	16247	11/14/2018		
11/4/2018	185120	REYNOLDS FARM EQUIPMENT		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	P62184	364.41	16255	11/14/2018		
11/4/2018	185001	REYNOLDS FARM EQUIPMENT		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	P16196	59.16	16255	11/14/2018		
11/4/2018	184920	AUTOMATIC SUPPLY		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	8023105-IN	6.86	16278	11/14/2018		
11/4/2018	185139	LOWES CREDIT SERVICES		110021224.100	PRKS/GOLF - HSEKEEPING SUPP	01306	18.02	16325	11/14/2018		
11/4/2018	184981	INDIANA GOLF CAR		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	11831	38.23	16327	11/14/2018		
11/4/2018	185136	PLYMATES IMAGE MATS		110021361.100	PRKS/GOLF - FACILITY MAINT SERV	2788457	78.69	16305	11/14/2018		
11/4/2018	185136	PLYMATES IMAGE MATS		110021361.100	PRKS/GOLF - FACILITY MAINT SERV	2788455	68.64	16305	11/14/2018		
11/4/2018	185134	NAPA AUTO PARTS		110021222.200	PRKS/GOLF - VEH REPAIR PARTS	156089	117.21	16297	11/14/2018		
11/4/2018	185134	NAPA AUTO PARTS		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	155958	19.77	16297	11/14/2018		
11/4/2018	185134	NAPA AUTO PARTS		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	156435	9.35	16297	11/14/2018		
11/4/2018	185121	SITEONE LANDSCAPE SUPPLY		110021242.100	PRKS/GOLF - RD SALT &	87345561-001	59.74	16299	11/14/2018		

Installed by the CITY OF NOBLESVILLE-2013  
 Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	DATE	MEMORANDUM
11/14/2018	184978	GREENCYCLE OF INDIANA INC		110021226.100	CHEM PRKS/GOLF - LANDSCAP SUPP	41819236	165.00	16334	11/14/2018	
11/14/2018	184979	LA CROSSE SEED		110021226.100	PRKS/GOLF - LANDSCAP SUPP	SINP-19-07750	1200.30	16374	11/14/2018	
11/14/2018	185000	R & T TIRE - NOBLESVILLE		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	N01UHV	82.97	16352	11/14/2018	
11/14/2018	185131	CERES SOLUTIONS COOPERATIVE INC		110021221.200	PRKS/GOLF - EQUIPT FUEL	1560398	408.13	16286	11/14/2018	
11/14/2018	185131	CERES SOLUTIONS COOPERATIVE INC		110021221.200	PRKS/GOLF - EQUIPT FUEL	1560675	388.17	16286	11/14/2018	
11/14/2018	185131	CERES SOLUTIONS COOPERATIVE INC		110021221.200	PRKS/GOLF - EQUIPT FUEL	1560371	286.21	16286	11/14/2018	
Sub Total Department 021							3419.91			
*Department 022 PRKS/REC										
11/14/2018	185139	LOWES CREDIT SERVICES		110022390.100	PRKS/REC - OTH SERV & CHRG	02373	119.76	16325	11/14/2018	
11/14/2018	184911	BSN SPORTS LLC		110022223.100	PRKS/REC - EQUIPT MAINT SUPP	903179585	259.75	16367	11/14/2018	
11/14/2018	184919	MAGIC ICE USA INC		110022390.100	PRKS/REC - OTH SERV & CHRG	DEPOSIT	26750.00	16354	11/14/2018	
11/14/2018	184994	AMY UNTERFRANZ		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001052.002	40.00	16364	11/14/2018	
11/14/2018	184995	LAURA WESOLOWSKI		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001061.002	50.00	16365	11/14/2018	
11/14/2018	185119	ELVIA OCHOA		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001068.002	30.00	16373	11/14/2018	
11/14/2018	185125	MATTHEW GRAY		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001067.002	30.00	16375	11/14/2018	
Sub Total Department 022							27279.51			
Sub Total Fund 110							30699.42			
Fund 111 PARKING										
*Department 004 POLICE										
11/14/2018	185138	STAPLES BUSINESS ADVANTAGE		111004210.100	POLICE - OFFICE SUPP	3391498201	440.16	16304	11/14/2018	

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	DATE	MEMORANDUM	
11/14/2018	185049	MERCEDES BENZ FINANCIAL SERVICES		111004363.100	POLICE - VEH MAINT SERV	6000001955	80.00	16390	11/14/2018		
SubTotal Department 004							520.16				
SubTotal Fund 111							520.16				
und 140 PROMO											
*Department 004 POLICE											
11/14/2018	185039	ADRIENES FLOWERS & GIFTS		140004220.100	POLICE - GEN OPER SUPP	6296	67.95	16271	11/14/2018		
SubTotal Department 004							67.95				
*Department 005 FIRE											
11/14/2018	185023	HITTLE FLORAL DESIGN		140005220.100	FIRE - GEN OPER SUPP	145	173.10	16322	11/14/2018		
11/14/2018	185023	HITTLE FLORAL DESIGN		140005220.100	FIRE - GEN OPER SUPP	148	160.50	16322	11/14/2018		
SubTotal Department 005							333.60				
*Department 130 EMPLOYEE APPRECIATION											
11/14/2018	185163	S2 GEAR & APPAREL		140130393.100	EMPLOYEE APPREC - EMP	S2-1921	1002.50	16335	11/14/2018		
SubTotal Department 130							1002.50				
SubTotal Fund 140							1404.05				
und 158 146TH ST RMB											
*Department 026 STR/IMPROV&REHAB											
11/14/2018	185116	USI CONSULTANTS		158026313.100	STR/IMPROV&REHA - ENG	8236	5697.28	16296	11/14/2018		
SubTotal Department 026							5697.28				
SubTotal Fund 158							5697.28				
und 198 PARK IMPACT											
*Department 023 PRKS/IMPROV&REHAB											
11/14/2018	185127	HWC ENGINEERING		198023313.100	PRKS/IMPROV&REH - ENG	2017-167-I-0000009	244.01	16280	11/14/2018		
SubTotal Department 023							244.01				
SubTotal Fund 198							244.01				

Installed by the CITY OF NOBLESVILLE-2013  
**Accounts Payable Register**

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
SubTotal Department 304										
							8405.00			
*Department 309 STORM ACCT										
11/14/2018	185071	KERAMIDA INC		301309310.100		STORM ACCT - PROF & TECH SERV	5389.00	28629	11/14/2018	
SubTotal Department 309										
							5389.00			
*Department 311 ENG SERV ACCT										
11/14/2018	185072	WESSLER ENGINEERING		301311313.100		ENG SERV ACCT - ENG CONSULT	2300.00	28614	11/14/2018	
SubTotal Department 311										
							2300.00			
SubTotal Fund 301										
							50001.00			
und 603 EVENT SPONSORS										
*Department 102 JULY 4 CELEBR										
11/14/2018	185130	METRO NORTH FRG		603102390.100		JULY 4 CELEBR - OTH SERV & CHRGS DONATION	1000.00	16372	11/14/2018	
SubTotal Department 102										
							1000.00			
*Department 125 HALLOWEEN										
11/14/2018	185123	RYAN K HORINE		603125390.100		HALLOWEEN - OTH SERV & CHRGS	120.00	16319	11/14/2018	
11/14/2018	185155	JEFFERY ALLEN KERNS		603125390.100		HALLOWEEN - OTH SERV & CHRGS	120.00	16376	11/14/2018	
SubTotal Department 125										
							240.00			
SubTotal Fund 603										
							1240.00			
und 613 MID TRC TRL GRANT										
*Department 023 PRKS/IMPROV&REHAB										
11/14/2018	185127	HWC ENGINEERING		613023313.100		MID TR - PRKS/IMPROV&REH 2017-167-1-0000009 - ENG CONSULT	976.04	16280	11/14/2018	
SubTotal Department 023										
							976.04			
SubTotal Fund 613										
							976.04			



I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

\_\_\_\_\_  
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

CITY OF NOBLESVILLE

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 6 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 41,183.43.

Dated this 7<sup>th</sup> day of November.

[Signature] \_\_\_\_\_  
[Signature] \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures of Governing Board

# September 2019

NRO – REVENUE  
 \$ 91,630.31- Golf  
 \$ 16,487.64- Rec.  
 \$ 108,117.95- TOTALS

NRO – BALANCE  
 (\$ 122,257.16) - Golf  
 \$ 431.00 - Rec  
 (\$ 121,826.16) - TOTALS

NRC -- REVENUE  
 \$ 2,057.24 - Reg NRC  
 \$ 0.00 - DuPont  
 \$ 0.00- Finch Creek PILOS  
 \$ 2,057.24- TOTALS

NRO – DISBURSED  
 \$ 58,440.49 - Golf  
 \$ 39,461.52 - Rec.\*  
 \$ 97,902.01- TOTALS

NRC – DISBURSED  
 \$ 0.00- Reg NRC  
 \$ 0.00 - DuPont  
 \$ 0.00- Finch Creek PILOS  
 \$ 0.00- TOTALS

NRC – BALANCE  
 \$ 76,333.58- Reg NRC  
 \$ 11,202.01 - DuPont  
 \$ 2,201.16 Finch Creek PILOS  
 \$ 89,736.75- TOTALS



## NOBLESVILLE PARKS AND RECREATION REPORT OCT 2018

**Enrollment:** 390 enrolled in October programs, which is 186 more than last month and 134 more than last year in October/November. In addition this month we sold 24 punch passes, 189 Pickleball Drop In, 15 social Dance Drop-In, and 9 Yoga Drop-In. There were around 25 classes offered, 18 classes run. These class numbers do not include explorer classes, we offered 16 classes for 3 schools. We had 9 classes run for the third month of After School Programs. The team believes we saw about 1,000 participants at our Halloween Party even with the rain. Our enrollment increase was also due to our new partnership with Curvy Girl Studios and the return to of indoor Pickleball Season. Grand total for the month of October programs was around 1600. Let's keep the participation up even in the winter months.

