



Noblesville Park Board Meeting  
Friday, November 30, 2018  
Forest Park Inn Overlook Room  
10:00 a.m.

## **Noblesville Parks & Recreation Board Agenda**

Call to Order  
Approval of Agenda  
Approval of Minutes of November 7, 2018 Board Meeting

### **Financial**

1. Approval of Claims – December 4 & 18
2. Transfers and Appropriations

### **Reports**

1. Recreation Director
2. Director of Golf
3. Assistant Director

### **Old Business**

1. Board to review Forest Park Inn remodel Construction and Bid Documents

### **New Business**

1. Board to consider Facility Reservation proposal for 2020
2. Board to consider contract with Director of Golf for 2019
3. Board to consider 2019 Park Board Meeting Dates
4. Board to consider 2019 Golf Rates
5. Board to consider amendment to 2019 Golf Budget

Next Meeting January 9, 2019, The Green Room @ 6PM.

### **Upcoming Events**

November 30:	Elf Party at FHC Ice Plaza and Santa House Opens at FHC
December 1:	Chicago Christmas Bus Trip
December 7:	First Friday at Seminary Park
	Public Safety Night at FHC Ice Plaza



## Noblesville Parks and Recreation Board Minutes November 7, 2018

**MEMBERS PRESENT:** Scott Noel, Laurie Dyer, Todd Thurston, and Carl Johnson.

**OTHERS PRESENT:** Brandon Bennett, Director; Gary Deakyne, Director of Golf, Abigail Hash, Board Secretary; Amber Mink, Recreation Program Coordinator- Events; Erin Portman, Recreation Program Coordinator-Facilities; Andy Card, President of Klipsch-Card Athletic

**CALL TO ORDER:** Meeting was called to order by Laurie Dyer at 6:01pm. Mr. Johnson seconded, the motion was approved unanimously.

**APPROVAL OF AGENDA:** Mrs. Dyer asked if there were any other additions or deletions to the agenda. Mr. Thurston motioned to pass the agenda, Mr. Noel seconded, agenda passed unanimously.

**APPROVAL OF MINUTES** of October 3, 2018. Mrs. Dyer asked for the approval of October 3, 2018 minutes. Mr. Noel moved to approve the minutes for the October 3, 2018 Board meeting as presented and Mr. Johnson seconded this motion, the motion passed unanimously.

### **FINANCIAL:**

1. **Approval of Claims for November 13 and November 27**

Mr. Thurston moved to approve claims as presented, Mr. Noel seconded. Claims were passed unanimously.

2. **Transfers and Appropriations:** None

### **Reports**

1. **Recreation Report**

a. Erin Portman gave the Recreation Report in Nichole Haberlin's absence (see attached report). The Ivy Tech Annex is thriving at this point. We have some events going on with bubble soccer and attendance is up this month for yoga, Pilates, and youth programs. Our new program, ran by Curvy Girl Studios is going very well, people are really coming through the doors and this is helping get new people in our building to see all we have to offer.

2. **Director of Golf Report**

a. Gary Deakyne gave the Golf Report, see attached. We have finished October down from last year. We are still very happy with the way TeeSnap is going. With credit cards we are only getting charged 2.5%, which is less than we are going charged with Active. We are also getting ready to have a Black Friday Sale online with the golf courses. This sale will be 100% online, we will be selling gift cards as well as full season passes for 10% off. This will hopefully allow us to pump up some of the cash flow that we are short to end the year. Previously we had only offered end of the year discount yearly passes to current pass holders, this year everyone that has golfed at either course will be receiving the offer via email.

3. **Assistant Director Report**

- a. Amber Mink gave the Assistant Director's Report. The Ice Plaza will begin construction Friday, November 9<sup>th</sup>. As you may have seen, our sand box is in the works. Business will open November 17 and will run through January 7. Gary Deakyne and Kim Bowling (FPAC) will be our site supervisors and be there daily. It is official, the Fourth of July Festival will be moving to Forest Park in 2019. We're in a heavy state of planning as we progress closer to the much larger festival. Train Yard Clean-up is continuing as groups that have purchased train cars continue to work to get their equipment out. Kevin and Randy from maintenance have been incredibly helpful and have worked their tails off to ensure completeness. Jennifer Lindemood, the Part-Time secretary that we hired 3-4 months ago is no longer with us. You may have noticed already, but the job is open again to the public and we hope to have somebody hired ASAP.

## **OLD BUSINESS**

## **NEW BUSINESS**

1. Board to hear presentation from Klipsch-Card Athletic facilities regarding multipurpose fields at Finch Creek Park.
  - a. Brandon introduced Andy Card from Klipsch-card. Mr. Card handed out copies of the sports facility for Finch Creek (see attached). The field house has opened and is a raging success, over our expectations. The amount of kids it has reached is exactly what we were looking for. It even gave a home to sports that didn't have a place, especially girls' sports like basketball and lacrosse. For phase 2 we have been working with the administration, in preparation to go in front of the town council, He is starting here to let us know what is going on, answer all our questions, and hopefully get a recommendation to go the city with. This is not a monetary discussion, just a plan. What we are looking at is phase two, it would be an additional 8 baseball, softball, soccer, lacrosse, combination field. There are larger fields which covers a big need in Hamilton County. There are also junior fields, the larger fields can be transformed into smaller fields as well. This also includes additional parking, and have worked with Context for the design, this is about a years' worth of work. We have worked to make sure we are saving some space, right now we have saved an additional 4 acres then what the original plan was. On the west side of the facility there is a large deck where there will be a large concession stand for people in the field house, out on the field as well as the people at the park. Handed out images of additional buildings (see attached). Has worked closely with Noblesville baseball are going to continue to collaborate together. NYB has worked a lot with Finch Creek for the field house, are going to continue to work together with playing and tournaments. Brandon- In the original agreement there was an additional 10 acres agreed on, this is an additional 35 acres. These fields were identified as a need in our original master plan for this community. The way these fields will be built with be turf infields and grass outfields, they will also be lit. This site design was done by Context, so they have our interests in mind when creating it as well. This is another way to get a public/private partnership going that may not be done otherwise. The thought is that is it something that benefits not just Klipsh-Card, but also the City of Noblesville. Mr. Johnson asked if this is within the original 10 acres of the original master plan. Mr. Bennet responded that there was no specific 10 acres on the master plan. Originally the 10 acres was up in the air on what it was going to be used for. Mr. Thurston asked if NYB would have access to the fields, is Finch Creek anticipating just games or practices as well to use

these fields and what does access mean for our community. Mr. [redacted] responded that they are going to be available, for games, practices, and tournaments. However the public will not be able to just walk onto the fields without a reservation. Mr. Johnson then asked for clarification since this is a parks space, not a private space, he wants to make sure that this is some place that the kids that are a part of the city of Noblesville can come and play. Mr. Card responded that they will be building four more hitting tunnels because of public requests and high level of reservations. Noblesville teams, Finch Creek teams will not pay to play, however outside teams have to pay to play in tournaments. There would be no additional acreage after this, except maybe one additional field or a dormitory type house far down the road, about 5 years or so from now. That space has also been talked about making offices as well as facilities for the Parks Department to be able to utilize for programing. Mr. Card is hoping to meet with counsel in December as long as he has approval today. They would like to start moving dirt and get this project going as soon as possible. Mr. Thurston feel good about the 12 acres, but the bigger fields are a big concern to him. Mr. Thurston doesn't see the bigger fields being used as much. He would like to learn more about this because he doesn't understand the need for the bigger fields. Mr. Card responded that these bigger fields can also be used for soccer fields as well as other sports. Mr. Thurston then suggested that Mr. Card changed his rendering of the space to show multi-purpose fields, how they would lay out and also title them "multi-purpose", not "baseball". With those changes to the plan Mr. Thurston would then support this moving forward. Mr. Johnson is concerned that this is going to be turned into a private sector, not a public sector like it should be. This is a park space, this isn't a private space where you can use as you wish. Mr. Bennett then stated that the Parks Department will make sure that it is very clear when we lay out the agreement that this is a facility for the community. The board decided to make a motion to approve the concept of the facility, with the changes of multi-field, and give Mr. Card the support of the Park Board when going in front of City Council. Mr. Noel made the motion to approve, Mr. Johnson seconded, the motion passed unanimously.

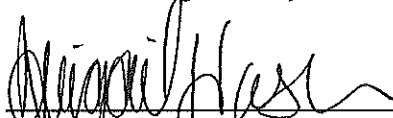
2. Board to consider 108-00 and 108-023 Park budget for 2019.
  - a. Mr. Bennett went over the attached budget information. The 020 and the 023 all funnel into the 108, the 023 is larger purchases. All of the budget has gone through City Council, Administration and Controller's Office. Some of the highlights, there is a 3% cost of living increase, that is not included in this number, but it is approved. It also includes 2 new maintenance employees for Finch Creek, a remodel of the office space at Forest Park Inn, maintenance operations and equipment replacement. . Also there are a change in the line items, some things have been moved around as the Controller has changed line numbers. We also allocated money in our budget, which has never been in our budget, for trail maintenance. This was moved to us since we maintain the trails once they are built. Mr. Bennett responded that additions would be in the engineering budget, they would create it and then it would come to us for maintenance. Brandon brought with him a binder with all the budget lines written down line by line. The 75% of the increases in the budget is due to the new parks that we are building. Mr. Thurston made the motion to approve, Mr. Johnson seconded the motion, the motion passed unanimously.
3. Board to consider 110-021 Golf budget for 2019..
  - a. Mr. Bennet then present the 110-021 Golf Budget. This has a small reduction in what we had last year, it does include some capital equipment purchase, which fits our

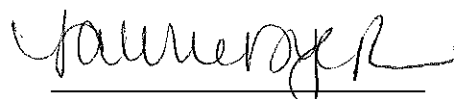
rotation on equipment. We went through the budget and scrubbed what we didn't need. The 3% increase is in this budget and even with that there we are still at a 7% decrease in this budget. We are currently operating with 3 full time employees instead of 4, and that is saving us some money, we are looking to fill that position in March. Some of the changes are the things that Gary has been doing in TeeSnap and marketing. We are going to be talking to the Council about subsidizing the golf program to help get back to 0 at the end of the year. Most of the other public golf facilities are successful because they have something else supporting it, a restaurant or banquet facility. The controller's office and the council has approved contingencies and we would use those contingencies to put our budget in the black. Mr. Thurston made motion to approve, Mr. Noel seconded it, the motion passed unanimously.

4. Board to consider 110-022 Recreation budget for 2019.
  - a. Mr. Bennett presented the 110-022 Recreation Budget. The budget allows for some new initiatives as well as a small cost of living increase for City employees. Major changes in this budget are the rearrangement of budget lines and realigning where items are allocated in the budget. Major changes in this budget include adding more part time staff for the concession operation as well as the recreation annex. Our medical insurance also increased for an employee who changed the election they were taking. We have a substantial for equipment rental for events. Also included is the purchase of an ice cream machine for the concession stand at the carousel. . The need for resources continues to grow with them, but so does the revenue. It is anticipated that this budget will operate in the black. Mr. Thurston made the motion to approve, Mr. Noel seconded the motion, the motion passed unanimously.
5. Board to consider contract with Peterson Architecture for Design and Construction Documents for Forest Park Inn Remodel.
  - a. Mr. Bennett presented, this project will add office space to our facilities as well as extend the roof line. In the 2019 Operating Budget for the Parks Department, we have budgeted for a remodel of the Forest park Inn. We are in desperate need of an expansion of offices and space so that we can all be together, so that full-time employees are not in cubicles, and so that we can better our workspace to match the pace at which we're working. Please find attached three documents; 1. Contract between Noblesville Parks & Recreation and Peterson Architecture; 2. A map of the proposed layout for the Forest Park Inn expansion; and 3. The tentative project timeline. The tentative timeline is as follows for the project; Let the bid to potential bidders on December 3, 2018; Bids will be due to the Parks & Recreation Office on December 19, 2018 and the bid will be awarded by the Park Board on January 2, 2018. Additionally, Darren Peterson was recently selected as a Noblesville Common Council at-large representative. Because of this, he is still permitted to do work with other City departments but only because he has signed a Conflict of Interest Form that will be presented to Common Council on November 13, 2018. Mr. Thurston made motion of approve, Mr. Johnson seconded the motion, the motion passed unanimously.