<u>Recreation Annex Rentals</u>		<u>(July 1, 2018 – Present)</u>		<u>Reserved</u>
Atrium/Auditorium	\$13,725	60%	=	\$8,235.00
Auditorium Staffing	\$645	0%		\$645.00
Gyms	\$20,000	50%	=	\$10,000
Gyms	\$7,370.00	80%	=	\$5,896.00
Gross	\$37,270	Parks		\$24,776.00 Parks Net

<u>POS Pickleball</u>	<u>(September 18 to Present) - Starts September</u>
Sports Drop-In	\$1,120.00
Sports Passes	\$1,450.00
Dance Drop-In	\$145.00
Dance Passes	\$250.00
Fitness Drop-In	\$40.00
Fitness Passes	\$130.00
	\$3,185.00

<u>Miller Explorers</u>	<u>(August till Present)</u>	<u>Enrollments</u>
Explorer Participants		49
Student Participants		17
Scholarship Earned for Explorers		\$85.00

### Auditorium

ISTA	Conference	October 19-20
Middle East Middle School	Show	Nov 3-4
Attic Theater	Performance	Nov 8-17
Our Lady of Grace	Show	December ?
Edward Zlaty	Music	December 21
ISTA	Conference	March- Request
Hope Inc	Show	March -Request
Hope Inc	Show	May -Request
Hope Inc	Show	July -Request

### Rec2Go

October 10	Bubble Soccer	Girl Scout
October 17	Bubble Soccer	United Methodist

## Park Program Participation Numbers

Program	Days/Date	Time	Location	Enrollment	
<b>Adult</b>					
Ball Room	Mondays	6:30-9:15pm	Inn-Main	13	-1
Oasis	Tuesday	Multi	Annex	7	
Pickleball Classes	Multi	Multi	Annex	19	Start of Season
Nashville Bus Trip	Wed	All Day		36	
Curvy Girl Studio Adult	Multi	Multi	Lodge	35	
<b>Fitness</b>					
Yoga	Mon-Thurs	Various	Lodge	15	+1
Pilates	Mon & Wed	Am-PM	Inn	8	+2
Boot Camp	Mon & Wed	6:30-7:30pm	NWMS	5	-1
<b>Youth Programs</b>					
Tumbling	Tuesdays	5:30-6:15pm	Lodge		Cancelled
Karate	Tuesday	6:00-6:45p	Inn	1	
Lego League	Mon	6:00pm-7:00pm	Lodge	4	+2
Parent Night Out	Friday	6:00pm-9:00pm	Lodge	12	
Safe Sitter	Saturday	9:00am-3:00pm	Lodge	8	Full
Little's	Wednesday	10-11	Lodge	7	
Miller Explorers	Mon-Fri	3:45-5:30	NS	30	+3
Girl Scouts	Saturdays		Annex/ Lodge	61	
Curvy Girl	Multi	Multi	Lodge	79	
Fall Break Camp				50	
<b>Family</b>					
<b>Drop -In Programs</b>					
Social Dance	Tuesday		Inn	15	:Punch 1
Fitness			Lodge	9	Punch 0
Pickleball			Annex	186	Punch 23
			Total	600	

Nichole Haberlin, Recreation Director  
 Amber Mink, Program Coordinator- Events  
 Erin Portman, Program Coordinator- Facilities





# Noblesville Park Board

---

Wednesday, November 7, 2018

- Subject:** Board to hear presentation from Klipsch Card regarding proposal to build multipurpose fields at Finch Creek Park.
- Applicant:** Klipsch Card Athletic Facilities
- Agenda Item:** New Business 1
- Summary:** Board to consider a presentation from Klipsch Card Athletic Facilities regarding a potential public private partnership with the City for 8 multipurpose fields at Finch Creek Park.
- Recommendation:** **Staff recommends a motion of support of field construction at Finch Creek Park contingent upon financing agreement from City Council and Klipsch Card Athletic facilities.**
- Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350
- 

## ***Park Terms and Definitions:***

### ***Summary:***

The Administration and I have been in discussions with Klipsch Card regarding the potential construction of 8 multipurpose fields at Finch Creek Park. Klipsch Card has asked to present to the Park Board regarding the plans and is requesting support from the board as they also negotiate a funding solution for the fields. All local youth leagues have been in conversations with Klipsch Card regarding access and potential partnerships with the fields. Klipsch Card will present details of the project.

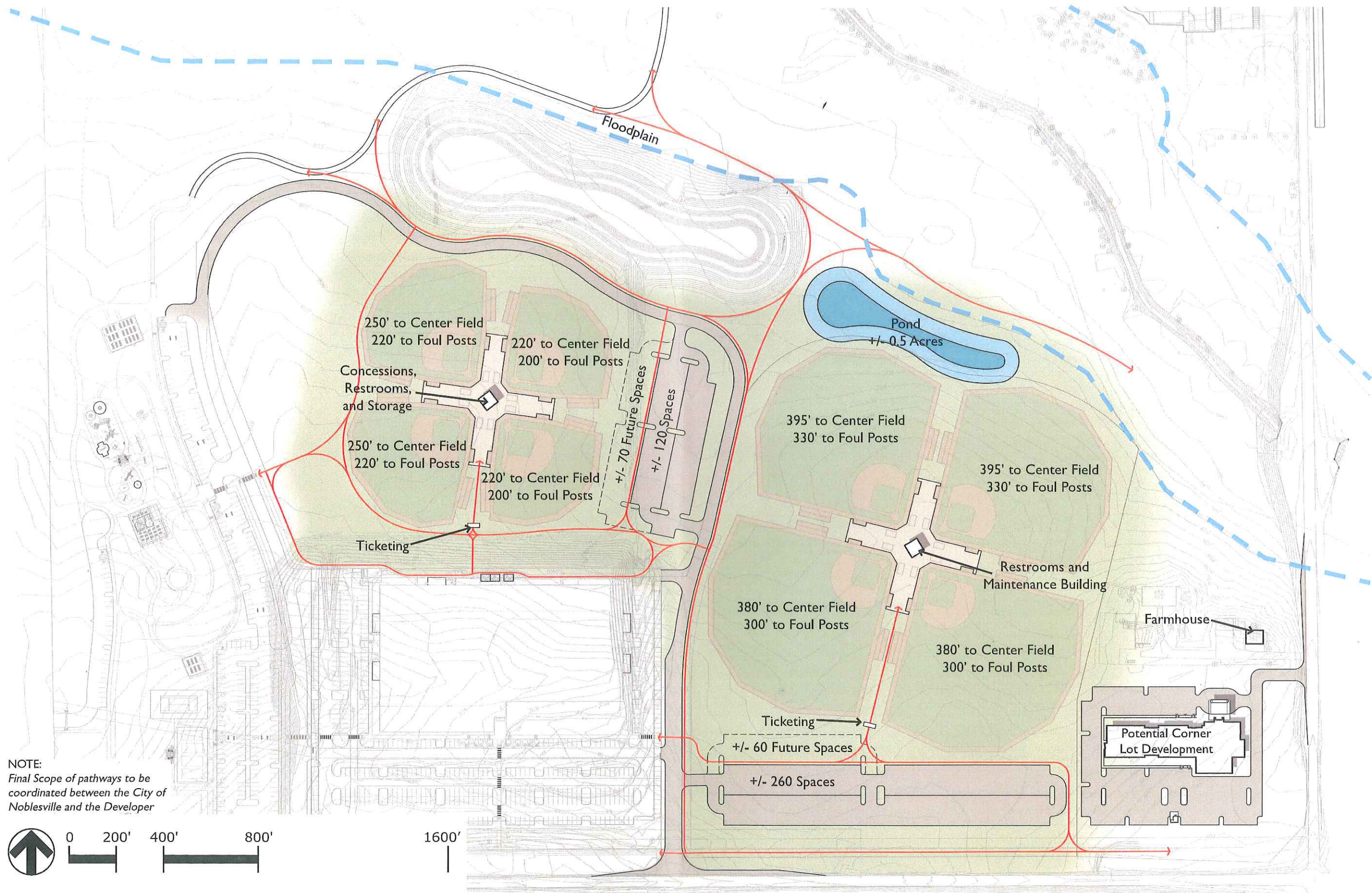
### ***Background:***

Outdoor fields have been identified as a need in this community and a part of the Finch Creek Master plan since its inception. A public private partnership would allow these amenities to be not only built and utilized much sooner, but built at a higher standard than the city would be able and willing to construct.

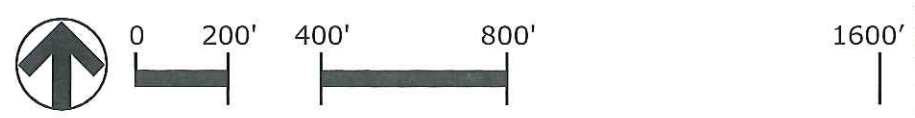
### ***Recommendation:***

Staff recommends a motion of support to City council contingent on an agreeable financing deal negotiated by the City and Klipsch Card.



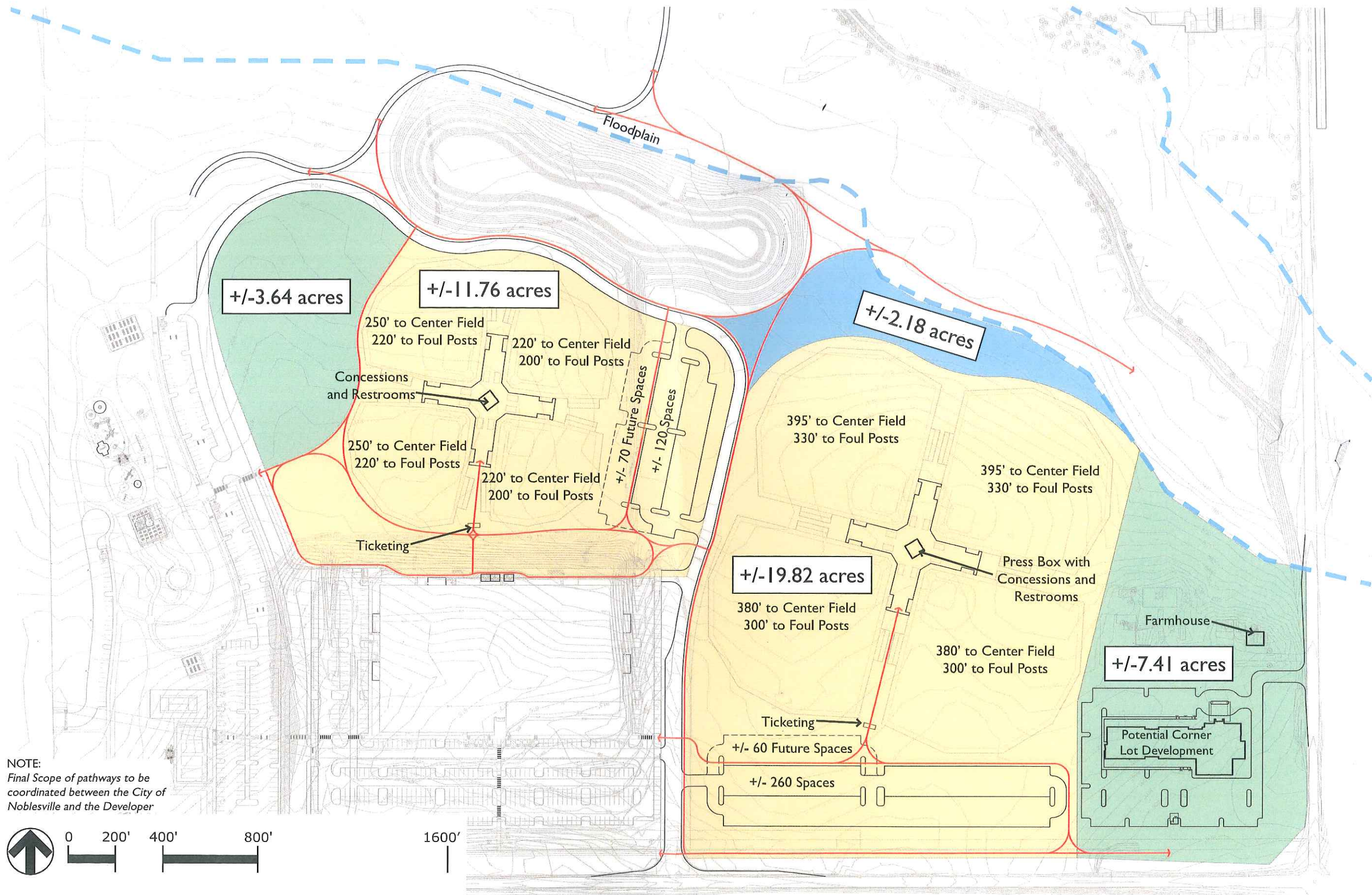


NOTE:  
Final Scope of pathways to be coordinated between the City of Noblesville and the Developer



# FINCH CREEK PARK | SPORTS PLANNING



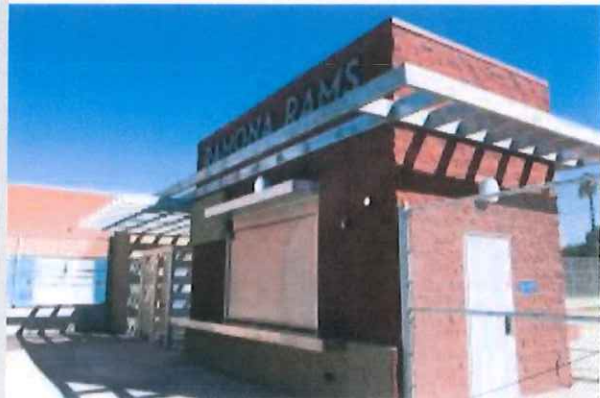
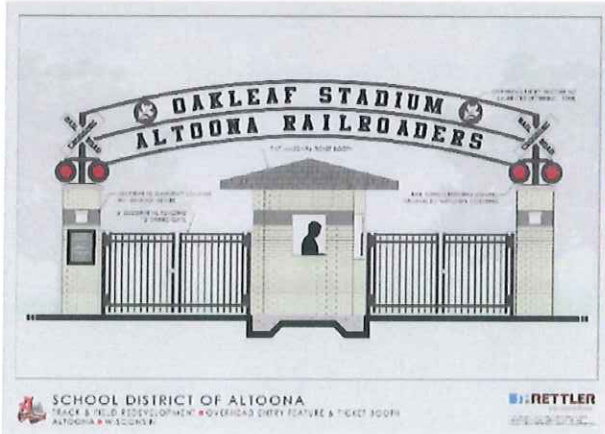


NOTE:  
Final Scope of pathways to be coordinated between the City of Noblesville and the Developer



# FINCH CREEK PARK | SPORTS PLANNING





# Noblesville Park Board

---

Wednesday, November 7, 2018

- Subject:** Board to consider approval of Parks budget 108-020 and 108-023, which is the Parks General budget for 2019.
- Applicant:** NA
- Agenda Item:** New Business 2
- Summary:** Board to consider budget approval for 2019 for the general operations for Maintenance and administration as well as improvements and rehab for the Parks Division.
- Recommendation:** **Staff recommends approval of Parks budget 108-020 and 108-023 as presented and approved by Council.**
- Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350
- 

## ***Park Terms and Definitions:***

### ***Summary:***

The Park Staff presents the golf budget for your approval. The budget allows for some new initiatives as well as a small cost of living increase for City employees. Major changes in this budget are the rearrangement of budget lines and realigning where items are allocated in the budget. This budget includes capital improvements as well as capital equipment purchases. Major changes to the budget include a remodel at the Forest Park Inn for additional offices and a new roof. We also are purchasing a new capital equipment to enhance the maintenance operations as well as increased costs for the operation of Finch Creek Park. We are adding two additional Maintenance employees for that park. Money was also allocated to our budget for several trail projects that have not resided with us before so that his a large increase. Many of the changes are a factor of our controller changing where money is housed and allocated, so that has had a big impact on the increases in our budgets.

### ***Background:***

This budget has been presented to the Mayor and to Council for approval and has gotten their approvals as well as the City controller. The board now needs to approve it. This has been a very transitional year with new accounting procedures and line items that we are still adjusting to so we are happy to arrive at this budget and recommend it for your approval.

### ***Recommendation:***

Staff recommends a motion of approval of this budget as presented.