With no other business to discuss, Mr. Noel made a motion to adjourn and Mr. Thurston seconded this motion. Mrs. Dyer adjourned the meeting at 8:00pm.

Next meeting: Friday, November 30th, Forest Park Inn, 9:00am

  
Abigail P. Hash, Secretary

  
Steve Rogers, President

Installed by the CITY OF NOBLESVILLE-2013

Fund Report  
All Funds  
For the month of October 2018  
Grouped By Bank  
Ordered By Fund

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
101 GEN	16306782.74	2833800.43	32248933.96	13611080.70	1970045.81	3127477.30	12453649.21
103 DEFER	278423.25	44650.00	923.36	317695.81	4660.00	205.92	322149.89
104 LECE	168963.37	31831.68	54400.12	144561.02	2561.00	727.09	146394.93
105 ASSET FORF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
106 MVH	2723281.35	5338697.22	5628164.23	4362262.01	208432.41	2136880.08	2433814.34
107 LRS	2064807.04	1066917.17	542233.66	2593622.21	110449.99	114581.65	2589490.55
108 PARKS	785323.86	1345958.98	1988736.33	287049.10	17483.43	161986.02	142546.51
109 PARKS CAP	798148.08	47750.83	755671.47	89736.75	5498.71	5008.02	90227.44
110 PARKS PRGMS	13306.38	967124.48	1084292.50	-121826.16	84773.88	66809.36	-103861.64
111 PARKING	582134.93	100296.69	68160.77	610067.06	10355.76	6151.97	614270.85
112 DTWN DEV	0.00	500000.00	76362.10	423637.90	0.00	0.00	423637.90
113 ALARM	9738.43	0.00	0.00	9738.43	0.00	0.00	9738.43
114 FIRE CUM	1115233.90	248229.00	169398.72	1194064.18	0.00	0.00	1194064.18
116 FIRE PENS	730314.31	482361.55	420342.29	832647.48	0.00	40313.91	792333.57
117 POLICE PENS	556383.09	229655.58	181189.36	621461.61	0.00	16612.30	604849.31
118 DS/COIT SINKING	842454.25	1160.00	131983.33	712114.25	0.00	483.33	711630.92
120 CCD	2571428.56	875841.44	1651746.79	1795523.21	0.00	0.00	1795523.21
123 CITY SIGN	7211.00	0.00	0.00	7211.00	0.00	0.00	7211.00
124 CCI	362299.65	161563.22	152698.29	371164.58	0.00	0.00	371164.58
130 ECO INCENT REVO	0.00	1000000.00	0.00	1000000.00	0.00	0.00	1000000.00
132 HAZ MAT RMB	5.42	0.00	0.00	5.42	0.00	0.00	5.42
140 PROMO	0.00	93275.24	75086.95	23332.28	99.83	5243.82	18188.29
142 REC PERP	20882.63	17568.00	199.18	36630.78	1650.00	29.33	38251.45
144 SCH SALE	250852.26	0.00	0.00	250852.26	0.00	0.00	250852.26
150 FINCH CRK CONST	0.00	223257.00	1788841.95	1208445.10	0.00	764730.05	443715.05
151 HOLD - PLEASANT ST EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
152 HOLD - RAIL YARD REHAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
157 TRAIL MAINT	220351.78	0.00	0.00	220351.78	0.00	0.00	220351.78

\*\*Bank 0

Fund Report

All Funds

For the month of October 2018

Grouped By Bank

Ordered By Fund

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
158 146TH ST RMB	1536968.35	201283.05	682197.10	1065175.87	0.00	9121.57	1056054.30
163 RAINY DAY	7266883.64	5194119.16	1108616.28	11111656.32	240730.20	0.00	11352386.52
198 PARK IMPACT	0.00	4214455.03	2580525.90	1668507.20	59548.00	94126.07	1633929.13
199 ROAD IMPACT	105131.79	7814058.82	1539104.73	6345219.93	85505.00	50639.05	6380085.88
201 DS/BLDG REF BONDS 2014	269598.96	316385.30	285200.00	300784.26	0.00	0.00	300784.26
202 DS/BLDG MORT BONDS 2001	63411.78	35450.63	64520.83	34824.91	0.00	483.33	34341.58
203 DS/ECO LEASE REF BONDS 2013	250741.72	293038.78	262500.00	281280.50	0.00	0.00	281280.50
204 DS/BLDG REF BONDS 2014B	682831.62	820866.26	730500.00	773197.88	0.00	0.00	773197.88
205 DS/BLDG REF BONDS 2016	407262.79	335814.60	342000.00	401077.39	0.00	0.00	401077.39
206 DS/ECO LEASE REF BONDS 2015	0.00	464433.41	971000.00	-506566.59	0.00	0.00	-506566.59
207 DS/PARK BONDS 2018	0.00	9629.00	0.00	9629.00	0.00	0.00	9629.00
252 DP/EARTHFARE	0.46	0.00	0.00	0.46	0.00	0.00	0.46
257 2016 LOIT-ROADS	8570589.85	0.00	263611.22	8306978.63	0.00	0.00	8306978.63
258 DP/FINCH CRK PARK	0.00	7580455.00	213305.00	7367150.00	0.00	0.00	7367150.00
291 DP/EQUIP LOANS - IN TREAS	0.00	20177.23	0.00	20177.23	0.00	0.00	20177.23
401 UNEMP SELF-INS	30914.41	0.00	1474.19	29440.22	0.00	0.00	29440.22
403 ACCR SICK PAY	587.12	0.00	0.00	587.12	0.00	0.00	587.12
501 STONEY CRK E TIF	5080079.52	1502776.36	1733725.31	4852680.23	0.00	3549.66	4849130.57
502 BUS PARK TIF	438118.30	360521.80	530648.51	268924.59	0.00	933.00	267991.59
503 DTWN TIF	454671.46	1349306.41	1343528.89	466826.73	0.00	6377.75	460448.98
504 CCW TIF	27016.02	2119326.64	1712383.00	434892.66	0.00	933.00	433959.66
505 CCE TIF	807622.72	1768482.90	1510392.15	897768.81	169361.00	1416.34	1065713.47
506 HZLDELL RD TIF	1171654.22	400927.25	933.00	1572581.47	0.00	933.00	1571648.47
507 SMC TIF	0.00	457018.43	465433.00	-7481.57	0.00	933.00	-8414.57
508 BERG-TEG TIF	0.00	100758.85	1416.34	100758.85	0.00	1416.34	99342.51
509 HTC TIF	0.00	1164747.78	925709.68	331637.78	0.00	92599.68	239038.10
510 SR37&146TH TIF	45483.91	380937.32	933.00	426421.23	0.00	933.00	425488.23
512 PLEAS ST TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
550 DP/FIELD DR BRG	105121.74	0.00	0.00	105121.74	0.00	0.00	105121.74
558 DP/IVY TECH-PS BLDG-SALT BARN	103756.22	0.00	62135.00	41621.22	0.00	0.00	41621.22

Fund Report

All Funds

For the month of October 2018

Grouped By Bank

Ordered By Fund

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
601 POLICE DONATE	19289.17	4815.52	1511.37	23277.32	366.00	1050.00	22593.32
602 FIRE DONATE	6654.59	1549.00	0.00	8203.59	0.00	0.00	8203.59
603 EVENT SPONSORS	94661.02	95573.30	92704.97	96618.26	2477.75	1566.66	97529.35
604 PARK DONATE	0.00	2002.00	2406.97	-404.97	0.00	0.00	-404.97
605 TREE BRD DONATE	9176.32	0.00	869.80	8306.52	0.00	0.00	8306.52
606 CEMETERY DONATE	0.00	50.00	0.00	50.00	0.00	0.00	50.00
611 CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 DOJ BPV GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 MID TRC TRL GRANT	0.00	14056.58	51610.07	-48301.65	14056.58	3308.42	-37553.49
614 19TH & PLEAS GRNT	0.00	0.00	4461.81	0.00	0.00	4461.81	-4461.81
630 IND DEV GRANT	0.00	450000.00	450000.00	0.00	0.00	0.00	0.00
631 COM CROSS GRANT	0.00	287884.50	263611.21	24273.29	0.00	0.00	24273.29
632 QuIP GRANT	0.00	2500.00	0.00	0.00	0.00	0.00	2500.00
800 COURT SERV	0.00	95647.30	84813.30	7454.50	15043.50	11664.00	10834.00
801 REV HLD/UTIL	0.00	1354923.29	1346598.29	13320.00	106352.50	111347.50	8325.00
802 DOR HOLD	0.00	7309.44	6595.34	541.66	706.26	533.82	714.10
803 CITY ESCROW	386546.36	749465.78	71373.33	1064638.81	0.00	0.00	1064638.81
804 DEF COMP HOLD	0.00	1610162.01	1610161.99	0.02	131360.83	131360.83	0.02
SubTotal Bank 0	58343100.34	84760147.24	68335876.94	78500280.18	3244018.44	6976927.98	74767370.64

\*\*Bank 1

700 CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 NET WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
702 DIRECT DEPOSIT	0.00	13695380.56	13695380.56	0.00	1329345.02	1329345.02	0.00
731 FEDERAL W/H TAX	0.00	1931898.23	1931898.23	0.00	182872.54	182872.54	0.00
732 OASDI W/H TAX	0.00	934355.48	934355.48	0.00	90207.10	90207.10	0.00
733 MEDICARE W/H TAX	0.00	544599.10	544599.10	0.00	52574.18	52574.18	0.00
734 STATE W/H TAX	0.00	598964.90	598964.90	0.00	57994.67	57994.67	0.00
735 COUNTY W/H TAX	0.00	210952.79	210952.79	0.00	20052.56	20052.56	0.00
737 INTEREST MISC	-127.85	0.00	33.00	-160.85	0.00	0.00	-160.85



Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	MEMORANDUM
2/05/2018	185834	E & B PAVING INC		106026421.300	STR/MPROV&REHA - ALLEY 6B CONST & REHAB		17499.44	/ /	
Sub Total Department 026							75297.02		
Sub Total Fund 106							121588.30		
Fund 107 LRS									
**Department 025 STR/MAINT&ADMIN									
2/05/2018	185875	HARDING MATERIALS INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	25486	169.65	/ /	
2/05/2018	185876	SEALMASTER INDIANAPOLIS		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	21750	3599.28	/ /	
2/05/2018	185875	HARDING MATERIALS INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	25704	284.08	/ /	
2/05/2018	185834	E & B PAVING INC		107025366.100	STR/MAINT&ADMIN - PAVE MAINT SERV	6C	14892.10	/ /	
Sub Total Department 025							18945.11		
Sub Total Fund 107							18945.11		
Fund 108 PARKS									
**Department 020 PRKS/MAINT&ADMIN									
2/05/2018	185775	JULIE KARNS		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001083.002	112.35	/ /	
2/05/2018	185779	MARK HELSLOOT		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001102.002	400.00	/ /	
2/05/2018	185784	HOLLY O'NEAL		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001088.002	10.00	/ /	
2/05/2018	185784	HOLLY O'NEAL		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001087.002	10.00	/ /	
2/05/2018	185786	ANNA SMITH		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001084.002	200.00	/ /	
2/05/2018	185785	SAMANTHA MOUBRAY		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001086.002	400.00	/ /	
2/05/2018	185761	EVE WRIGHT		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001106.002	200.00	/ /	
2/05/2018	185780	TRAVIS WILSON		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001103.002	200.00	/ /	