Revised Date: 10/30/2018  
Revised Time: 9:25 AM

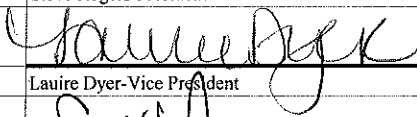
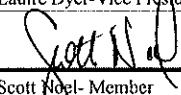

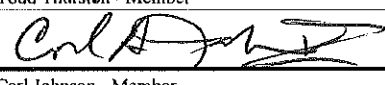

CITY OF NOBLESVILLE

2019 BUDGET by Dept X

Dept Code	Dept/Sub-fund Name Fund Code and Name	Expense Series				400 Series	2019 Request Budget	% Share	2019 Base Budget	Request H/(L) Base	% Change
		100 Series	200 Series	300 Series	400 Series						
015	Board of Public Works & Safety	\$ 928,706	\$ -	\$ 1,525,200	\$ -	\$ -	\$ 2,453,906	100.0%	\$ 2,749,462	\$(295,556)	-10.7%
	101 General	\$ 928,706	\$ -	\$ 1,525,200	\$ -	\$ -	\$ 2,453,906	100.0%	\$ 2,749,462	\$(295,556)	-10.7%
020	Parks/Maintenance & Administration	\$ 1,767,098	\$ 134,538	\$ 498,562	\$ 310,191	\$ -	\$ 2,710,389	100.0%	\$ 2,132,997	\$ 577,392	27.1%
	101 General	\$ 1,767,098	\$ -	\$ -	\$ 310,191	\$ -	\$ 2,077,289	0.0%	\$ -	\$ 577,392	27.1%
	108 Parks and Recreation	\$ -	\$ 134,538	\$ 328,256	\$ 310,191	\$ -	\$ 2,540,083	93.7%	\$ 2,009,791	\$ 530,292	26.4%
	120 Cumulative Capital Development	\$ -	\$ -	\$ 158,706	\$ -	\$ -	\$ 158,706	5.9%	\$ 110,306	\$ 48,400	43.9%
	140 Promotional	\$ -	\$ -	\$ 11,600	\$ -	\$ -	\$ 11,600	0.4%	\$ 12,900	\$ (1,300)	-10.1%
021	Parks/Golf	\$ -	\$ -	\$ 262,000	\$ -	\$ -	\$ 262,000	100.0%	\$ 262,000	\$ -	0.0%
	118 COIT Debt Sinking	\$ -	\$ -	\$ 262,000	\$ -	\$ -	\$ 262,000	100.0%	\$ 262,000	\$ -	0.0%
023	Parks/Capital Improvement & Rehab	\$ -	\$ -	\$ 614,009	\$ 1,025,500	\$ -	\$ 1,639,509	100.0%	\$ 650,260	\$ 989,249	152.1%
	101 General	\$ -	\$ -	\$ -	\$ 1,025,500	\$ -	\$ 1,025,500	0.0%	\$ -	\$ 989,249	152.1%
	108 Parks and Recreation	\$ -	\$ -	\$ 63,749	\$ 1,025,500	\$ -	\$ 1,089,249	66.4%	\$ 100,000	\$ 989,249	989.2%
	120 Cumulative Capital Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	207 DS/Park Dist Bonds of 2018 (Finch Creek)	\$ -	\$ -	\$ 550,260	\$ -	\$ -	\$ 550,260	33.6%	\$ 550,260	\$ -	0.0%
024	Engineering	\$ 955,671	\$ 34,100	\$ 204,911	\$ 204,911	\$ -	\$ 1,194,682	100.0%	\$ 1,110,628	\$ 84,054	7.6%
	101 General	\$ 955,671	\$ 34,100	\$ 191,811	\$ -	\$ -	\$ 1,181,582	98.9%	\$ 1,110,128	\$ 71,454	6.4%
	112 Downtown Development	\$ -	\$ -	\$ 12,100	\$ -	\$ -	\$ 12,100	1.0%	\$ -	\$ 12,100	100.0%
	120 Cumulative Capital Development	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	0.1%	\$ 500	\$ 500	100.0%
	140 Promotional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	257 2016 LOT Special Distribution (for Roads, Street/Maintenance & Administration)	\$ 3,927,585	\$ 1,272,241	\$ 1,961,167	\$ 388,376	\$ -	\$ 7,549,369	100.0%	\$ 6,311,425	\$ 1,237,944	19.6%
	101 General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	106 Motor Vehicle Highway	\$ 3,927,585	\$ 1,251,241	\$ 794,999	\$ 388,376	\$ -	\$ 6,362,201	84.3%	\$ 5,223,985	\$ 1,138,216	21.8%
	107 Local Road & Street	\$ -	\$ 21,000	\$ 994,628	\$ -	\$ -	\$ 955,628	12.7%	\$ 855,900	\$ 99,728	11.7%
	112 Downtown Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	120 Cumulative Capital Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	140 Promotional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	205 DS/Bldg Auth Refund Bonds of 2016 (Fire Station 7 & Street Dept, 2016 LOT Special Distribution (for Roads, Street/Infrastructure Improvement & Rehab)	\$ -	\$ -	\$ 231,540	\$ -	\$ -	\$ 231,540	3.1%	\$ 231,540	\$ -	0.0%
	257 2016 LOT Special Distribution (for Roads, Street/Infrastructure Improvement & Rehab)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
026	Street/Infrastructure Improvement & Rehab	\$ -	\$ -	\$ 2,877,000	\$ 3,600,000	\$ -	\$ 6,477,000	100.0%	\$ 4,727,000	\$ 1,750,000	37.0%
	101 General	\$ -	\$ -	\$ -	\$ 3,600,000	\$ -	\$ 3,600,000	0.0%	\$ -	\$ 1,750,000	37.0%
	106 Motor Vehicle Highway	\$ -	\$ -	\$ 400,000	\$ 2,600,000	\$ -	\$ 3,000,000	46.3%	\$ 2,250,000	\$ 750,000	33.3%
	107 Local Road & Street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	111 Parking Meter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	120 Cumulative Capital Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
	203 DS/Eco Devo Lease Rent Refund Bonds of 2013 (Little Chicago Road, 206 DS/Eco Devo Lease Rent Refund Bonds of 2015 (HazelDell Road, 257 2016 LOT Special Distribution (for Roads, Street/Infrastructure Improvement & Rehab)	\$ -	\$ -	\$ 530,000	\$ -	\$ -	\$ 530,000	8.2%	\$ 530,000	\$ -	0.0%
	206 DS/Eco Devo Lease Rent Refund Bonds of 2015 (HazelDell Road, 257 2016 LOT Special Distribution (for Roads, Street/Infrastructure Improvement & Rehab)	\$ -	\$ -	\$ 1,947,000	\$ -	\$ -	\$ 1,947,000	30.1%	\$ 1,947,000	\$ -	0.0%
	257 2016 LOT Special Distribution (for Roads, Street/Infrastructure Improvement & Rehab)	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	15.4%	\$ -	\$ 1,000,000	100.0%
<b>Total All Funds</b>		\$ 40,853,369	\$ 2,791,239	\$ 18,525,389	\$ 6,954,201	\$ -	\$ 69,124,198		\$ 64,751,631	\$ 4,372,567	6.8%

BUDGET ESTIMATE FOR:			
Parks and Recreation	108-001		
CITY OF NOBLESVILLE FOR CALENDAR YEAR	2019		Replaces B
	Items	Total	Approved
<b>PERSONAL SERVICES</b>		Estimate	
<b>SALARY &amp; WAGES</b>			
111.1	Maint & Admin / FT Civil	\$956,668	
112.0	Part-time Wages	\$138,473	
113.1	Overtime/ FT Civil	\$34,748	
113.3	Overtime/ PT Civil	\$0	
114.1	Longevity	\$19,500	
		\$1,149,389	
<b>EMPLOYEE BENEFITS</b>			
121.1	Medicare Tax/FT Civil	\$14,658	
121.3	Medicare Tax/PT Civil	\$0	
122.0	SSI Tax/FT Civil	\$77,335	
122.3	SSI Tax PT Civil	\$0	
123.1	Retirement MIN	\$143,550	
124.1	Med Ben SHR/ Civil Health Insurance	\$325,912	
125.1	Dental Ben SHR/ Civil	\$43,964	
126.1	Vision Ben SHR/ Civil	\$9,790	
127.0	Life Ins SHR/ Civil	\$2,500	
		\$617,709	
		\$1,767,098	
	Items	Total	Approved
<b>SUPPLIES</b>		Estimate	
<b>OFFICE SUPPLIES</b>			
210.1	Office Supplies	\$1,251	
211.1	Stationary/Print Paper	\$1,383	
211.2	Print Supplies	\$61	
213.1	Computer Supplies	\$400	
		\$3,095	
<b>OPERATING SUPPLIES</b>			
220.1	General Operating Supplies	\$8,000	
221.1	Vehical Fuel	\$20,270	
221.2	Equipment Fuel	\$4,250	
222.1	Vehical Maint. Supplies	\$3,000	
222.2	Veh Repair Parts	\$500	
223.1	Equipment Maint. Supplies	\$6,500	
223.2	Equipment Repair Parts	\$9,500	
224.1	Housekeeping Supplies	\$18,646	
225.1	Bldg. Maint Supplies	\$6,500	
225.2	Bldg. Repair Parts	\$2,000	
226.1	Landscaping Supplies	\$46,256	
		\$125,422	
<b>OTHER SUPPLIES</b>			
241.1	Paving Supplies	\$0	
242.1	Chem & Road Salt	\$0	
251.1	Clothing Allowance	\$6,021	
260.1	Train & Instructional Supplies	\$0	
		\$6,021	