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

ATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
2/05/2018	185817	NATASHA SPARTZ		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001105.002	400.00	//	
2/05/2018	185770	RONALD CRESS		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001038.002	144.45	//	
2/05/2018	185770	RONALD CRESS		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001097.002	200.00	//	
2/05/2018	185761	EVE WRIGHT		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001107.002	251.45	//	
2/05/2018	185765	ANNA SMITH		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001085.002	192.60	//	
2/05/2018	185877	CRISTINA VELAZQUEZ		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001104.002	200.00	//	
2/05/2018	185845	CERES SOLUTIONS COOPERATIVE INC		108020221.200	PRKS/MAINT&ADMI - EQUIPT FUEL	7463	82.44	//	
2/05/2018	185845	CERES SOLUTIONS COOPERATIVE INC		108020221.200	PRKS/MAINT&ADMI - EQUIPT FUEL	1532598	693.22	//	
2/05/2018	185845	CERES SOLUTIONS COOPERATIVE INC		108020221.200	PRKS/MAINT&ADMI - EQUIPT FUEL	1532593	1146.39	//	
2/05/2018	185845	CERES SOLUTIONS COOPERATIVE INC		108020221.200	PRKS/MAINT&ADMI - EQUIPT FUEL	1560814	663.80	//	
2/05/2018	185888	NAPA AUTO PARTS		108020222.100	PRKS/MAINT&ADMI - VEH MAINT SUPP	160307	26.67	//	
2/05/2018	185847	GRAINGER INC		108020224.100	PRKS/MAINT&ADMI - HSEKEEPING SUPP	9952364496	247.40	//	
2/05/2018	185802	SUPPLY WAREHOUSE INC		108020224.100	PRKS/MAINT&ADMI - HSEKEEPING SUPP	579627	453.44	//	
2/05/2018	185847	GRAINGER INC		108020225.100	PRKS/MAINT&ADMI - BLDG MAINT SUPP	9942717753	58.10	//	
2/05/2018	185801	CHAPMAN ELECTRIC SUPPLY		108020225.100	PRKS/MAINT&ADMI - BLDG MAINT SUPP	1135590	62.53	//	
2/05/2018	185882	NOBLESVILLE ACE HARDWARE		108020225.100	PRKS/MAINT&ADMI - BLDG MAINT SUPP	A117773	39.98	//	
2/05/2018	185882	NOBLESVILLE ACE HARDWARE		108020225.100	PRKS/MAINT&ADMI - BLDG MAINT SUPP	A117647	14.38	//	
2/05/2018	185825	NOBLESVILLE CHAMBER OF		108020334.100	PRKS/MAINT&ADMI - CONFIEVENT REGIS FEES	14369	144.00	//	
2/05/2018	185883	NORTH SUBURBAN HEATING & COOLING INC		108020361.100	PRKS/MAINT&ADMI - FACILITY MAINT SERV	12 UNITS SERVICED	719.40	//	
2/05/2018	185884	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMI -	2794994	50.90	//	

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	MEMORANDUM
2/05/2018	185884	PLYMATES IMAGE MATS		108020361.100	FACILITY MAINT SERV	2794997	54.37	11	
2/05/2018	185884	PLYMATES IMAGE MATS		108020361.100	FACILITY MAINT SERV	2794996	55.40	11	
2/05/2018	185765	HAMILTON COUNTY		108020362.100	PRKS/MAINT&ADMI - EQUIPT MAINT SERV	49212518-53	234.00	11	
2/05/2018	185804	BAM TREE COMPANY INC		108020364.100	PRKS/MAINT&ADMI - LANDSCAP SERV	150690	4000.00	11	
2/05/2018	185824	HOOSIER PORTABLE RESTROOMS INC		108020365.200	PRKS/MAINT&ADMI - EQUIPT RENT CHRGS	52166	140.00	11	
2/05/2018	185754	HINCKLEY SPRINGS		108020365.200	PRKS/MAINT&ADMI - EQUIPT RENT CHRGS	668425815007077	88.17	11	
2/05/2018	185882	NOBLESVILLE ACE HARDWARE		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	A117813	8.09	11	
2/05/2018	185766	LOGAN STREET SIGNS & BANNERS		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	50763	225.00	11	
2/05/2018	185751	BEAVER GRAVEL CORP		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	G1215238	1243.45	11	
2/05/2018	185803	CSI SIGNS		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	30058	248.48	11	
2/05/2018	185799	LOGAN STREET SIGNS & BANNERS		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	50155	225.00	11	
2/05/2018	185805	TOWNE POST NETWORK INC		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	1483-M	890.00	11	
2/05/2018	185803	CSI SIGNS		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	30474	498.48	11	
2/05/2018	185797	MACALLISTER MACHINERY CO INC		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	P730585	23.92	11	
2/05/2018	185847	GRAINGER INC		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	9956921945	13.13	11	
2/05/2018	185882	NOBLESVILLE ACE HARDWARE		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	A116266	3.59	11	
2/05/2018	185882	NOBLESVILLE ACE HARDWARE		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	A115989	20.49	11	
2/05/2018	185800	VIBENOMICS INC		108020314.100	PRKS/MAINT&ADMI - SOFTWR LICENS & MAINT AG	3046	96.75	11	
2/05/2018	185752	DELTA SEO		108020314.100	PRKS/MAINT&ADMI - SOFTWR LICENS & MAINT AG	3554722	98.37	11	

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
2/05/2018	185755	TAYLORED SYSTEMS INC		108020314.100	PRKS/MAINT&ADMI - SOFTWR LICENS & MAINT AG	072650	41.96		//	
2/05/2018	185755	TAYLORED SYSTEMS INC		108020314.100	PRKS/MAINT&ADMI - SOFTWR LICENS & MAINT AG	072651	69.19		//	
SubTotal Department 020							15651.34			
SubTotal Fund 108							15651.34			
Fund 110 PARKS PRGMS										
**Department 021 PRKS/GOLF										
2/05/2018	185888	NAFA AUTO PARTS		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	158927	1184.19		//	
2/05/2018	185845	CERES SOLUTIONS COOPERATIVE INC		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	4566610	459.04		//	
2/05/2018	185894	HARRELLS LLC		110021226.100	PRKS/GOLF - LANDSCAP SUPP	INV01204236	300.00		//	
2/05/2018	185894	HARRELLS LLC		110021226.100	PRKS/GOLF - LANDSCAP SUPP	CREDIT	-2440.88		//	
2/05/2018	185894	HARRELLS LLC		110021226.100	PRKS/GOLF - LANDSCAP SUPP	INV01203236	2197.80		//	
2/05/2018	185822	SITEONE LANDSCAPE SUPPLY		110021226.100	PRKS/GOLF - LANDSCAP SUPP	87736592-001	-33.03		//	
2/05/2018	185844	SITEONE LANDSCAPE SUPPLY		110021226.100	PRKS/GOLF - LANDSCAP SUPP	87607813-001	61.92		//	
2/05/2018	185822	SITEONE LANDSCAPE SUPPLY		110021226.100	PRKS/GOLF - LANDSCAP SUPP	87719419-001	-146.50		//	
2/05/2018	185822	SITEONE LANDSCAPE SUPPLY		110021226.100	PRKS/GOLF - LANDSCAP SUPP	87510517-001	226.00		//	
2/05/2018	185850	LOWES CREDIT SERVICES		110021224.100	PRKS/GOLF - HSEKEEPING SUPP	02277	75.92		//	
2/05/2018	185879	HOOSIER PORTABLE RESTROOMS INC		110021365.200	PRKS/GOLF - EQUIPT RENT CHRG	52164	140.00		//	
2/05/2018	185879	HOOSIER PORTABLE RESTROOMS INC		110021365.200	PRKS/GOLF - EQUIPT RENT CHRG	52165	140.00		//	
2/05/2018	185879	HOOSIER PORTABLE RESTROOMS INC		110021365.200	PRKS/GOLF - EQUIPT RENT CHRG	52176	320.00		//	
2/05/2018	185879	HOOSIER PORTABLE RESTROOMS INC		110021365.200	PRKS/GOLF - EQUIPT RENT CHRG	52177	160.00		//	
2/05/2018	185798	ADIDAS AMERICA INC		110021220.100	PRKS/GOLF - GEN OPER	6175579684	1119.68		//	

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

DATE	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM	
2/05/2018	185798	ADIDAS AMERICA INC		110021220.100	PRKS/GOLF - GEN OPER SUPP	6175578540	194.68		/ /		
2/05/2018	185798	ADIDAS AMERICA INC		110021220.100	PRKS/GOLF - GEN OPER SUPP	6175612654	87.18		/ /		
2/05/2018	185798	ADIDAS AMERICA INC		110021220.100	PRKS/GOLF - GEN OPER SUPP	6175473676	39.18		/ /		
2/05/2018	185798	ADIDAS AMERICA INC		110021220.100	PRKS/GOLF - GEN OPER SUPP	6175403653	104.67		/ /		
2/05/2018	185762	GARY DEAKYNE INC		110021390.100	PRKS/GOLF - OTH SERV & CHRG	CONTRACT	2260.00		/ /		
2/05/2018	185844	SITEONE LANDSCAPE SUPPLY		110021390.100	PRKS/GOLF - OTH SERV & CHRG	87998589	-631.35		/ /		
2/05/2018	185844	SITEONE LANDSCAPE SUPPLY		110021390.100	PRKS/GOLF - OTH SERV & CHRG	87482875-001	296.36		/ /		
2/05/2018	185844	SITEONE LANDSCAPE SUPPLY		110021390.100	PRKS/GOLF - OTH SERV & CHRG	88012555-001	318.26		/ /		
SubTotal Department 021							6433.12				
**Department 022 PRKS/REC											
2/05/2018	185794	TRISH FRANCIOSI DOODLE BUGZ		110022390.100	PRKS/REC - OTH SERV & CHRG	4287	252.70		/ /		
2/05/2018	185750	MAGIC ICE USA INC		110022390.100	PRKS/REC - OTH SERV & CHRG	50% DEPOSIT	53500.00		/ /		
2/05/2018	185759	TERI RUSSELL		110022390.100	PRKS/REC - OTH SERV & CHRG	010 02018	507.75		/ /		
2/05/2018	185757	LOGAN STREET SIGNS & BANNERS		110022390.100	PRKS/REC - OTH SERV & CHRG	50786	20.00		/ /		
2/05/2018	185796	DIANA MILLER		110022390.100	PRKS/REC - OTH SERV & CHRG	3	468.00		/ /		
2/05/2018	185759	TERI RUSSELL		110022390.100	PRKS/REC - OTH SERV & CHRG	099 02018	493.50		/ /		
2/05/2018	185815	MOTION SPORTS AND SAFETY PRODUCTS INC		110022390.100	PRKS/REC - OTH SERV & CHRG	936	1370.00		/ /		
2/05/2018	185760	ALICIA WOODS		110022390.100	PRKS/REC - OTH SERV & CHRG	152	462.00		/ /		
2/05/2018	185795	KEEGAN LOYE		110022390.100	PRKS/REC - OTH SERV & CHRG	12	162.00		/ /		

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

ATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
2/05/2018	185793	MILLER TRANSPORTATION		110022390.100	PRKS/REC - OTH SERV & CHRG	P/91247	5800.00	/ /	
2/05/2018	185777	NICOLE TIMMONS		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001100.002	30.00	/ /	
2/05/2018	185756	MARGARET BRENEWMAN		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001108.002	60.00	/ /	
2/05/2018	185772	JAMAICA SLICER		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001090.002	20.00	/ /	
2/05/2018	185771	NATALIE TODD		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001095.002	40.00	/ /	
2/05/2018	185771	NATALIE TODD		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001096.002	40.00	/ /	
2/05/2018	185776	ELIZABETH LANDRUM		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001089.002	10.00	/ /	
2/05/2018	185753	LESLEY CHODKOWSKI		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001109.002	40.00	/ /	
2/05/2018	185783	LISA QURASHI		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001094.002	30.00	/ /	
2/05/2018	185782	EMILY MCINTOSH		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001093.002	30.00	/ /	
2/05/2018	185782	EMILY MCINTOSH		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001092.002	30.00	/ /	
2/05/2018	185778	AMY PERLICH		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001099.002	30.00	/ /	
2/05/2018	185781	MICHELLE RIINZEL		110022050.000	PRKS/REC - DEPOSIT RELEASE-UNSPC	2001091.002	20.00	/ /	
SubTotal Department 022							63415.95		
SubTotal Fund 110							69849.07		
Fund 112 DTWN DEV									
**Department 023 PRKS/IMPROV&REHAB									
2/05/2018	185697	MADER DESIGN LLC		112023319.100	PARKS/IMPROV&REH - OTH PROF & TECH SERV	363	6640.22	/ /	
SubTotal Department 023							6640.22		
SubTotal Fund 112							6640.22		
Fund 120 CCD									

Installed by the CITY OF NOBLESVILLE-2013  
Accounts Payable Register

DATE	AFV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
REGIS FEES										
SubTotal Department 011							346.00			
**Department 020 PRKS/MAINT&ADMIN										
2/05/2018	185878	IMAVEX LLC		140020394.100	PRKS/MAINT&ADMIN - PROMO	3FD527 NOVLTS & MATLS	50.00		/ /	
SubTotal Department 020							50.00			
SubTotal Fund 140							958.96			
Fund 198 PARK IMPACT										
**Department 023 PRKS/IMPROV&REHAB										
2/05/2018	185838	ROAW CORPORATION		198023313.100	PRKS/IMPROV&REH - ENG	6186551 CONSULT	18400.00		/ /	
2/05/2018	185833	CRIDER & CRIDER INC		198023422.200	PRKS/IMPROV&REH - TRAIL	3 CONST & REHAB	10000.00		/ /	
2/05/2018	185833	CRIDER & CRIDER INC		198023422.200	PRKS/IMPROV&REH - TRAIL	9 CONST & REHAB	616.00		/ /	
2/05/2018	185833	CRIDER & CRIDER INC		198023422.200	PRKS/IMPROV&REH - TRAIL	10 CONST & REHAB	8800.00		/ /	
2/05/2018	185833	CRIDER & CRIDER INC		198023422.200	PRKS/IMPROV&REH - TRAIL	5 CONST & REHAB	12213.46		/ /	
2/05/2018	185833	CRIDER & CRIDER INC		198023422.200	PRKS/IMPROV&REH - TRAIL	4 CONST & REHAB	26853.33		/ /	
2/05/2018	185758	LEHMAN & LEHMAN INC		198023390.100	PRKS/IMPROV&REH - OTH	18-19\$ SERV & CHRGS	1750.00		/ /	
SubTotal Department 023							78632.79			
SubTotal Fund 198							78632.79			
Fund 199 ROAD IMPACT										
**Department 026 STR/IMPROV&REHAB										
2/05/2018	185835	MTM ENTERPRISES LLC		199026421.100	STR/IMPROV&REHA - STREET	2018-330 CONST & REHAB	28930.00		/ /	
2/05/2018	185840	USI CONSULTANTS		199026313.100	STR/IMPROV&REHA - ENG	8376 CONSULT	1330.90		/ /	
SubTotal Department 026							30260.90			

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

\_\_\_\_\_  
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

CITY OF NOBLESVILLE

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 7 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 170,823.38.

Dated this 30<sup>th</sup> day of November 2018

Scott Noel  
[Signature]  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures of Governing Board



## Fund Report for October 2018

<p><b>NRO – REVENUE</b></p> <p>\$ 62,819.38- Golf</p> <p>\$ <u>21,954.50- Rec.</u></p> <p>\$ 84,773.88- TOTALS</p>	<p><b>NRO – BALANCE</b></p> <p>(\$ 112,913.30) - Golf</p> <p>\$ <u>9,051.66 - Rec</u></p> <p>(\$ 103,861.64) - TOTALS</p>	<p><b>NRC -- REVENUE</b></p> <p>\$ 5498.71 - Reg NRC</p> <p>\$ 0.00 - DuPont</p> <p>\$ <u>0.00- Finch Creek PILOS</u></p> <p>\$ 5,498.71- TOTALS</p>
<p><b>NRO – DISBURSED</b></p> <p>\$ 53,475.52 - Golf</p> <p>\$ <u>13,333.84 - Rec.*</u></p> <p>\$ 66,809.36- TOTALS</p>	<p><b>NRC – DISBURSED</b></p> <p>\$ 5,008.02- Reg NRC</p> <p>\$ 0.00 - DuPont</p> <p>\$ <u>0.00- Finch Creek PILOS</u></p> <p>\$ 5,008.02- TOTALS</p>	<p><b>NRC – BALANCE</b></p> <p>\$ 81,474.27- Reg NRC</p> <p>\$ 6,552.01 - DuPont</p> <p>\$ <u>2,201.16 Finch Creek PILOS</u></p> <p>\$ 90,227.44- TOTALS</p>



## NOBLESVILLE PARKS AND RECREATION REPORT NOV 2018

**Enrollment:** November and October program registrations are blended due to how fall break falls into the calendar. The additions to November would include Safe Sitter of 8, little pumpkins with 7, Oasis had an additional three (with one classes to go), Parents Night Out with 21 and 139 Girl Scouts. Totaling 178 additional participants from the October report. We will also get an update on Curvy Girl Fitness at the end of the month which will be reflected on December's totals.

<u>Recreation Annex Rentals</u>		<u>(July 1, 2018 – Present)</u>		<u>Reserved</u>
Atrium/Auditorium	\$14,820	60%	=	\$8,892.00
Auditorium Staffing	\$645	0%		\$645.00
Gyms	\$20,000	50%	=	\$10,000
Gyms	\$11,050	80%	=	\$8,840.00
Gross	\$46,515	Parks		\$28,377.00 Parks Net

<u>POS Pickleball</u>	<u>(January 18 to Present)</u>	<u>-November 20</u>
Sports Drop-In		\$5,555.00
Sports Passes		\$4,400.00
Dance Drop-In		\$190.00
Dance Passes		\$650.00
Fitness Drop-In		\$1,560.00
Fitness Passes		<u>\$540.00</u>
		\$12,895.00

<u>Miller Explorers</u>	<u>(August till Present)</u>	<u>Enrollments</u>
Explorer Participants		49
Student Participants		17
Scholarship Earned for Explorers		\$85.00

### Auditorium

Middle East Middle School	Show	Nov 3-4
Attic Theater	Performance	Nov 8-17
Our Lady of Grace	Show	December ?
Edward Zlaty	Music	December 21
ISTA	Conference	March- Request
Hope Inc	Show	March -Request
Hope Inc	Show	May -Request
Attic Theatre	Show	June- Request
Hope Inc	Show	July -Request
Belfry	Show	September- Request
Attic Theatre	Show	October -Request (may have conflict)

### Rec2Go

Slow Month

Nichole Haberlin, Recreation Director  
 Amber Mink, Program Coordinator- Events  
 Erin Portman, Program Coordinator- Facilities

Fox Date	November 2018	2018 Rev	+/- day	+/- MTD	Countdown	2011 Rev	2012 Rev	2013 Rev	2014 Rev	2015 Rev	2016 Rev
Park	2332		-2332	-2332	8199.64	5834	6621	3157	3124	8233	8057
1-Nov	0	0	0	-2332	8199.64	543.14	218.39	86.08	229.61	1507.59	980.59
2-Nov	314.87	104.4	-210.47	-2542.47	8095.24	1519.3	344.44	456.66	340.14	624.36	1920.2
3-Nov	896.99	1455.35	558.36	-1984.11	6639.89	0	243.55	690.66	762.07	1837.38	254.28
4-Nov	242.77	880.9	638.13	-1345.98	5758.99	269.15	399.24	353.21	0	2022.18	745.26
5-Nov	429.01	2682.89	2253.88	907.9	3076.10	1032.08	74.31	523.01	430.15	880.57	1099.86
6-Nov	0.5	35.04	34.54	942.44	3041.06	666.8	125.55	25.92	0	291.69	2108.76
7-Nov	9	268.48	259.48	1201.92	2772.58	113.55	36.46	70.85	59.15	334.02	1178.48
8-Nov	309.2	63.19	-246.01	955.91	2709.39	956.55	233.64	320.55	867.12	684.2	109.12
9-Nov	148.49	50.12	-98.37	857.54	2659.27	65.24	738.21	913.47	309.6	109.58	339.26
10-Nov	0	-84.34	-84.34	773.2	2743.61	174.71	1590.5	98.12	866.95	312.23	668.25
11-Nov	64.26	157.18	92.92	866.12	2586.43	152.66	2017.73	95.18	128.13	1257.42	402.12
12-Nov	0	59.22	59.22	925.34	2527.21	587.43	163.43	0	0	54.02	259.66
13-Nov	43.92	-19.04	-62.96	862.38	2546.25	407.81	82.58	51.84	0	0	686.67
14-Nov	481.84	10.99	-470.85	391.53	2535.26	81.43	21.88	58.17	0	899.82	531.16
15-Nov	0	0	0	391.53	2535.26	236.94	163.43	168.14	0	2165.82	510.52
16-Nov	763.54	0	-763.54	-372.01	2535.26	70.39	200.53	752.41	0	436.45	374.02
17-Nov	167.25	0	-167.25	-539.26	2535.26	12.62	528.9	17.82	0	0	2128.44
18-Nov	0	0	0	-539.26	2535.26	29.26	1273.9	74.46	0	0	803.38
19-Nov	0	1150.5	1150.5	611.24	1384.76	245.93	405.37	86.54	0	139.47	0
20-Nov	190.48	647.5	457.02	1068.26	737.26	336.65	366.52	121.24	0	117.13	155.36
21-Nov	297.84	1521.15	1223.31	2291.57	-783.89	66.19	1006.23	0	0	0	25.2
22-Nov	0	0	0	2291.57	-783.89	0	0	0	0	0	189.89
23-Nov	0	24329.57	24329.57	26621.14	-25113.46	78.3	4.98	54.76	0	0	0
24-Nov	768.9	257.5	-511.4	26109.74	-25370.96	0	158.38	0	0	0	0
25-Nov	216.41	1300.84	1084.43	27194.17	-26671.80	955.71	19.8	1.85	0	686.49	97.59
26-Nov	108.45	0	-108.45	27085.72	-26671.80	172.15	-4.67	0	0	0	255.95
27-Nov	736.27	0	-736.27	26349.45	-26671.80	0	0	0	0	0	731.09
28-Nov	1511.53	0	-1511.53	24837.92	-26671.80	0	51.44	0	0	0	0
29-Nov	478.96	25	-453.96	24383.96	-26696.80	0	118.77	167.92	141.9	195.93	639.13
30-Nov	19.16	0	-19.16	24364.8	-26696.80	24.27	407.18	118.57	0	68.8	259.52
2017 Total	10531.64	34896.44				14632.26	17611.67	8345.86	7258.82	22858.15	25510.76
2016 Total											
2016 diff			16-17 diff	24364.8							

# Noblesville Park Board

---

**Friday, November 30, 2018**

**Subject:** Board to review Forest Park Inn remodel Construction and Bid Documents

**Applicant:** NA

**Agenda Item:** Old Business #1

**Summary:** Board have approved the project to remodel the Administrative Offices for Parks Staff.

**Recommendation:** **No Vote Needed**

**Prepared by:** Mike Hoffmeister, CPRP, Assistant Director  
Department of Parks and Recreation  
City of Noblesville  
mhoffmeister@noblesville.in.us; 317-776-6350

---

## ***Park Terms and Definitions:***

### ***Summary:***

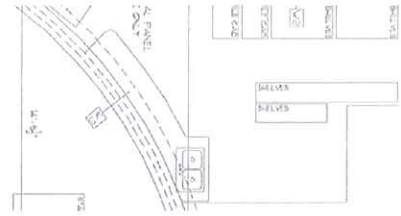
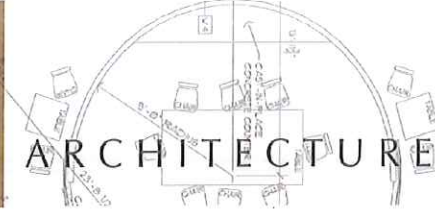
The Park Staff present to the Park Board the construction document drawings and project manual for the remodel of the Parks & Recreation Administrative Offices at the Forest Park Inn. Bid Documents will be available on December 7, 2018. A pre-bid meeting will be held on December 14<sup>th</sup> at the Forest Park Inn. Sealed bids must be turned into the City of Noblesville Clerk's Office no later than 3:00 p.m. on January 4, 2019 where they will be publicly opened. All bid requirements are noted in the project manual. The winning bid will be awarded by the Park Board at the January 9, 2019 meeting. Staff hope to begin construction shortly after bids are awarded, weather permitting.

### ***Background:***

The remodel of the Forest Park In and the Administrative Offices was approved in the 2019 Parks & Recreation General Fund budget. Staff hope to work hard in completing the project as soon as we can once in 2019. Staff will be displaced during the majority of the construction process which is yet to be determined.

### ***Recommendation:***

No approval necessary.