			\$134,538	
		Items	Total Estimate	Approved
<b>OTHER SERVICES &amp; CHARGES</b>				
<b>PROFESSIONAL SERVICES</b>				
310.1	Prof & Tech Services	\$1,490		
314.0	Software License & Maint. Agrmnts	\$2,266		
315.1	Med Services	\$750		
			\$4,506	
<b>PRINTING &amp; ADVERTISING</b>				
321.1	Mail & Ship Charges	\$543		
322.1	Membership Dues	\$1,024		
322.2	Subscriptions	\$100		
			\$1,667	
<b>COMMUNICATION AND TRANSPORTATION</b>				
331.1	Lodging	\$2,846		
332.1	Airfair	\$2,400		
332.9	Transportation - other	\$1,625		
333.1	Meals & Per Diam Charges	\$2,400		
334.1	Conf/Event Registration Fees	\$5,598		
335.1	Training Services	\$1,320		
			\$16,189	
<b>INSURANCE</b>				
342.1	Vehicle Insurance	\$0		
			\$0	
<b>UTILITY SERVICES</b>				
351.1	Telecom Serv	\$12,768		
352.1	Electric Services	\$60,156		
353.1	Nat/Oth Gas Services	\$14,547		
354.1	Water Services	\$29,628		
354.2	Sewer Services	\$7,808		
			\$124,907	
<b>REPAIRS &amp; MAINTENANCE</b>				
361.1	Facility Maint. Services	\$14,194		
362.1	Equip Maint Services	\$18,500		
363.1	Veh Maint Services	\$2,500		
364.1	Landscaping Services	\$3,000		
365.2	Equip Rent Charges	\$2,225		
365.9	Rental Charges-other	\$17,340		
			\$57,759	
<b>DEBT SERVICE</b>				
381.1	Principal payment on leases	\$0		
382.1	Interest payment on leases	\$0		
			\$0	
<b>OTHER SERVICES &amp; CHARGES</b>				
390.1	Other Services & Charges	\$123,228		
			\$123,228	
			\$328,256	
		Items	Total Estimate	Approved
<b>CAPITAL OUTLAYS</b>				
<b>IMPROVEMENTS OTHER THAN BLDGS.</b>				
424.1		\$200,000		
431.1	Office Furniture	\$1,000		
432.1	Office Equipment	\$1,000		
449.1	Other Operating Equipment	\$76,601		

451.9	Motor Vehicles	\$0		
490.1	Other Capital Outlay	\$31,590		
			\$310,191	
<b>MACHINERY &amp; EQUIPMENT</b>				
<b>OTHER CAPITAL OUTLAYS</b>				
	<b>Total Capital Outlays</b>		<b>\$310,191</b>	
			<b>\$310,191</b>	
	<b>TOTAL BUDGET</b>		<b>\$2,540,083</b>	
We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the:				
<b>Parks and Recreation Department</b>				
for the calendar year 2019 for the purposes therein specified.				
Dated this                    day of November, 2018				
Steve Rogers-President				
				
Laurie Dyer-Vice President				
				
Scott Noel- Member				
				
Todd Thurston - Member				
				
Carl Johnson - Member				
				

# Noblesville Park Board

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Wednesday, November 7, 2018

**Subject:** Board to consider approval of Parks budget 110-021, which is the golf operation budget for 2019.

**Applicant:** NA

**Agenda Item:** New Business 3

**Summary:** Board to consider budget approval for 2019 for the Golf Division budget as presented.

**Recommendation:** Staff recommends approval of Parks Golf budget 110-021 as presented.

**Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350

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## ***Park Terms and Definitions:***

### ***Summary:***

The Park Staff presents the golf budget for your approval. The budget allows for some new initiatives as well as a small cost of living increase for City employees. Major changes in this budget are the rearrangement of budget lines and realigning where items are allocated in the budget. This budget includes capital improvements as well as capital equipment purchases. There are not major changes to this budget besides reductions in some areas where we could save some money after scrubbing costs. We had a lease fall off, but we also added back another one for the new equipment this year. Overall, this budget is a 7% reduction over 2018.

### ***Background:***

We continue to look for ways to reduce spending while increasing revenue. The golf staff has been running lean over the past few years including running without one full time employee over the past 6 months. Again, our success is all predicated on good weather. The fantastic course conditions always allow for many people wanting to play, if we can get the weather.

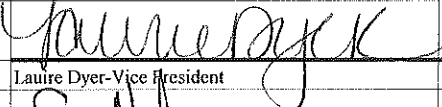



### ***Recommendation:***

Staff recommends a motion of approval of this budget as presented.

BUDGET ESTIMATE FOR:			
Parks and Recreation - Golf Division	110-001		
CITY OF NOBLESVILLE FOR CALENDAR YEAR	2018		Replaces B
	Items	Total Estimate	Approved
<b>PERSONAL SERVICES</b>			
<b>SALARY &amp; WAGES</b>			
111.1	Salary	\$206,464	
112.1	Part Time	\$88,885	
113.1	Overtime	\$20,776	
114.1	Longevity	\$4,400	
		\$320,525	
<b>EMPLOYEE BENEFITS</b>			
122.1	SSI Tax/FT Civil	\$24,521	
123.1	Retirement MIN	\$30,128	
124.1	Med Ben SHR/ Civil	\$75,260	
125.1	Dental Ben SHR/Civil	\$7,931	
126.1	Vision Ben SHR/Civil	\$1,462	
127.1	Life Ins SHR/Civil	\$625	
		\$139,927	
		\$460,452	
	Items	Total Estimate	Approved
<b>SUPPLIES</b>			
<b>OFFICE SUPPLIES</b>			
210.1	Office Supplies	\$300	
211.1	Stationary/Print Paper	\$0	
211.2	Print Supplies	\$210	
		\$510	
<b>OPERATING SUPPLIES</b>			
220.1	General Operating Supplies	\$55,580	
221.1	Vehical Fuel	\$1,000	
221.2	Equipment Fuel	\$27,000	
222.1	Vehical Maint. Supplies	\$200	
222.2	Veh Repair Parts	\$3,000	
223.1	Equipment Maint. Supplies	\$2,200	
223.2	Equipment Repair Parts	\$12,000	
224.1	Housekeeping Supplies	\$2,865	
225.1	Bldg. Maint Supplies	\$2,000	
225.2	Bldg. Repair Parts	\$1,000	
226.1	Landscaping Supplies	\$19,322	
		\$126,167	
<b>OTHER SUPPLIES</b>			
242.1	Chem & Road Salt	\$106,200	
251.1	Clothing Allowance	\$2,550	
		\$108,750	

			\$235,427	
		Items	Total	Approved
<b>OTHER SERVICES &amp; CHARGES</b>			Estimate	
<b>PROFESSIONAL SERVICES</b>				
310.1	Prof & Tech Services		\$972	
314.0	Software License & Maint. Agrmnts		\$2,220	
			\$3,192	
<b>PRINTING &amp; ADVERTISING</b>				
321.1	Mail & Ship Charges		\$200	
322.1	Membership Dues		\$1,065	
			\$1,265	
<b>COMMUNICATION AND TRANSPORTATION</b>				
331.1	Lodging		\$1,700	
332.1	Airfair		\$840	
332.9	Transportation - other		\$430	
333.1	Meals & Per Diam Charges		\$480	
334.1	Conf/Event Registration Fees		\$1,170	
			\$4,620	
<b>UTILITY SERVICES</b>				
351.1	Telecom Serv		\$6,180	
352.1	Electric Services		\$24,060	
353.1	Nat/Oth Gas Services		\$6,360	
354.1	Water Services		\$3,552	
354.2	Sewer Services		\$720	
			\$40,872	
<b>REPAIRS &amp; MAINTENANCE</b>				
361.1	Facility Maint. Services		\$4,993	
362.1	Equip Maint Services		\$1,000	
364.1	Landscaping Services		\$14,800	
365.2	Equip Rent Charges		\$4,640	
			\$25,433	
<b>DEBT SERVICE</b>				
381.1	Principal payment on leases		\$179,717	
382.1	Interest payment on leases		\$0	
			\$179,717	
<b>OTHER SERVICES &amp; CHARGES</b>				
390.1	Other Services & Charges		\$35,120	
			\$35,120	
			\$290,219	
140-021	Promotions		\$18,245	
		Items	Total	Approved
<b>CAPITAL OUTLAYS</b>			Estimate	
<b>IMPROVEMENTS OTHER THAN BLDGS.</b>				
432.1	Office Equipment		\$0	
449.1	Other Operating Equipment		\$1,250	
490.1	Other Capital Outlay		\$10,000	
			\$11,250	
<b>MACHINERY &amp; EQUIPMENT</b>				
<b>OTHER CAPITAL OUTLAYS</b>				
	Total Capital Outlays		\$11,250	
			\$11,250	



	TOTAL BUDGET		\$1,015,593	
	We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the:			
	<b>Parks and Recreation Department</b>			
	for the calendar year 2019 for the purposes therein specified.			
	Dated this	day of November, 2018		
	Steve Rogers-President			
				
	Laure Dyer-Vice President			
				
	Scott Noel - Member			
				
	Todd Thurston - Member			
				
	Carl Johnson - Member			

# Noblesville Park Board

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Wednesday, November 7, 2018

- Subject:** Board to consider approval of Parks budget 110-022 and which is the Recreation budget for 2019.
- Applicant:** NA
- Agenda Item:** New Business 4
- Summary:** Board to consider budget approval for 2019 for the Recreation Division for programs, events, camps, staff, and equipment.
- Recommendation:** Staff recommends approval of Parks budget for the Recreation division, 110-022, as presented.
- Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350
- 

## ***Park Terms and Definitions:***

### ***Summary:***

The Park Staff presents the recreation budget for your approval. The budget allows for some new initiatives as well as a small cost of living increase for City employees. Major changes in this budget are the rearrangement of budget lines and realigning where items are allocated in the budget. Major changes in this budget include adding more part time staff for the concession operation as well as the recreation annex. Our medical insurance also increased for an employee who changed the election they were taking. We have a substantial for equipment rental for events. Also included is the purchase of an ice cream machine for the concession stand at the carousel.