**PROJECT MANUAL**

**NOBLESVILLE PARKS AND RECREATION  
OFFICE EXPANSION**

298 south 10th street  
suite 500  
noblesville in 46060  
p 317.770.9714  
f 317.770.9718  
petersonarchitecture.com



## TABLE OF CONTENTS

	Page
<b>ADVERTISEMENT OF BIDS</b>	<b>2 – 7</b>
<b>ATTACHMENT A</b> <b>E-Verify Affidavit</b>	<b>8</b>
<b>ATTACHMENT B</b> <b>Submittal Check List and Format</b>	<b>9</b>
<b>CONTRACTOR'S BID FOR PUBLIC WORK – FORM 96</b> <a href="https://forms.in.gov/Download.aspx?id=6422">https://forms.in.gov/Download.aspx?id=6422</a>	

Relevant, but not inclusive, documents for compliance with Public Works Projects can be found at the following locations

- 41 CFR Part 60 - 4 entitled Construction Contractors - Affirmative Action Requirements.  
<https://www.gpo.gov/fdsys/search/pagedetails.action?granuleId=CFR-2011-title41-vol1-part60-id363&packageId=CFR-2011-title41-vol1>
- Executive Order 11246  
[https://en.wikipedia.org/wiki/Executive\\_Order\\_11246](https://en.wikipedia.org/wiki/Executive_Order_11246)
- Section 3 of the Housing and Community Development Act of 1968, as amended  
[http://www.wvcommerce.org/App\\_Media/assets/doc/peopleandplaces/small\\_cities\\_block\\_grant/6-5D\\_Certification\\_of\\_Bidder\\_Section\\_3\\_of\\_the\\_HUD\\_Act.pdf](http://www.wvcommerce.org/App_Media/assets/doc/peopleandplaces/small_cities_block_grant/6-5D_Certification_of_Bidder_Section_3_of_the_HUD_Act.pdf)
- Certification of Non-Segregated Facilities  
<http://www.framinghamma.gov/DocumentCenter/Home/View/770>
- OMB Circular A-102  
[https://obamawhitehouse.archives.gov/omb/circulars\\_a102](https://obamawhitehouse.archives.gov/omb/circulars_a102)
- Title VI of the Civil Rights Act of 1964  
<https://www.justice.gov/crt/fcs/TitleVI-Overview>
- Section 504, Rehabilitation Act of 1973  
<https://www.dol.gov/oasam/regs/statutes/sec504.htm>
- Age Discrimination Act of 1975  
[https://www.dol.gov/oasam/regs/statutes/age\\_act.htm](https://www.dol.gov/oasam/regs/statutes/age_act.htm)
- Executive Order 12138  
<https://www.archives.gov/federal-register/codification/executive-order/12138.html>
- Conflict of Interest Clause
- Retention and Custodial Requirements for Records Clause
- The State of Indiana requirements contained in IC-36-1-9 and IC-36-1-12.  
[http://iga.in.gov/static-documents/c/e/d/9/ced9a0a8/TITLE36\\_AR1\\_ch12.pdf](http://iga.in.gov/static-documents/c/e/d/9/ced9a0a8/TITLE36_AR1_ch12.pdf)
- Contractors and Subcontractors Certifications, and others that may be appropriate or necessary.

**ADVERTISEMENT FOR BIDS**

**NOBLESVILLE PARKS AND RECREATION  
OFFICE EXPANSION**

**NOTICE**

NOTICE is hereby given, Peterson Architecture, P.C., hereinafter "Architect" on behalf of the Noblesville Parks and Recreation hereinafter "Owner," will receive sealed bids for expansion of existing office space at Forest Park Noblesville, Indiana.

The Architect main point of contact shall be:

Darren L Peterson AIA, President  
Peterson Architecture  
298 South 10<sup>th</sup> Street, Suite 500, Noblesville, IN 46060  
Phone: 317 770 9714, Fax: 317 770 9718  
Email: dpeterson@petersonarchitecture.com

**SCOPE OF WORK**

The project includes a 975sq ft expansion on the existing Office and Event building, located at 701 Cicero Road, Noblesville, IN 46060, includes but is not limited to, new slab on grade w/associated foundations, exterior wall assemblies, structure, interior build-out of office space and associated electrical and mechanical.

**RELEVANT PROJECT EXPERIENCE**

Bidders submitting work shall have a minimum of five years documented relevant project experience. Bidders shall submit a narrative with its bid describing such prior project experience in detail.

**PRE-BID CONFERENCE**

A pre-bid meeting for the work being performed at the Parks Office will be held at 1:00 P.M. local time on December 14, 2018 at the facility to be renovated, located at 701 Cicero Road, Noblesville, IN 46060.

All subcontractors, suppliers, small, minority or women owned enterprises and other interested parties are invited to attend.

**BID DOCUMENTS**

Bid Documents will be available on or after December 7, 2018.  
Paper copies of the Bid Documents may be obtained at Bidder's cost from:

Eastern Engineering Supply  
9901 Allisonville Road, Fishers, IN 46038  
Phone: 317-598-0661  
Web: www.easternengineering.com

Digital/Electronic copies of the Bid Documents may be obtained, by making a written email request to:

Tara Anker  
Project Manager - Peterson Architecture  
Email: tanker@petersonarchitecture.com

#### **EXAMINATION OF SITE AND DOCUMENTS**

The Bidder shall carefully study and compare the Bid Documents with each other and with other work being bid concurrently or presently under construction to the extent that it relates to the Work for which the Bid is submitted, shall examine the site and local conditions, and shall at once report to the Architect errors, inconsistencies or ambiguities discovered.

Each Bidder is responsible for inspecting the Project site(s) and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its Bid.

Bidders requiring clarification or interpretation of the Bid Documents shall make a written request to the Architect's main point of contact no less than five (5) calendar days prior to the date for receipt of Bids.

Interpretations, corrections, and changes to the Bid Documents will be made by Addendum. Interpretations, corrections and changes to the Bid Documents made in any other manner will not be binding and Bidders shall not rely upon them.

#### **PRE-BID QUESTIONS**

No pre-bid questions will be considered prior to receipt of Bids unless written request has been received by the Architect's main point of contact at least five (5) calendar days prior to the date for receipt of Bids.

If the Owner and or Architect respond to pre-bid questions prior to the receipt of Bids, such responses will be set for in an Addendum. Bidders shall not rely upon responses to questions made in any other manner.

#### **REQUESTS FOR SUBSTITUTION**

The materials, products and equipment described in the Bid Documents establish a reference standard of required design, function, dimension, appearance, quality, strength, durability, usefulness, serviceability, spare parts availability, operating cost, convenience and for purpose intended and must be met by any proposed substitutions.

It shall be the Bidder's responsibility to meet the listed requirements if it intends to utilize any of the Acceptable Manufacturers in lieu of the reference standard.

No request for substitution will be considered prior to receipt of Bids unless written request for approval has been received by the Architect at least five (5) calendar days prior to the date for receipt of Bids. The



burden of proof of the merit of the proposed substitution is upon the proposer. The Owner and or Architect's approval or disapproval of a proposed substitution shall be final.

If the Owner and or Architect approve a proposed substitution prior to the receipt of Bids, such approval will be set for in an Addendum. Bidders shall not rely upon approval made in any other manner.

#### **ADDENDA**

Addenda, if any, will be made available to all Bidders who are known by the Architect to have received a complete set of bidding documents.

No Addenda will be issued later than two (2) calendar days prior to the date for receipt of Bids, except an Addendum withdrawing the request for bids or one which includes postponement of the date for the receipt of Bids.

Each Bidder shall ascertain prior to submitting a bid that it has received all Addenda issued, and the Bidder shall acknowledge its receipt in the Bid.

#### **ALLOWANCES, UNIT PRICES AND ALTERNATES**

Allowances, if any, shall be used by the Bidder to pay the Cost of the Work per Architect's written direction. Allowances are firm for the life of the project. Any unused Allowances shall be returned upon the final accounting of the Work.

Unit Prices, if any, shall include all labor, material, tools, equipment, applicable taxes, insurance, licenses, permits, supervision, engineering, incidentals, overhead and profit, necessary or required for the complete performance of the Work. Unit prices shall be firm for the life of the project.

Alternates, if any, shall include all labor, material, tools, equipment, applicable taxes, insurance, licenses, permits, supervision, engineering, incidentals, overhead and profit, necessary or required for the complete performance of the Work. Alternate prices shall be firm for the life of the project.

#### **BID SUBMISSION**

Sealed bids must be received by The City of Noblesville Clerks Office, located at 16 S 10<sup>th</sup> Street, Noblesville, IN 46060, no later than 3:00 P.M. local time on January 04, 2018. Bids received after such hour will be returned unopened.

Bids received prior to this time shall be opened and publicly read at the public meeting scheduled to take place on January 04, 2018 at 3:00 P.M. at The City of Noblesville Clerks Office. All interested citizens are invited to attend and should any citizens require special provisions, such as handicapped modifications or non-English translation personnel, the Town will provide such provisions as long as the request is made by 5 days prior.

Bids shall be enclosed in a sealed opaque envelope. Each envelope must bear the title of the Project, the name, address and phone number of the Bidder, and the bid items submitted. All bids must be submitted on the bid forms as identified in the Bid Documents.

The work to be performed and the bid to be submitted shall include sufficient and proper sums for all labor, material, tools, equipment, taxes, insurance, licenses, permits, supervision and engineering incidental to and required for the complete performance of the work. All bids are to be in strict accordance with the Bid Documents. A conditional or qualified Bid will not be accepted.

Wage rates on the project shall not be less than the federal wage scale published by the U.S. Department of Labor.

Bids shall be properly and completely executed on bid forms included in the Project Manual. Bids shall include all information requested by Indiana Form 96 (Revised 2010) included with the Project Manual. Under Section III of Form 96, the Bidder shall submit a financial statement. A copy of the proposed Financial Statement to be submitted with the bid is included in the bid documents section to these Project Manual. The Owner may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein.

Each bid shall be accompanied by a certified check or acceptable bidder's bond made payable to the Owner, in a sum of not less than five percent (5%) of the total amount of the highest aggregate bid, which check or bond will be held by the Owner as evidence that the bidder will, if awarded the contract, enter into the same with the Owner upon notification from him to do so within ten (10) days of said notification.

Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Subcontractor at the time of contract execution. The bonds will be in the amount of one hundred percent (100%) of the Contract Price and must be in full force and effect throughout the term of the Construction Contract plus a period of twelve (12) months from the date of substantial completion.

Bidders on this work shall be required to comply with the provisions of the President's Executive Order No. 11246, as amended. The Bidders shall also comply with the requirements of 41 CFR Part 60 - 4 entitled Construction Contractors - Affirmative Action Requirements. A copy of 41 CFR Part 60 - 4 may be found in the Project Manual.

The Bidders attention is also called to the "Minority/Women Business Participation" requirements contained in the Project Manual. The Indiana Office of Community and Rural Affairs has adopted a State goal of 10% participation for minority and women owned businesses for construction related or purchase related contracts for the work.

Bidders shall not discriminate against any worker, employee or applicant or any member of the public because of race, creed, color, religion, gender, national origin, age, disability, or veteran status, nor otherwise commit an unfair employment practice. Bidders will take affirmative action to ensure that applicants are employed, and that employees are dealt with during employment, without regard to their race, creed, color, religion, gender, national origin, age, disability or veteran status.

The Contractor must meet guidelines and practices established by the Indiana Office of Community and Rural Affairs and appropriate federal regulations including: 1) Executive Order 11246, 2) Section 3 of the Housing and Community Development Act of 1968, as amended, 3) Certification of Non-Segregated Facilities, 4) OMB Circular A-102, 5) Title VI of the Civil Rights Act of 1964, 6) Section 504, Rehabilitation Act of 1973, 7) Age Discrimination Act of 1975, 8) Executive Order 12138, 9) Conflict of Interest Clause, 10) Retention and Custodial Requirements for Records Clause, 11) Contractors and Subcontractors Certifications, and others that may be appropriate or necessary.

Contract procurement is subject to the federal regulations contained in the OMB Circular A-102, Sections B and O and the State of Indiana requirements contained in IC-36-1-9 and IC-36-1-12.

Award will be made to the low, responsive, responsible bidder.

Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bid may be withdrawn after the scheduled closing time for receipt of bids for at least ninety (90) days.

The Owner reserves the right to reject any bid, or all bids, or to accept any bid or bids, or to make such combination of bids as may seem desirable, and to waive any and all informalities in bidding.

The Owner reserves the right to accept any Alternates in any order or combination, unless otherwise specifically provided in the Bid Documents, and to determine the low Bidder on the basis of the sum of the Base Bid and any Alternates accepted.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.

This Bid Advertisement shall be considered part of the Bid Documents.

**END OF ADVERTISEMENT**

ATTACHMENT A

E-Verify Affidavit

Pursuant to Indiana Code 22-5-1.7-11, the Contractor entering into a contract with Noblesville Parks and Recreation is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The Contractor is not required to verify the work eligibility status of all its newly hired employees through the E-Verify program if E-Verify no longer exists.

The undersigned, on behalf of the Contractor, being first duly sworn, deposes and states that the Contractor does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with Noblesville Parks and Recreation, the undersigned Contractor will enroll in and agrees to verify the work eligibility status of all its newly hired employees through the E-Verify program.

Vendor: \_\_\_\_\_

By (Written Signature): \_\_\_\_\_

By (Printed Name): \_\_\_\_\_

Title:

Important – Notary Signature and Seal Required in the Space Below

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Seal:

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

My commission expires: \_\_\_\_\_ Signed: \_\_\_\_\_

Residing in County, \_\_\_\_\_ State of \_\_\_\_\_

## ATTACHMENT B

### Submittal Check List and Format

To be completed on the "Contractor's Bid for Public Work – Form 96" or in the same format

#### PART I

Owner and Project information  
Contractor and Contact information  
Agent and Contact Information  
Summary of Price  
Certification

#### PART II

Owner and Project information  
Contractor and Contact information

#### Section I

Experience including answers to item 1-4

#### Section II

Plan and Equipment Schedule including item 1-5

#### Section III

Contractor's Financial Statement

#### Section IV

Contractor's Non-Collusion Affidavit

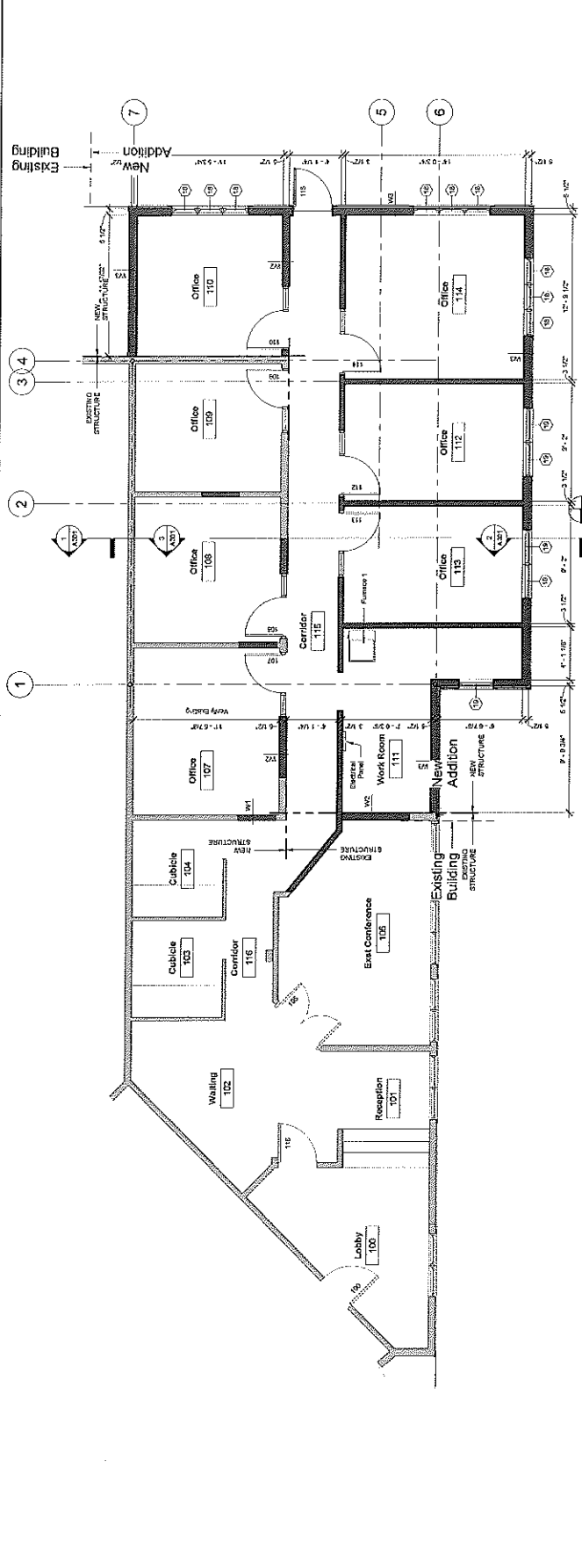
#### Section V

Oath and Affirmation

Additional Information to be included with submittal

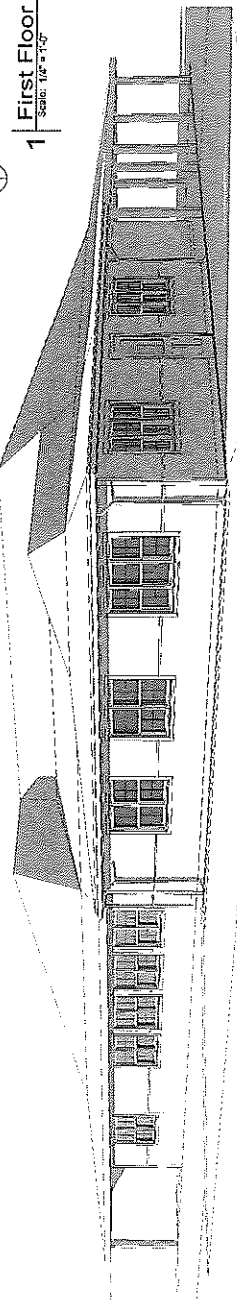
E-Verify affidavit

Bid Bond

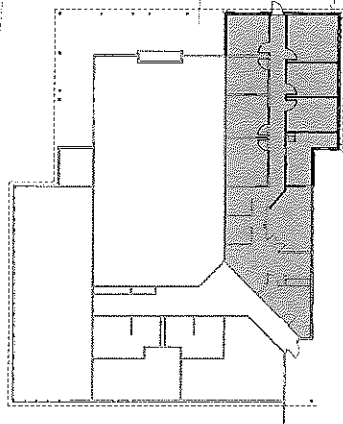


**1 | First Floor** Addition Area: 15,850 sq. ft.  
 Scale: 1/8" = 1'-0"

**General Notes:**  
 1. All new walls to be Type W1 unless noted otherwise



**3 | Northeast View**  
 Scale: 1/8" = 1'-0"



**2 | Southeast View**  
 Scale: 1/8" = 1'-0"

**4 | Key Plan**  
 Scale: 1/16" = 1'-0"

# Outdoor Facility Changes

Friday, November 30, 2018

**Subject:** Board to consider Facility Reservation proposal

**Summary:** Board shall review proposed changes for outdoor facility rentals

**Agenda Item:** New Business Item #1

**Recommendation:** Staff recommends approval of the changes requested

**Prepared by:** Erin Portman, Recreation Program Coordinator  
Department of Parks and Recreation  
City of Noblesville  
eportman@noblesville.in.us; 317-770-5750

## Park Terms and Definitions:

### Summary:

1. Park Board to consider the change of Picnic Area Prices for 2019

### Background:

Picnic areas in the past have been sold at \$3.00 per table for residents and \$5.00 per table for non-residents. Renters were able to choose between four (4) or six (6) tables. Lots of Maintenance Staff time was spent each week moving tables to each picnic table. Tables were also used by other non-rented park users which had to be addressed by maintenance staff in the moment on weekend with minim staff on site.

We believe that requiring that six (6) tables be used at each picnic site and having a flat fee of \$30.00 R/ \$35.00 NR per area would reduce the confusion for customers and remove much of the maintenance time spent on moving tables. Larger groups will be encourages to use a shelter or bring their own tables beyond the 6 included.

### Summary:

2. Park Board to consider the change price of shelters for 2020

### Background:

Shelter rental prices have been the same for over twelve (12) years. These prices are not consistent with a per-table rate nor consistent with our non-resident rate surcharge of 15%. Suggested changes price should bet set around \$5.00 per table for full day rental for residents with a 15% increase for non-residents. The below proposed changes are for full-day rentals.

	Dillon	Shelter 1 (40 T)	Shelter 2 (12 T)	Shelter 3 (20 T)	Shelter 4 (12 T)	Shelter 5 (40 T)
2018 (CURRENT)	\$160/\$255	\$166/\$255	\$80/\$135	\$100/\$160	\$80/\$135	\$160/\$155
2020	\$120/\$135	\$200/\$230	\$72/\$83	\$100/\$115	\$72/\$83	\$200/\$250

- Fishers (6 tables- 50 cap) \$50/ half day, \$100/ full day
- Hamilton County (50 Cap) \$53.50 Full Day
- Carmel (12 tables) \$53.50 Full Day

**Summary:**

3. Park Board to consider block scheduling for Shelters 2, 3, & 4 for 2020

**Background:**

Staff have recognized that many families only want a shelter for a shorter period of time. The large shelters (#1 and #5) will remain as full-day rentals. Staff are proposing that shelters #2, #3, and #4 offer both full-day and half-day rental blocks. Below are the half-day rental blocks proposed. These blocks would be 9:00 a.m. – 3:00 p.m. and 4:00 p.m. – 10:00 p.m.

Shelter 2: \$48R/\$55NR

Shelter 3: \$65R/\$75NR

Shelter 4: \$48R/\$55NR

**Recommendation:**

Staff recommends the approval of all three (3) reservation proposal changes.



# Noblesville Park Board

---

Friday, November 30, 2018

**Subject:** Board to consider contract with Director of Golf for 2019

**Applicant:** NA

**Agenda Item:** New Business #2

**Summary:** Board shall consider the annual agreement with Gary Deakyne for Golf Course Shop operations.

**Recommendation:** Staff recommends approval of Director of Golf contract

**Prepared by:** Mike Hoffmeister, CPRP, Assistant Director  
Department of Parks and Recreation  
City of Noblesville  
mhoffmeister@noblesville.in.us; 317-776-6350

---

## ***Park Terms and Definitions:***

### ***Summary:***

The Park Staff present to the Park Board the annual contract with the Director of Golf for both the operation of Fox Prairie and Forest Park Golf Courses. There are no major changes to the proposed 2019 contract. One note to mention is the removal of the 10% paid to the Park Board for the Driving Range. The Park Board purchased a driving range ball picker and to assist in the subsidy of that purchase. Gary Deakyne Inc. agreed to pay the Park Board 10% of the driving range. That agreement has since expired and has been removed from the 2019 contract.

### ***Background:***

Gary Deakyne has been the Director of Golf at Fox Prairie and Forest Park for seven years. He has been under contract with the Park Board all of those years.

### ***Recommendation:***

Staff recommends approval of the 2019 Director of Golf Contract.

1 PROFESSIONAL SERVICES CONTRACT BETWEEN  
2 CITY OF NOBLESVILLE  
3 DEPARTMENT OF PARKS AND RECREATION  
4 AND  
5 GARY DEAKYNE  
6

7 THIS AGREEMENT, entered into this 30<sup>th</sup> day of November 2019, by and between the Noblesville Parks  
8 and Recreation Board, City of Noblesville, Indiana, hereinafter referred to as the "Board", and Gary Deakyne,  
9 hereinafter designated as the "Director of Golf",  
10

11 WITNESSETH:  
12

13 WHEREAS, Board has jurisdiction over certain improved real estate in Noblesville, Indiana, which is used  
14 and maintained as municipal golf courses, commonly known as Forest Park Golf Course and Fox Prairie Golf  
15 Course hereinafter referred to as Forest Park/Fox Prairie Golf Courses; and  
16

17 WHEREAS, Board desires to obtain the services of the Director of Golf at the above referenced municipal  
18 golf courses; and  
19

20 WHEREAS, Director of Golf is ready, willing and able to furnish the services set forth herein:  
21

22 NOW, THEREFORE, in consideration of the mutual promises and understandings between the parties  
23 hereto, it is agreed as follows:  
24

25 ARTICLE I

26 Term, Termination, Renewal, Application of Policies and Procedures Manual  
27

28 A. The Board and the Director of Golf covenant and agree on terms and conditions of this contract for a  
29 term beginning on January 1, 2019 to December 31, 2019.