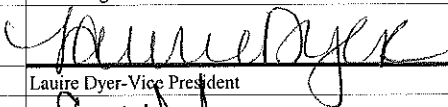
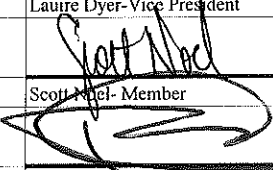
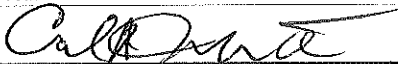
### ***Background:***

The recreation operation continues to grow and off a variety of programs, camps and events for the public. The need for resources continues to grow with them, but so does the revenue. It is anticipated that this budget will operate in the black.

### ***Recommendation:***

Staff recommends a motion of approval of this budget as presented.

BUDGET ESTIMATE FOR:			
Parks and Recreation	110-022		
CITY OF NOBLESVILLE FOR CALENDAR YEAR	2019		Replaces B
	Items	Total	Approved
<b>PERSONAL SERVICES</b>		Estimate	
<b>SALARY &amp; WAGES</b>			
111.1	Maint & Admin / FT Civil	\$57,363	
112.0	Part-time Wages	\$161,665	
113.1	Overtime/ FT Civil	\$0	
113.3	Overtime/ PT Civil	\$6,375	
114.1	Longevity	\$500	
			\$225,903
<b>EMPLOYEE BENEFITS</b>			
121.1	Medicare Tax/FT Civil	\$3,184	
121.3	Medicare Tax/PT Civil	\$0	
122.0	SSI Tax/FT Civil	\$16,794	
122.3	SSI Tax PT Civil	\$0	
123.1	Retirement MIN	\$8,217	
124.1	Med Ben SHR/ Civil Health Insurance	\$19,488	
125.1	Dental Ben SHR/ Civil	\$2,810	
126.1	Vision Ben SHR/ Civil	\$625	
127.0	Life Ins SHR/ Civil	\$125	
			\$51,243
			\$277,146
	Items	Total	Approved
<b>SUPPLIES</b>		Estimate	
<b>OPERATING SUPPLIES</b>			
220.1	General Operating Supplies	\$21,680	
			\$21,680
<b>OTHER SUPPLIES</b>			
251.1	Clothing Allowance	\$1,632	
260.1	Train & Instructional Supplies	\$0	
			\$1,632

			\$23,312	
		Items	Total	Approved
<b>OTHER SERVICES &amp; CHARGES</b>			Estimate	
<b>COMMUNICATION AND TRANSPORTATION</b>				
331.1	Lodging	\$900		
332.1	Airfair	\$300		
333.1	Meals & Per Diam Charges	\$320		
334.1	Conf/Event Registration Fees	\$565		
335.1	Training Services	\$0		
			\$2,085	
<b>REPAIRS &amp; MAINTENANCE</b>				
364.1	Landscaping Services	\$5,000		
365.2	Equip Rent Charges	\$12,000		
			\$17,000	
<b>OTHER SERVICES &amp; CHARGES</b>				
390.1	Other Services & Charges	\$214,000		
			\$214,000	
			\$233,085	
		Items	Total	Approved
<b>CAPITAL OUTLAYS</b>			Estimate	
<b>IMPROVEMENTS OTHER THAN BLDGS.</b>				
431.1	Office Furniture	\$500		
432.1	Office Equipment	\$500		
449.1	Other Operating Equipment	\$12,000		
	Total Capital Outlays		\$13,000	
<b>TOTAL BUDGET</b>			\$546,543	
We hereby certify that the foregoing is a true and fair estimate of the necessary expense of the:				
<b>Parks and Recreation Department</b>				
for the calendar year 2019 for the purposes therein specified.				
Dated this                  day of November, 2018				
Steve Rogers-President				
				
Laure Dyer-Vice President				
				
Scott Noel- Member				
Todd Thurston - Member				
				
Carl Johnson - Member				

# Noblesville Park Board

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**Wednesday, November 7, 2018**

**Subject:** Board to consider contract with Peterson Architecture for Design and Construction Documents for Forest Park Inn Remodel.

**Applicant:** NA

**Agenda Item:** New Business #5

**Summary:** Board to consider contract with Peterson Architecture for Design and Construction Documents for Forest Park Inn Remodel.

**Recommendation:** **Staff recommends approval of the contract presented as long as Common Council accepts the Conflict of Interest Form on November 13, 2018.**

**Prepared by:** Mike Hoffmeister, Assistant Director  
Department of Parks and Recreation  
City of Noblesville  
mhoffmeister@noblesville.in.us; 317-776-6350

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## ***Park Terms and Definitions:***

### ***Summary:***

IN the 2019 Operating Budget for the Parks Department, we have budgeted for a remodel of the Forest park Inn. We are in desperate need of an expansion of offices and space so that we can all be together, so that full-time employees are not in cubicles, and so that we can better or workspace to match the pace at which we're working. Please find attached three documents; 1. Contract between Noblesville Parks & Recreation and Peterson Architecture; 2. A map of the proposed layout for the Forest Park Inn expansion; and 3. The tentative project timeline. The tentative timeline is as follows for the project; Let the bid to potential bidders on December 3, 2018; Bids will be due to the Parks & Recreation Office on December 19, 2018 and the bid will be awarded by the Park Board on January 2, 2018.

### ***Background:***

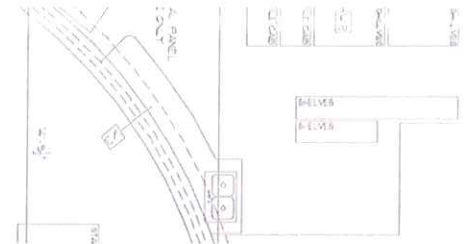
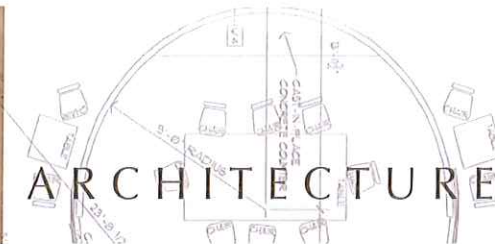
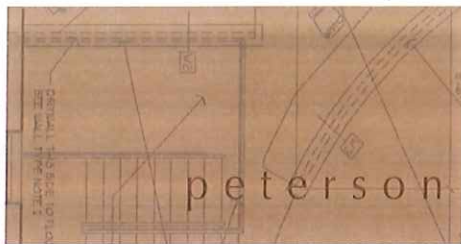
The Forest Park Inn is the administrative offices for the Noblesville Parks & Recreation Department. WE plan to expand this office to allow all seven (7) full-time office staff to be together in the same place.

Additionally, Darren Peterson was recently selected as a Noblesville Common Council at-large representative. Because of this, he is still permitted to do work with other City departments but only because he has signed a Conflict of Interest Form that will be presented to Common Council on November 13, 2018.

### ***Recommendation:***

**Staff recommends approval of the contract presented as long as Common Council accepts the Conflict of Interest Form on November 13, 2018.**





City of Noblesville, Parks and Recreation Department  
 701 Cicero Road  
 Noblesville, IN 46060  
 Attention – Mr. Brandon Bennett, CPRP - Director Parks and Recreation

October 16, 2018  
 18-0093

Email

Park Office Remodel and Addition project

Forest Park – Noblesville, IN

Peterson Architecture, P.C. (Architect) is pleased to submit this Letter of Intent for architectural and engineering services specifically defined herein (Services) to be rendered from time to time on behalf of and at the direction of City of Noblesville, Parks and Recreation Department. Architect shall provide Services for remodel and addition to the Parks Office Building. This Letter of Intent shall serve as the agreement between Architect and Owner when executed by Architect and Owner. Architect and Owner specifically agree that the construction type for the designated Project(s) shall be similar to existing construction including new exterior insulated wall and siding. Once the Project is identified by the Owner, Peterson Architecture will work from design criteria provided by the Owner to furnish construction documents required for permits.