30 B. Either party may terminate this contract, for just cause, by providing written notice at least thirty days  
31 prior to the date of termination. Written notice shall be provided to the Board by notifying;

32 Noblesville Parks and Recreation Department  
33 701 Cicero Road  
34 Noblesville, IN 46060

35 Written notice shall be provided to the Director of Golf by notifying;

36 Gary Deakyne  
37 18227 Kinder Oak Dr.  
38 Noblesville, IN 46062

39 C. Nothing contained in this contract shall prohibit the Board from terminating the Director of Golf  
40 immediately and without notice for offenses cited in Section 17.0 as Group III infractions.

41 D. This contract shall not be automatically renewed upon its expiration, but may be renegotiated or  
42 extended by the parties in the event that both parties desire to have the Director of Golf continue his appointment.  
43 Such desire shall be predicated on the Director of Golf's willingness to continue to serve and the Board's approval  
44 of the Director of Golf's job performance as determined by the Director of Parks and Recreation.  
45

1 ARTICLE II  
2 Rentals and Sales  
3

4 The Director of Golf shall have the exclusive right at Forest Park/Fox Prairie Golf Courses to sell, rent, use,  
5 lease and supply all, equipment, hand carts, power carts and golf shop services. The Director of Golf shall also have  
6 the exclusive right at Forest Park/Fox Prairie Golf Courses to provide services for hire to the public, including but  
7 not limited to maintenance, repairs and storage of golf clubs and bags, and to operate concessions relating to  
8 education of the game of golf. The Director of Golf shall have the exclusive right to operate at Forest Park/Fox  
9 Prairie Golf Courses all food concessions, including snack or dining areas. All fees charged patrons of Forest  
10 Park/Fox Prairie Golf Courses, except greens fees, cart fees and season ticket fees will belong to the Director of  
11 Golf, except as described in Article IV, Section S of this Agreement.  
12

13 ARTICLE III  
14 Compensation  
15

16 The Board agrees to employ the Director of Golf at an annual rate of twenty-seven (\$27,120) thousand one  
17 hundred twenty Dollars per year, payable in twelve (12) monthly payments of two (\$2,260) thousand two hundred  
18 sixty dollars at the end of each month. In addition the board will pay the Director of Golf ten (10%) percent the  
19 gross daily greens fees, ten (10%) percent the gross daily cart rental fees and ten (10%) percent of the total season  
20 pass sales. Pass compensation shall be made monthly. From November 16 through March 14 the Board shall pay  
21 the Pro 25% of the gross daily greens and cart rental fees. The aforementioned payments shall be paid no less than  
22 weekly except pass compensation which shall be made monthly.  
23  
24

25 The Board shall provide the Director of Golf with health insurance through the City of Noblesville upon the  
26 Director of Golf paying those same premiums as other employees of the City. Premiums shall be paid to the  
27 Controllers Office on a monthly basis,  
28

29 ARTICLE IV  
30 Director of Golf Professional Duties  
31

32 In his employment in the foregoing capacities, the Director of Golf shall be under the supervision and  
33 directly responsible to the Director of Parks and Recreation of the City of Noblesville, Indiana. Within this  
34 limitation, the general function, responsibilities and commitments of said employment shall be as follows:

35 A. Golf Season and Regulation of Play. The Director of Golf and his representatives shall be responsible  
36 for having the golf shop open seven (7) days a week during regular golf season (which season shall be not less than  
37 March 15 through December 1 of each year), collecting golf fees, and providing all aforementioned services,  
38 provided, however, playing times and use of golf carts shall be modified by weather conditions or at such time as the  
39 Forest Park/Fox Prairie Golf Courses Superintendent in conjunction with the Director of Golf determines that the  
40 golf course is unplayable or should be closed.

41 B. Collection of Course Fees. The Director of Golf or his representatives shall be responsible for the sale  
42 and collection of all season and daily greens fee tickets. Said fees will belong to the Noblesville Parks and  
43 Recreation Department and shall be deposited at the appropriate bank into the City account whenever receipts total  
44 Fifty Dollars (\$50.00) or more for that day. The Director of Golf shall be responsible for keeping accurate records

1 of these collections and shall make them available for inspection or review by the Director or Board members at any  
2 time, and as provided in section E. of this Article of the Agreement.

3 C. Reports to Department. Director of Golf shall provide monthly, prior to the Parks Board Meeting, a  
4 financial report of activity at the golf courses and clubhouses for the previous month. All sales figures will reflect a  
5 monthly closing date for accounting purposes of the last day of each month at both facilities. In addition, the  
6 Director of Golf shall provide a report on activities of the rangers and starters as well as any public lesson offered.  
7 The Director of Golf shall also report on any meetings held with the course superintendent, other employees or the  
8 golf committee.

9 Director of Golf shall also provide the Board with an annual report of the activity at the golf courses and  
10 clubhouses. The Board will accept an accountant's unaudited statement to substantiate all sales totals for the year.  
11 Sales figures for this purpose shall reflect an annual closing date for accounting purposes of November 30. This  
12 report shall be due on or before December 31.

13 The above reports shall include the following:

- 14 (1) season ticket sales, specifying types and numbers of tickets as well as revenues;
- 15 (2) greens fee collections, specifying 9 or 18 holes, number of payees and revenues;
- 16 (3) golf cart rentals, including the total number of times carts go out on the course and total gross  
17 revenues including sales tax;
- 18 (4) gross pro shop sales, including golf balls, clothing, equipment and other related items  
19 including sales tax;
- 20 (5) gross concession sales including sales tax;
- 21 (6) gross range sales including sales tax.

22  
23 D. Responsibilities:

24 (1) The Director of Golf shall:

- 25 (A) Oversee, supervise, and coordinate golf shop personnel. This includes hiring,  
26 training, scheduling of assignments, terminating and routine evaluation of employee performance;
- 27 (B) Oversee and supervise the Golf Course Superintendent and the day to day operation  
28 of Forest Park/Fox Prairie golf courses, including maintenance of the course;
- 29 (C) Prepares and submits budget requests to the Parks Director as required and manages  
30 expenses within budget amounts;
- 31 (D) Direct change and improvements as necessary and takes corrective action as needed;
- 32 (E) Prepare, review, and/or recommend plans for the modification and improvement of  
33 tees, greens, roadways, parking lots, buildings and other golf course assets;

34 If the Director of Golf and the Golf course Superintendent cannot agree on any of the  
35 above issues they shall bring said issues to the Parks Director who shall make the final decisions  
36 including hiring, disciplining or terminating any maintenance employees;

37 (2) The Director of Golf

- 38 (A) Shall be responsible to respond to citizen complaints regarding facility operations and  
39 programs. Resolves conflict at several levels including rule interpretations, competition results, between  
40 customers, employees, and/or both;
- 41 (B) Shall establish a golf committee consisting of the course superintendent, a men's  
42 league representative, a ladies league representative, senior league representative, park board member and  
43 appropriate staff members. Meetings shall be conducted no less than quarterly;

1 (3) The Director of Golf or his assistant and the Golf Course Superintendent or his assistant shall  
2 inspect, no less than once a week a different nine holes at Forest Park/Fox Prairie. After said  
3 inspection the Director of Golf shall submit a report of the course outlining the adequacy of course  
4 conditions and recommendation for improvements.

5 E. Part-time Assistants. The Director of Golf shall employ full or part-time assistants for the sale of  
6 concessions, equipment, lessons, or other goods and services, as needed. The Director of Golf shall employ and  
7 compensate said employees.

8 Director of Golf shall not discriminate against any employee or applicant for employment in the  
9 performance of this Agreement, with respect to hire, tenure, terms, conditions, or privileges of employment, because  
10 of race, religion, color, age, sex, handicap, national origin, ancestry, disabled veteran status, or Vietnam era veteran  
11 status. Breach of this covenant shall be deemed a material breach of this Agreement governed by the Default  
12 provisions of this Agreement.

13 F. Monitoring Play on the Course. When the Director and Director of Golf deem it necessary, course  
14 rangers shall be hired by the Board for the purpose of monitoring play on the course. The Director of Golf shall  
15 make his best efforts to accomplish a reasonable flow of golfers through the course and assist the "rangers" when  
16 they are monitoring the course.

17 G. Promotion of golf. The Director of Golf shall organize leagues, tournaments and outings for interested  
18 groups in the community and shall promote the game of golf throughout the community. Director of Golf shall  
19 present quarterly a marketing plan, which outlines plans for increasing, outing and league play at the golf course.  
20 The plan shall be reviewed by the Director and Park Board at the Park Board meeting.

21 H. Maintenance and Upkeep of Clubhouse. The Director of Golf shall maintain, at his sole expense, the  
22 interior of the clubhouse building and the cart storage area(s) in a clean and attractive condition at all times. The  
23 Board shall provide all cleaning supplies and paper products. Any and all structural or design changes to the pro  
24 shop or the surrounding area must first meet with the approval of the Board.

25 I Utilities. The Board shall provide all utilities at the Pro Shop and the Cart Storage Shed.

26 J. Golf Cart Storage Shed. Director of Golf shall be responsible for maintaining the interior and exterior  
27 of the golf storage shed in a clean and orderly fashion.

28 K. Public Relations. The Director of Golf understands and agrees that public relations are one of the key  
29 elements in operation of the golf course. As such, the Director of Golf shall, during the continuance  
30 of this Agreement, use his best efforts to promote the interests and welfare of said courses and to  
31 promote good relations in his and his employees' direct dealings with the public.

32 L. Licenses and Laws. The Director of Golf shall obtain all necessary licenses for the operation of the  
33 clubhouse, sales area, alcoholic beverages, food and direct concessions. Further, this Agreement is  
34 subject to any and all present or future laws, ordinances, or regulations of the United States, the State  
35 of Indiana, or the City of Noblesville.

36 M. Surety Bond. The Director of Golf and any of his employees or agents authorized to collect money  
37 from the sale of daily greens fees tickets shall be bonded by a duly licensed bonding company  
38 operating in the State of Indiana in the penal sum of not less than Two Thousand Dollars (\$2,000.00).  
39 Such bond shall show Department as the named insured and a copy of such bond shall be furnished to  
40 the Board no later than March 1 of each year of this contract.

41 N. Insurance. The Director of Golf agrees to furnish satisfactory proof to the Board of the Director of  
42 Golf's purchase and continuing coverage of the following kinds and amounts of insurance:

1 (1) Worker's Compensation Insurance. A policy with an approved insurance carrier in the State  
2 of Indiana covering statutory obligations of the Director of Golf as an employer under the provisions of the Indiana  
3 Worker's Compensation Act.

4 (2) Products and Liquor Liability Insurance. The Director of Golf shall also maintain in effect at  
5 all times a policy of liquor and products liability insurance covering sales of food, beverage, and equipment and  
6 supplies in the amount of \$300,000/\$1,000,000. The coverage may be attached to and included in the bodily injury  
7 liability insurance maintained by the Director of Golf as set forth above.

8 (3) Miscellaneous Insurance Provisions. The Board and the Director of Golf acknowledge and  
9 agree that the Director of Golf shall be solely responsible for all of his supplies and equipment maintained in the  
10 clubhouse at the identified golf course. Any insurance on any such supplies, equipment, or fixtures owned by the  
11 Director of Golf or supplied to the Director of Golf for resale by his suppliers, shall be covered by the Director of  
12 Golf's own comprehensive insurance policy and the Director of Golf agrees to not make any claim against the  
13 Department for any losses to any such equipment, supplies, or fixtures, except a claim based on the Department's  
14 negligence.

15 Said insurance policies must be maintained in full force and effect at the Director of Golf's sole expense  
16 through the term of this Agreement and any policy or policies concerning paragraph 2 and 3 above must contain the  
17 following provisions:

18 "The City of Noblesville is a named insured for all coverage provided by this policy and shall be fully and  
19 completely protected by this policy for risks and for every injury, death, damage, or loss of any sort sustained by any  
20 person, organization, or corporation in connection with Director of Golf's activity upon or use or occupation of the  
21 golf course, as well as any activity performed by the Director of Golf by virtue of the rights granted to the Director  
22 of Golf by contract with the City of Noblesville, by and through its Department and Board of Parks and Recreation.  
23 The coverage provided by this policy the Director of Golf or the City of Noblesville, or any other named insured,  
24 shall not be terminated, reduced, or otherwise changed in any respect without providing at least thirty (30) days  
25 written notice to the City of Noblesville."