**Architectural site plan** limited to construction to create positive grading

Does not include Civil Engineering or Drainage Calculations

**Architecture and Specifications, Code Review, Energy Evaluation and ComCheck**

Does include (2) coordination meetings and (1) public meeting attendance

Does include public bid notification and coordination

**Structural and Footing Engineering** for new exterior wall, including Seismic Evaluation

**Truss Engineering** shall include loading info, configuration and sizes, final design by manufacturer

**Mechanical, Electrical & Plumbing engineering** for state approval, permitting and bidding

Includes heating, cooling, ventilation, lighting and power plans, riser diagrams, schedules, details and specs

Includes Code Review, Energy Evaluation and ComCheck report

**Total BUILDING Architectural and Engineering Proposal**

**\$13,500**

**Exclusions**

**Civil Engineering and Landscape Plan** (if required)

allowance **\$10,000**

We do not anticipate any of the follow, but shall provide proposal or negotiate on the Owner behalf

**Soils Investigation** (4 borings at foundation, 4-5 borings through site)

allowance **\$3,500**

**Footing design** for non-conventional design due to soil conditions

**ADD based on Geo-Tech**

**Mechanical, Electrical & Plumbing engineering**, including, but not limited to

**NIC (by Owner selected vendors)**

Communications, data design, telephone, computer, POS or security system design beyond rough-in drawings

**Revisions** to drawings after approvals or construction has started

**Negotiated based on Revisions**

**Equipment Selection, Furniture, Cut sheets and/or Rough-in Drawings Signage and Artwork**

NIC (typically by Equipment or Furniture Vendor) OR can be provided or coordinated at a rate of

**\$120 / hour**

**Specific requirements per a particular jurisdiction**, including, but not limited to

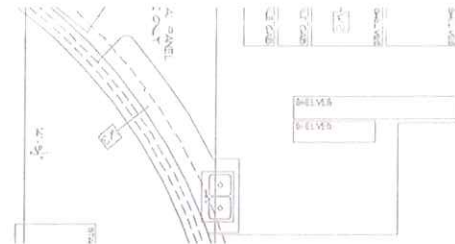
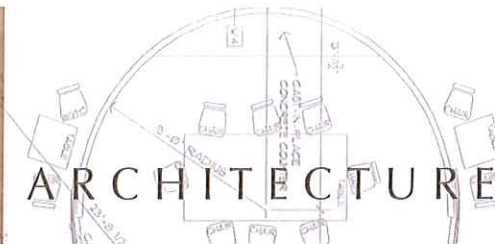
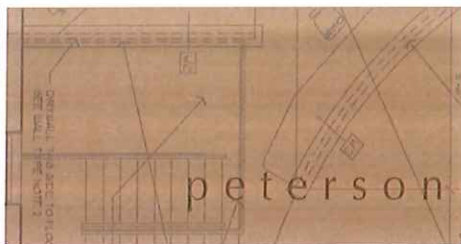
Record drawings, tree survey, traffic study, environmental study, public meeting attendance beyond those listed above, zoning and building use approval, legal work

**ADD based on scope**

298 south 10th street  
 suite 500  
 noblesville in 46060  
 p 317.770.9714  
 f 317.770.9718  
 petersonarchitecture.com







Architect reserves the right to invoice for additional services, during each phase of the Project(s) that relate to design, meetings with applicable authorities or changes to the Project(s) after the design/plans have been approved and/or construction has started. The services do not include site observations or excessive coordination with contractors or subcontractors. Architect will strive to resolve any problems, acting in the best interest of the Owner; however, any situation not a result of Architect's sole negligence will be billed as additional services. Architect will invoice and reasonably mark-up all reimbursables and overnight travel expenses, including reproduction costs for blue lines filed with applicable authorities, filing fees, overnight postage. Any contractor and/or subcontractor contracted by Owner for the specific Project(s) shall purchase from Architect or its designated supplier or duplicator copies of blue lines and specifications for construction and local permit fees. **Typically less than \$200**

Owner agrees to defend and indemnify Architect against any demands, claims, disputes or legal actions, including, but not limited to, the 1990 Architectural Works Copyright Protection Act ("Claims"), at Owner sole expense, by any third party for infringement or otherwise related to any and all previous architectural works related to the Project(s). As part of its indemnification obligation to Architect, Owner shall assume the defense of Architect in any such Claims and pay the costs and expenses of the defense of Architect, including attorneys' fees and court costs. Further, Owner shall indemnify Architect against any and all judgments which may be obtained by any third party against Architect as a result of the Claims related to the design of the Project(s) by Architect. Owner's obligation to defend and indemnify Architect under this Letter of Intent shall survive termination or completion of Architect's Services under this Letter of Intent or any subsequent agreement between Architect and Owner.

Architect's Services shall be invoiced to Owner on a monthly basis and at the hourly rates and terms designated in this Letter of Intent. Payment by Owner to Architect is due within thirty (30) days of the date of the invoice. In the event Owner fails to make timely payment, Architect shall be entitled to recover from Owner, in addition to the principal balance due and owing, costs of collection, attorneys' fees and interest at the rate of 18% per annum until payment is received. All other claims and disputes arising out of or relating to the Services, Project(s) or Letter of Intent, not related to payment, shall be submitted to mediation prior to the initiation of legal action in any court. Architect and Owner shall, within thirty (30) days of the dispute agree on a mediator to hear the dispute. Mediation shall be administered and govern by the Indiana Rules for Alternative Dispute Resolution. If Owner is in default of this Letter of Intent or any of the terms herein, Architect may, after forty-eight (48) hours written notice, correct or overcome the default and charge all expenses, losses, costs and damages, including attorneys' fees, to Owner, or terminate this Letter of Intent. Architect may also terminate this Letter of Intent for Architect's convenience, in which event Architect will receive full payment for the Services completed as of the date of termination. This Letter of Intent is the entire agreement between Architect and Owner. All prior negotiations, representations and agreements are not binding upon Architect. This Letter of Intent may not be modified by evidence of course of dealing, course of performance or usage of trade. This Letter of Intent will be governed by the laws of the State of Indiana. Upon execution of this Letter of Intent, both parties hereby agree to be bound by the terms and conditions set forth herein, and agree that the Services outlined herein adequately describe the Services to be performed by Architect on behalf of Owner, subject to modification by subsequent written agreement executed by Architect and Owner for specific Project(s).

Darren L Peterson AIA  
Principal Architect

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\_\_\_\_\_  
Client Representative Signature

City of Noblesville  
Parks and Recreation Department

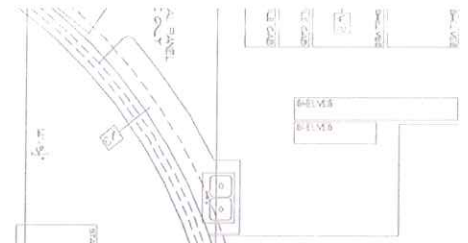
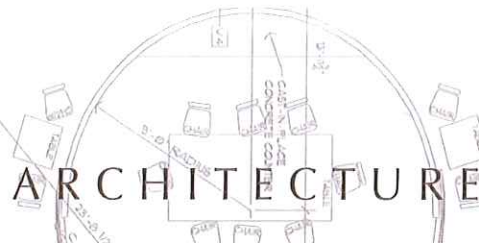
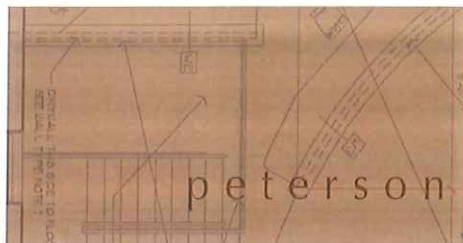
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Date

\_\_\_\_\_  
Date

298 south 10th street  
suite 500  
noblesville in 46060  
p 317.770.9714  
f 317.770.9718  
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City of Noblesville, Parks and Recreation Department  
 701 Cicero Road  
 Noblesville, IN 46060  
 Attention – Mr. Brandon Bennett, CPRP, Director Parks and Recreation

October 31, 2018  
 18-0093

Email

**Parks Office Expansion project – Schedule**

**Forest Park – Noblesville, IN**

Owner Progress Meeting Oct 25 2018  
 Schematic Drawing for final comments Oct 31 2018

**Parks Board Meeting and presentation of Plan and Rendering Nov 07 2018**

Architectural Drawings 90% complete for Owner Review Nov 28 2018

**Parks Board approval to proceed with Public Notice Nov 30 2018**

Bid Documents filed with state, first Newspaper notice published,  
 File City Permit application, file w/State Fire Marshal Dec 03 2018

Second Newspaper notice published Dec 10 2018  
 Pre-Bid site meeting 1PM Dec 13 2018  
 Bids Due 2PM and public opening of bids 2:15PM, Clerks Office Dec 28 2018

**Noblesville Parks Meeting and Award project to contractor Jan 02 2019**

Employee Migration one week prior to Construction start  
 Construction Begins (weather permitting) Jan 14 2019  
 But no later than Mar 04 2019