26 O. Insolvency. In the event that the Director of Golf is adjudicated as bankrupt, has a receiver in equity  
27 appointed for his property, has a trustee or receiver in reorganization appointed for his property, files a voluntary  
28 petition in bankruptcy, makes an assignment for the benefit of his creditors, or otherwise admits insolvency or  
29 suffers any insolvency proceeding to be taken against him, then, in any such events, the Department, at its option  
30 may elect to terminate this Agreement.

31 P. Death or Disability. It is agreed by the parties hereto that the work described in this Agreement to be  
32 performed by the Director of Golf is of a personal service, highly professional nature, and that the identity of the  
33 individual who is to be personally responsible for such work is of prime importance to the Department. The parties  
34 therefore agree that in the event of the death or total disability of the Director of Golf, the Department may, in its  
35 discretion, terminate this Agreement and make a new agreement with any other golf professional.

36 In case of the death of the Director of Golf during the term of this Agreement, the Agreement shall  
37 terminate and;

38 (1) The Board shall not be responsible for any outstanding debts pertaining to the Director of  
39 Golf's sales of goods and services at said Golf Course, and the Board shall not be held liable in any manner for  
40 same.

41 (2) The Board shall pay to the estate of the Director of Golf all the compensation that would be  
42 payable to the Director of Golf up to the end of the month in which his death occurs.

43 Q. Default. In the event of the Director of Golf's default of any obligation under this Agreement and, in  
44 the event such default shall continue fifteen (15) days after notice in writing is given by the Board to the Director of

1 Golf, or in the event the Director of Golf becomes insolvent, is adjudicated bankrupt, or executes an assignment for  
2 the benefit of creditors, then the Board may, at its sole option, declare this Agreement canceled without providing  
3 any notice whatsoever and the term thereof ended, and may enter upon said premises, with or without process of  
4 law, and take possession thereof. The Pro hereby waives any demand for possession thereof.

5 R. Amendment. This Agreement may be amended, modified, or supplemented during the term of this  
6 Agreement only by a written instrument signed by each of the parties hereto and any such amendment may pertain  
7 to one or more of the provisions of this Agreement without affecting the other provisions. Director of Golf has  
8 permission to renegotiate percentages of revenue if pending insurance increases by more than \$500 over the 2019  
9 cost or Federal Minimum wage is increased during the term of this contract.

10 S. Payment to the Department. The Director of Golf agrees to payments as set herein:

11 (1.) Ten (10%) percent of total gross food and beverage concession sales excluding taxes. From  
12 November 15 through March 14 the Pro shall retain 100% of food and beverage concession sales.

13 (2.) Ninety (90%) percent of shop sales of merchandise.

14 (3.) Eighty Five (85%) percent of gift certificate sales.

15 The aforementioned payments shall be paid no less than weekly.

16 T. The Director of Golf shall establish and administer a customer service training program for all Pro  
17 Shop employees, starters and rangers at both courses. Such program shall be reviewed by the Director of Parks prior  
18 to implementation. **Customer service training shall be completed on or before May 16, 2019.**

19 U. P.G.A. Status. The Director of Golf shall be required to achieve and maintain Class A PGA status as a  
20 golf professional. To this end, The Director of Golf shall be required to devote his time, attention, and energies to  
21 the performance of duties as the professional at Forest Park/Fox Prairie Golf Courses during the term of this  
22 agreement. He shall conduct himself at all times and in all matters in accordance with the standards accepted for  
23 Golf Professionals and established by the PGA.

## 24 ARTICLE V

### 25 Department Duties and Responsibilities

26  
27 A. The Board shall furnish daily barrel and/or sacked trash pickup for the Pro Shop in the immediate area.

28 B. The Board shall provide gas, water, telephone, alarm, electric, cable T.V. and high speed internet access  
29 service to the Pro Shops and the Cart Storage Buildings.

30 C. In the event any new rules and regulations are promulgated by the Board or any existing rule or  
31 regulation which would affect the Director of Golf or play at the golf courses is proposed for change, the Director of  
32 Golf shall be given notice thereof and an opportunity to be heard in respect thereto prior to adoption.

33 D. The Board shall provide cash registers capable of dispensing receipts. These cash registers shall be used  
34 to receive all greens fees, cart rental, concessions sales and Pro Shop sales.

35 E. The Board shall supply all goods, wares, merchandise and other sporting supplies and apparel up to  
36 \$50,000 in wholesale purchases. Any additional purchases shall be approved by Director of Parks and shall be  
37 amended in the golf budget accordingly.

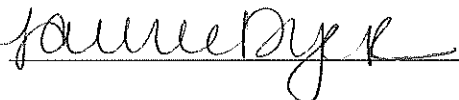
ARTICLE VI

Renewal

The contract shall not be automatically renewed upon its expiration but may be renegotiated or extended by the parties in the event that both parties desire to have the Director of Golf continue his appointment. The Board shall review the performance of the Director of Golf between September 15 and October 1, 2019. The parties shall notify each other in writing on or before October 15, 2019 of their desire for the next year.

IN WITNESS WHEREOF, this Agreement has been executed as of the day and year first written above.

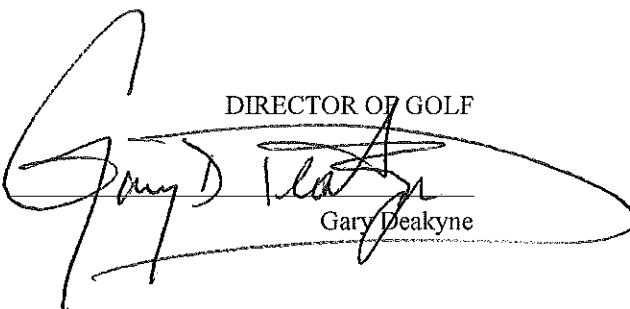
NOBLESVILLE PARKS AND RECREATION BOARD

BY: 

President

ATTEST:

BY:   
Secretary

DIRECTOR OF GOLF  
BY:   
Gary Deakyne



# Noblesville Park Board

---

**Friday, November 30, 2018**

**Subject:** Board to consider 2019 Park Board Meeting Dates

**Applicant:** NA

**Agenda Item:** New Business #3

**Summary:** Park Board shall decide on their 2019 meeting dates

**Recommendation:** **Staff recommends approval of proposed meeting dates**

**Prepared by:** Mike Hoffmeister, CPRP, Assistant Director  
Department of Parks and Recreation  
City of Noblesville  
mhoffmeister@noblesville.in.us; 317-776-6350

---

## ***Park Terms and Definitions:***

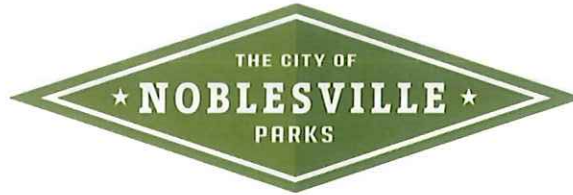
### ***Summary:***

The Park Staff present to the Park Board the proposed meeting dates for the 2019 year. This includes accommodations made for school breaks and holidays. Staff are proposing again to meet at 6:00 p.m. on Wednesdays at the Green Room with the exception of the final meeting which will coincide with the Parks Christmas Luncheon.

### **Background:**

### **Recommendation:**

Staff recommends approval of the proposed 2019 Park Board Meeting Dates.



2019 Park Board Meeting Dates  
Wednesdays

January 9 Board Mtg.

February 6 Board Mtg.

March 6 Board Mtg.

April 10 Board Mtg.

May 1 Board Mtg.

June 5 Board Mtg.

July 10 Board Mtg.

August 7 Board Mtg.

September 4 Board Mtg.

October 2 Board Mtg.

November 6 Board Mtg.

December 4 Board Mtg. (9:30am at the Forest Park Inn Overlook Room)

All meetings will be held at  
Federal Hill Commons  
Green Room  
At 6:00 PM  
except as noted

# Noblesville Park Board

---

Friday, November 30, 2018

**Subject:** Board to consider 2019 Golf Rates

**Applicant:** NA

**Agenda Item:** New Business #4

**Summary:** Park Board shall decide on golfing rates for Fox Prairie and Forest Park

**Recommendation:** Staff recommends approval of new golfing rates for Fox Prairie and Forest Park

**Prepared by:** Gary Deakyne, Director of Golf  
Department of Parks and Recreation  
City of Noblesville

---

## ***Park Terms and Definitions:***

### ***Summary:***

The Park Board should find attached a suggested rate change at Fox Prairie Golf Course. There are no suggested rate changes for Forest Park. Golf rates are reviewed every year with surrounding courses. With the pristine condition maintained at Fox Prairie golf course and the need to try to drive more revenue we are suggesting a slight increase in rates at Fox Prairie. The value of the golf experience is valued a little higher and we feel that an increase in rates is warranted. These increases keep us competitive with other courses in the area. These rates should allow for additional revenue without turning golfers away or creeping too high in the area.

### ***Background:***

Staff haven't requested rate changes at Fox Prairie since 2015 and feel it's time to do so with increases in expenses in operations of the golf courses.

### ***Recommendation:***

Staff recommends approval of the proposed 2019 Golf Course Rates

# Suggested Rates & Changes

## Fox Prairie

<u>Weekend/ Holiday</u>	<u>Current Rate</u>	<u>Suggested 2019</u>
<u>Open- 10:30 Riding</u>	<u>\$47.00</u>	<u>\$49.00</u>
<u>Open- 10:30 Walking</u>	<u>\$32.00</u>	<u>\$34.00</u>
<u>10:30-3:00 Riding</u>	<u>\$36.00</u>	<u>\$40.00</u>
<u>10:30-3:00 Walking</u>	<u>\$32.00</u>	<u>\$32.00</u>
<u>3:00-5:30 Riding</u>	<u>\$29.00</u>	<u>\$30.00</u>
<u>3:00-5:30 Walking</u>	<u>\$32.00</u>	<u>\$22.00</u>
<u>Twilight</u>	<u>\$20.00</u>	<u>\$25.00</u>

<u>WEEKDAY</u>	<u>Current Rate</u>	<u>Suggested 2019</u>
<u>Mon Tues Riding</u>	<u>\$29</u>	<u>\$29.00</u>
<u>Mon-Friday walking</u>	<u>\$20.00</u>	<u>\$20.00</u>
<u>Wed-Fri Riding open-3</u>	<u>\$35.00</u>	<u>\$35.00</u>
<u>Wed-Fri Riding 3-5:30</u>	<u>\$29.00</u>	<u>\$30.00</u>
<u>Twilight</u>	<u>\$20.00</u>	<u>\$25.00</u>

NO SUGGESTED RATE CHANGES AT FOREST PARK GC

# Noblesville Park Board

---

**Friday, November 30, 2018**

**Subject:** Board to consider 2019 Golf Budget Amendment

**Applicant:** NA

**Agenda Item:** New Business #5

**Summary:** Park Board shall decide on amending the 2019 Golf Budget

**Recommendation:** **Staff recommends approval of amending the 2019 Golf Budget**

**Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
[bbennett@noblesville.in.us](mailto:bbennett@noblesville.in.us); 317-776-6350

---

## ***Park Terms and Definitions:***

### ***Summary:***

The Park Board accepted and approved the 2019 Golf Budget at the November 7 meeting. This amended budget shows the addition of two lease payments in the 381.100 line of the budget. The two vehicles that the golf operation currently uses are from 2005 and 2010. As a new directive from City Administration, a new fleet management system through Enterprise is being implemented and was just approved by the Board of Works on November 27. This fleet management system will assist with streamlined processes for maintenance, vehicle tracking and metrics, registration and plating of the vehicles and vehicle turnover. They ensure that we get the most bang for our buck when leasing vehicles. Enterprise is recommending that the two golf vehicles, previously mentioned, be traded in for new vehicles. The amount of the increase will be discussed at the meeting. We are waiting for the final budget numbers but should have them by the meeting.

### ***Background:***

There has been no previous fleet management system in place for the City. Previously, the City Departments were responsible for seeking their own vehicle quotes and trade in values. This will now be handled through the Enterprise fleet system. It will take a few years for the entire City/Parks fleet to get moved within the Enterprise system as existing leases and payments will remain under the old City umbrella lease.

### ***Recommendation:***

Staff recommends approval of the proposed 2019 Golf Budget amendment