**Construction Complete – Office opens 12 Week duration**  
 Employee Migration one week after Construction ends

Darren L Peterson AIA  
 Principal Architect

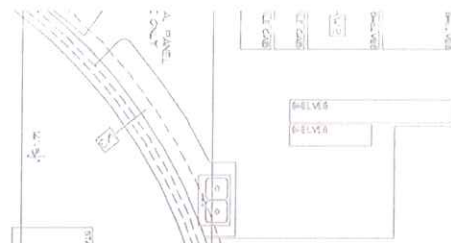
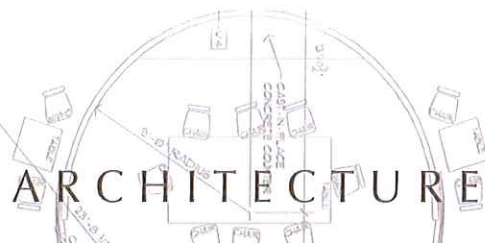
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**Team List - Distribution List**

Brandon Bennett, CPRP, Director Parks and Recreation  
 Darren L Peterson AIA, Peterson Architecture, Project Architect

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City of Noblesville, Parks and Recreation Department  
 701 Cicero Road  
 Noblesville, IN 46060  
 Attention – Mr. Brandon Bennett, CPRP  
 Director Parks and Recreation

July 19, 2018  
 18-0093

Email

Parks Office Expansion project

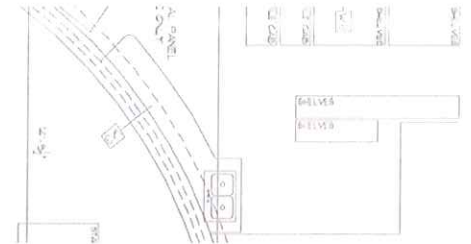
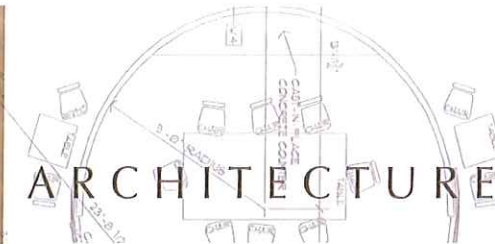
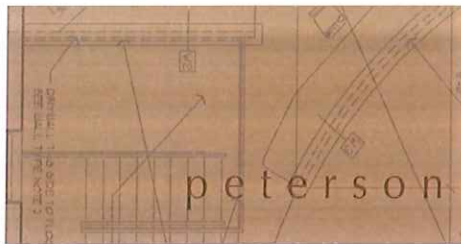
Forest Park – Noblesville, IN

Attached is the proposed 850 sq ft floor plan and elevations for the Parks Office Expansion and below is the architect's estimate for the construction.

<b>Division 1 - General</b>			<b>\$ 32,500.00</b>
professional fees, permits and fees			13,500.00
safety ie barricades, fencing			4,000.00
general conditions ie dumpster, temp restrooms			15,000.00
<b>Division 2 - Demolition</b>			<b>\$ 9,500.00</b>
site and LA demo		2000 sq ft	2,500.00
extg shingles, vents and damaged deck		500 sq ft	1,000.00
selective demo façade and of salvage windows	100 LF x 8'	3 openings	3,500.00
site footing excavation and rough grade	850 sq ft slab	140 LF footing	2,500.00
<b>Division 3 - Concrete</b>			<b>\$ 6,000.00</b>
new footing		140 LF	2,500.00
new slab, 4" reinforced smooth finish	\$7/SQ	500 sq ft	3,500.00
<b>Division 5 - Metals</b>			<b>\$ 4,000.00</b>
new fascia wrap and perf soffit		140 LF	2,000.00
gutter and ds		140 LF	2,000.00
<b>Division 6 - Wood, Plastics + Composite</b>			<b>\$ 22,000.00</b>
exterior walls and trtd plate		140 LF x 8'	4,500.00
wood trusses and over framing		1,000 sq ft	12,000.00
interior walls - move conference room wall		120 LF x 8'	5,500.00
<b>Division 7 - Thermal and Moisture</b>			<b>\$ 39,500.00</b>
roof paper, building wrap	reroof bldg	8,000 sq ft	5,000.00
asphalt shingles - including reroof/snow and ice		8,000 sq ft	25,000.00
footing insulation and batt insulation	addition only	140 LF	1,500.00
cementitious siding		120 LF x 8'	8,000.00
<b>Division 8 - Openings</b>			<b>\$ 8,000.00</b>
new insulated windows and reinstall salvaged	1500 new	2 new 3 relo	6,000.00
new interior doors and frames	500.00	4.00	2,000.00

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**Division 9 - Finishes**

**\$ 32,500.00**

new drywall walls and ceiling, patch conf rm	120 LF x 8'	850 sq ft	7,500.00
misc paint walls, doors and frames		850 sq ft	6,500.00
exterior paint 2 colors		120 LF x 8'	4,000.00
new and relocated millwork, shelves		10 LF	2,500.00
new furniture		3 offices	12,000.00

**Division 23 - HVAC**

**\$ 9,500.00**

replace and increase furnace and condenser - 3T		1200 sq ft	7,500.00
branch ductwork and diffusers		100 LF	2,000.00

**Division 26 - Electrical**

**\$ 8,000.00**

no changes to panel or upgrade			0.00
branch circuits		850 sq ft	2,000.00
new lights and switches		850 sq ft	6,000.00

**Construction SubTotal**

**\$171,500.00**

Owner finish grade and landscape allowance			5,000.00
12% contractor contingency			20,580.00
5% owner contingency			8,575.00

**Project Total**

**\$205,655.00**

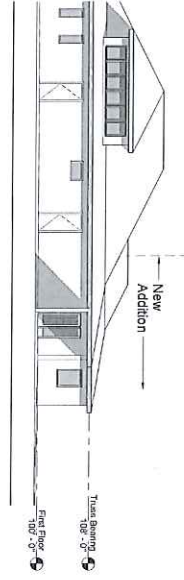
Darren L Peterson AIA  
Principal Architect

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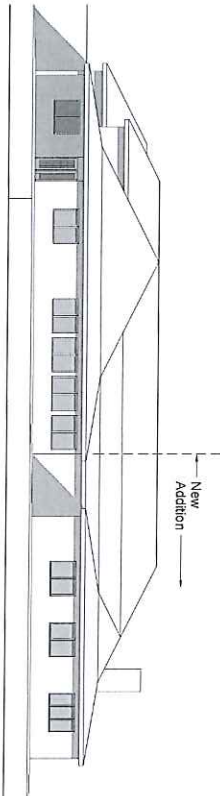
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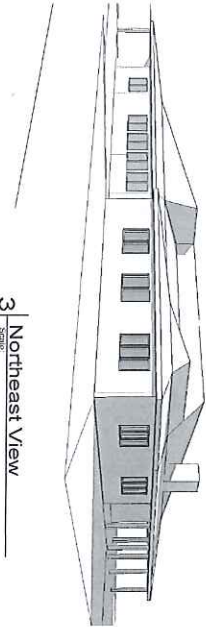
5 | West Elevation  
Scale: 1/8" = 1'-0"



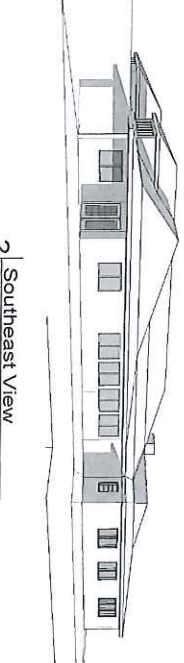
4 | South Elevation  
Scale: 1/8" = 1'-0"



1 | First Floor Plan  
Scale: 3/16" = 1'-0"  
Addition Area : 850 sq. ft.



3 | Northeast View  
Scale: 1/8" = 1'-0"



2 | Southeast View  
Scale: 1/8" = 1'-0"

**ARCHITECTURAL FLOOR PLANS**  
**A101**  
 THE ARCHITECTS' RESPONSIBILITY IS LIMITED TO THE DESIGN OF THE BUILDING AS SHOWN ON THESE PLANS. THE ARCHITECTS DO NOT WARRANT OR GUARANTEE THE ACCURACY OF THE INFORMATION PROVIDED TO THEM BY OTHERS, OR THE RESULTS OF THE CONSTRUCTION OF THE BUILDING. THE ARCHITECTS' RESPONSIBILITY IS LIMITED TO THE DESIGN OF THE BUILDING AS SHOWN ON THESE PLANS.

PROJECT STATUS  
 ISSUE DATE  
 PROJECT NUMBER  
 SHEET NUMBER  
 SHEET TITLE

CLIENT  
 ARCHITECT  
 DATE  
 PROJECT NUMBER  
 SHEET NUMBER  
 SHEET TITLE

**Legend:**  
 △ Revision  
 △ Suspend  
 △ Suspend  
 △ Suspend  
 △ Suspend

**Project Status**  
 Issue Date

**Concept 2**  
**Parks Building**  
 Forest Park  
 Noblesville Parks and Recreation

pieterson ARCHITECTURE  
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